

PARKROSE SCHOOL BOARD 2019-20 MONTHLY FINANCIAL STATEMENTS
Mar-20

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	130	130	BOARD OF EDUCATION - Additional Salary	\$ -	\$ 140.00	\$ -	\$ (140.00) (1)
100	2310	211	130	BOARD OF EDUCATION - PERS - EMPLOYER CONTRIBUTION	\$ -	\$ 28.60	\$ -	\$ (28.60) (1)
100	2310	212	130	BOARD OF EDUCATION - PERS - EMPLOYER PICKUP	\$ -	\$ 8.40	\$ -	\$ (8.40) (1)
100	2310	221	130	BOARD OF EDUCATION - SOCIAL SECURITY	\$ -	\$ 10.73	\$ -	\$ (10.73) (1)
100	2310	231	130	BOARD OF EDUCATION - WORKERS COMPENSATION	\$ -	\$ 0.58	\$ -	\$ (0.58) (1)
100	2310	232	130	BOARD OF EDUCATION - UNEMPLOYEMENT	\$ -	\$ 0.39	\$ -	\$ (0.39) (1)
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 982.06	\$ -	\$ 1,017.94 (a,b)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 5,000.00	\$ 304.58	\$ -	\$ 4,695.42 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ 26.40	\$ -	\$ 223.60 (a)
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials (1)	\$ 400.00	\$ 399.57	\$ -	\$ 0.43 (a)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 11,892.75	\$ -	\$ (2,592.75) (a,b)
					\$ 27,950.00	\$ 13,794.06	\$ -	\$ 14,155.94

(1) These charges for Additional salary & respective fringe will be moved to Supt budget \$188.70 via a journal entry.

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders

**LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2019-20 - BOARD OF EDUCATION
3/31/20**

ADDITIONAL SALARY PLUS BENEFITS

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
Period 5 & 6	Payroll JE	100.2310.0130-0232.130.000.000	Cost of Additional Salary for a staff member who filled in for Principal <i>(Journal Entry will be done to move to Supt budget line 100.2321.0130-0232.130.000.000)</i>	\$ 188.70	\$ -	
				\$ 188.70		

TRAVEL - OUT OF DISTRICT

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2019	PERDIEMJUL19	100.2310.0342.130.000.000	Ashley Brassea	\$ 115.00	\$ -	
7/2/2019	PERDIEMJUL19	100.2310.0342.130.000.000	Sonja McKenzie	\$ 115.00	\$ -	
9/1/2019	0719VISA	100.2310.0342.130.000.000	Sonja Room Charge & Ashley Room Charge Summer Retreat	\$ 635.06		US Bank
11/1/2019	PERDIEM19	100.2310.0342.130.000.000	Sonja McKenzie	\$ 50.00		
11/1/2019	PERDIEM19	100.2310.0342.130.000.000	Joshua Singleton	\$ 17.00		
1/1/2020	200872	100.2310.0342.130.000.000	2019 OSBA Annual Convention	\$ 50.00		OR School Board Assoc
				\$ 982.06		

Postage

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
		100.2310.0353.130.000.000		\$ -	\$ -	
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -		

ADVERTISING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
10/1/2019	200490	100.2310.0354.130.000.000	Board Vacancies Public Announcement	\$ 120.58	\$ -	Oregonian Publishing Co
10/1/2019	200190	100.2310.0354.130.000.000	FlashAlert Newswire	\$ 184.00		
		100.2310.0354.130.000.000				
				\$ 304.58		

PRINTING & BINDING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
1/1/2020	200895	100.2310.0355.130.000.000	BOE Goals Poster	\$ 26.40	\$ -	ESD Prints
				\$ 26.40		

SUPPLIES & MATERIALS

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
9/1/2019	0619VISA	100.2310.0410.130.000.000	18-19 Retiree Recog Food, Gift Cards for 3 ASB leaders	\$ 107.37	\$ -	US Bank
9/1/2019	0719VISA	100.2310.0410.130.000.000	Ashley name plate and badge	\$ 42.13	\$ -	US Bank
9/1/2019	203104	100.2310.0410.130.000.000	Ashley business cards	\$ 16.00	\$ -	Clackamas ESD
12/1/2019	342	100.2310.0410.130.000.000	Catering Bill	\$ 96.00	\$ -	District Nutritional Svc
12/1/2019	REIMSUPLN0V19	100.2310.0410.130.000.000	Reimbursement for Andrea buying supplies	\$ 36.46	\$ -	Andrea S
1/1/2020	1119VISA	100.2310.0410.130.000.000	New badges for 2 new board members	\$ 31.96		Susan F
2/1/2020	JE 552	100.2310.0410.130.000.000	December Catering	\$ 69.65		
		100.2310.0410.130.000.000				
				\$ 399.57		

DUES AND FEES - IV DETAIL

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2019	200034	100.2310.0641.130.000.000	Boardbook annual subscription	\$ 2,500.00	-	OREGON SCHOOL BOARDS ASSOC
7/1/2019	200032	100.2310.0641.130.000.000	policy update subscription annual fee	\$ 350.00	-	OREGON SCHOOL BOARDS ASSOC
7/1/2019	200031	100.2310.0641.130.000.000	Boardbook annual subscription	\$ 5,952.75	-	OREGON SCHOOL BOARDS ASSOC
8/1/2019	200033	100.2310.0641.130.000.000	Registration for SM \$320 & AB \$185 to attend Summer OSBA	\$ 505.00	-	OREGON SCHOOL BOARDS ASSOC
8/1/2019	200182	100.2310.0641.130.000.000	LegalAssistance Trust dues based on ADMr 3,107.4	\$ 800.00	-	OREGON SCHOOL BOARDS ASSOC
10/1/2019	200527	100.2310.0641.130.000.000	Cost of 4 x \$45 to attend OSBA Fall Dinner at MESD	\$ 180.00	-	MESD
11/1/2019	200595	100.2310.0641.130.000.000	Non-Profit Membership Fee	\$ 100.00	-	Gateway Area Business Assoc
1/1/2020	200872	100.2310.0641.130.000.000	2019 OSBA Annual Convention	\$ 370.00		OR School Board Assoc
2/1/2020	200943	100.2310.0641.130.000.000	National School Board Assoc - reg fee for E Durant	\$ 1,135.00		Registration Fee
		100.2310.0641.130.000.000				
				\$ 11,892.75		

TOTAL EXPENSES TO DATE

\$ 13,794.06

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2019-20 AS OF 3/31/2020

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor
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\$	-
\$	-
\$	-
\$	-

Total Encumbrances	\$ -
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