

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: Nov. 12, 2024



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   10/22/24

**To:**   Rebecca Rappold  
            Superintendent of Schools

**From:**   Bev Sinclair  
**Title:**   Director of Human Resources

**Subject: Hiring: BHS Attendance Clerk .5 FTE**

**Description:** Sandi Campbell is recommending the following hire:

 Domaneek CrossGuns, Attendance Clerk .5 FTE

**Financial Impact: L2/S0 \$18.50** (L2/S2, \$19.35 after successful completion of 90-working-day probationary period).

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Attendance Clerk (.5 FTE)</b>		Applicant Recommended <b>Domaneek CrossGuns</b>	
Department/Location <b>BHS</b>		Supervisor <b>Sandi Campbell</b>	
Type of Position <b>Classified</b>	Starting Date <b>11/14/24</b>	Term <b>2024-2025 AY</b>	

**Recruiting.**    Date Posted: 5/31/24    Re-advertised:    Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Augare, Kristy	10/01/24	YES	10/9/24
	CrossGuns, Domaneek	10/03/24	YES	10/9/24
	England, Robin	10/01/24	YES	10/9/24
	Maldonado, Paula	10/01/24	YES	10/9/24
	Wellman, Kelsey	10/02/24	YES	10/9/24
	Wells-Hoyt, Rachel	10/3/24	YES	10/9/24

Interview Committee	Title	Name	Title
John Salois	Assistant Principal		
Melanie HeavyRunner	Secretary		
Jolene Vance	Home School Coordinator		

**Recommendation:** Domaneek has past experience in the position. She knows the duties and the data system. She would not need training for the position.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	12/21/21	YES	OK
State & Federal Criminal background check	12/27/21	YES	OK
Tribal Background check	01/06/22	YES	OK

Salary: \$18.50, L2/S0                      Placement: Exp. \$19.35 L2/S2                      Contract Days: 187

Prepared by:     Bev Sinclair                          Date 10/22/24                      Approved by: \_\_\_\_\_                      Date: \_\_\_\_\_