Estacada School District 108

IKJ - Artificial Intelligence

Code: IKJ

Adopted:

Artificial Intelligence

The Board recognizes that artificial intelligence (including generative artificial intelligence) can serve as a valuable resource to support teaching, learning, and administrative functions. At the same time, the Board acknowledges that the use of generative artificial intelligence entails risks, including but not limited to input and output bias, inaccuracies, data privacy concerns, and hallucinations. This policy outlines the expectations and responsibilities regarding the use of AI tools by staff and students in the district, with an explicit commitment to equity and responsible use.

Teacher Authority and Expectations

1. **Establishing Expectations**

Teachers must establish and communicate expectations for the use of generative artificial intelligence (AI) in assigned student work, consistent with district policy and guidelines.

Any restrictions or requirements concerning student AI use must be no more restrictive than those applied to other forms of external or supplementary support (such as tutors, family members, or peers).

2. **Equity and Accessibility**

   1. Teachers must ensure that:

      1. Expectations regarding AI use are communicated clearly and in advance of assignments.
      2. All requirements or restrictions are applied equitably among students.
      3. AI is not required for assignments unless all students have reasonable access to the necessary technology and programs.
      4. If AI use is to be required as part of class, only district-approved AI tools may be required.

3. **Responsible Use Instruction**

Teachers should educate students on the limitations and risks of AI, including issues of bias, inaccuracy, and responsible engagement.

Student Responsibilities and Conduct

1. **Adherence to Expectations**

Students are responsible for following the expectations and guidelines regarding AI use as communicated by their teachers for each assignment or activity.

Use of AI tools must be consistent with the parameters established for each context.

Students are prohibited from sharing their logins or passwords for AI tools or platforms with others.

2. **Addressing Violations**

Alleged violations of assignment expectations (including unauthorized or inappropriate AI use) will be addressed in accordance with the district's existing academic honesty and student conduct policies.

Staff Use

District staff may use generative AI tools for instructional or administrative purposes, provided such use complies with all applicable laws, including privacy and copyright requirements.

Staff are expected to follow all district policies related to confidentiality, responsible use, and data security.

Staff Professional Development

The district will actively seek and provide professional development opportunities for staff to build fluency and skill in the responsible use of generative AI.

FERPA and Confidentiality

All laws regarding student records, confidentiality, privacy, and student internet use must be followed at all times.

District staff are prohibited from sharing personally identifiable information (PII) with any generative AI application.

Violations

Students and staff found in violation of this policy or related district policies may be subject to discipline and referral to law enforcement, as appropriate.

END OF POLICY

Legal Reference(s):

[ORS 332](#).107

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133.
 Children's Internet Protection Act (CIPA), 47 U.S.C. §§ 254(h) and (l); 47 C.F.R. § 54.520.
 Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501–6505
 Family Educational Rights and Privacy Act (FERPA) of 1974, 20 U.S.C. § 1232g; 34 C.F.R. § 99.
 Protection of Pupil Rights, 20 U.S.C. § 1232h.

Cross Reference(s):IIGBA, JOA, JOB