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TO: Members, Board of Education

Dr. Carol Kelley, Superintendent of Schools

FROM: Alicia Evans, Assistant Superintendent for Finance & Operations

RE: Landscaping Bid

DATE: May 8, 2018

The administration is requesting that the Board forgo the two Board meeting requirement for the landscaping bid and approve the bid on May 22, 2018. The revised landscaping bids were due May 15, 2018, which is between Board meetings. However, the growing season in already underway. Therefore, an expedited Board approval will allow the work to begin immediately.

attachment