



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, August 22, 2023 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum
and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, August 22, 2023.*

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Myra A. Foutris (BOE)

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **MARCH 21, 2023**
- b. Facilities Committee Meeting Minutes - **MAY 16, 2023**
- c. Facilities Committee Meeting Minutes - **JUNE 6, 2023**
- d. Facilities Committee Meeting Minutes - **JULY 18, 2023**

A motion was made, seconded and passed to approve the March 21, 2023; May 16, 2023; June 6, 2023; and July 18, 2023 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. StudioGC Project(s) Update

I. Summer 2023 Construction Updates

1. Roofing (Riddiford)

All roofing replacement projects are projected to be completed within one week. Punch list open items remain to be completed.

2. General Work (Bear Construction)

The renovations of the Rutledge Hall Multi-purpose Room, Gym Flooring and Library are complete. The remodeling of the Todd Hall Restrooms and Nurse's office are complete. Seven replacement exhaust fans will be arriving in late August and work will be installed over the October holiday. All boiler room pumps are installed and operational.

3. Masonry Repair/Tuckpointing (Otto Baum)

The masonry project is complete, there are minor punch list items that remain to be completed.

4. Rutledge Hall Elevator Modernization (TKE)

The elevator is operational and waiting on re-inspection. The District will have a fob sensor installed on the elevator call buttons.

5. Rutledge Hall Window Treatments (Indecor)

The installation of the first-floor window treatments has been completed.

6. Landscaping (Contour)

The landscape improvements in the Todd Hall Courtyard have been completed.

II. District Branding

Athi Toufexis, StudioGC reviewed the modifications to the District Branding for Todd Hall.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to move forward with the District Branding for the Lincoln Hall, Rutledge Hall and Todd Hall Main Entrance doors, Lincoln Hall Athletic Entrance doors, Athletic Entrance staircase and Gym doors in an amount not to exceed \$15,000.

III. Sensory Paths

Athi shared an update of the sensory paths design. The sensory paths will be located to the west of the 1st and 2nd grade playground at Todd Hall and behind home plate to the left of the Rutledge Hall playground. The Committee recommended that the Administration proceed with the installation of the sensory paths if the final cost is under \$10,000.

IV. Updated 5-year SD74 Facilities Plan

Dr. David L. Russo, Superintendent of Schools, presented the changes to the Master Facilities Plan.

- Summer 2024 Phase I of the Rutledge Hall upgrades would include the 2nd floor classrooms, all of the toilet rooms, and a projection system in the gym that would be partially funded by the Berger Family

Donation. The summer 2024 work would also include renovation of the Lincoln Hall plaza.

- Summer 2025 Phase II would be the completion of Rutledge Hall classrooms.
- All other projects, aside from Todd Hall mechanical work, would be delayed by a year as detailed in the Draft Master Facilities Plan. Additionally, the Administration will work with Contour Landscaping on the Rutledge Hall and Lincoln Hall courtyards before pursuing options on the scale currently cited on the Master Facilities Plan.
- The Committee requested that the Todd Hall mechanicals be included in 2025 and not delayed as proposed.
- Athi presented floor plans indicating the Rutledge Hall rooms that will be renovated and what Phase they will be renovated in, then the scope of work for each room. The Committee requested that the same style of classroom doors be installed at Rutledge Hall as were installed in Todd Hall with drywall above each doorway.
- Athi presented the outline of the scope of work for each Rutledge Hall classroom that includes 2'x2' acoustical tile ceiling, 2'x4' LED lighting, classroom storage, replacement of the HVAC mechanical unit, storage closet, and classroom flooring.
- The Committee reviewed the carpet tile for the classroom that were presented and by consensus selected Shaw Contract, Style: Rotate Tile #5T105, Color: Abstract #03481, Collection: Cut & Compose
- The Committee recommended having two separate, single handicap-accessible staff toilet rooms on the 1st floor.
- The Committee recommended that the renovations of the toilet rooms be consistent with the renovations of the toilet rooms at Lincoln Hall and Todd Hall.
- The Committee recommended that only updating the finishes on the first floor, north toilet rooms.

V. Timeframe for 2025-2027 Projects

Summer 2024 Construction/Preparation of Bid Documents and Drawings

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the preparation of bid documents and drawings by StudioGC for Summer 2024/2025 construction projects described on the SD74 Facilities Plan in the estimated amount of \$5,345,232.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. District Facilities Updates

a. iPro Soccer Academy Facilities Rental

Courtney presented the iPro Soccer Academy Facilities rental request and stated that discussions relating to the request are ongoing.

b. Lincolnwood Baseball and Softball Association Facilities Rental

Courtney presented an update on the Lincolnwood Baseball and Softball Association Facilities Rental request.

c. Scripps Spelling Bee - March 2024

Courtney indicated that there was a potential request to host the Scripps Spelling Bee again this Spring.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:04 p.m.

The next Facilities Committee meeting will be held Tuesday, September 19, 2023 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair