



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **January 14, 2020**

**TITLE:**    **Award of Contract for Pre-School Gym Classes Based on a Response to Request for Bid (RFB) 11-25-2019**

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**BACKGROUND:**

Request for Bid (RFB) 11-25-2019 was e-mailed to five vendors and published on the District's website. The opening date was extended until December 4, 2019. One vendor submitted a responsive bid. The District reached out to the remaining four vendors asking for a reason why they did not submit a bid; the vendors did not respond with an answer.

Pursuant to *Arizona Revised Statutes 38-503 Conflict of Interest; Exemptions; Employment Prohibition*, the award of contract for this solicitation must be approved by the Governing Board. The owner of My Gym is the spouse of an Amphitheater District employee.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board determine that My Gym is a qualified vendor for these classes and award a contract, and that the District provided adequate opportunity for other vendors to submit bids.

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**INITIATED BY:**

A handwritten signature in black ink that reads "Scott Little".

Scott Little, Chief Financial Officer

**Date: January 8, 2020**

A handwritten signature in black ink that reads "Todd A. Jaeger".

**Todd A. Jaeger, J.D., Superintendent**