



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
 FROM: Adam Law Ed.D.  
 RE: April 9, 2018 Personnel Report  
 DATE: April 5, 2018

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

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**I. New Hires**

Start Date	Name	School	Subject/Grade	FTE
8/20/18	Amico, Christina	GHS	Alternative Learning Opportunities Program	1.0
8/20/18	Burnett, Megan	WAS	Learning Behavior Specialist	1.0
8/20/18	McEachern, Lindsay	WAS	Learning Behavior Specialist	1.0
8/20/18	Ruettiger, Mary	FES/GELP	Speech Language Pathologist	1.0

**II. Resignations**

Name	School	Subject/Grade	Effective Date	FTE
Baltzer, Tara	WES	Grade 1	6/1/18	1.0
Keeton, Katherine	GMSS	Music-Vocal	6/1/18	1.0
Keller, Kasey	GELP	Special Education	6/1/18	1.0
Natale, Natalie	GMSN	Language Arts	6/1/18	1.0
O'Toole, Skyelar	HES	Grade 5	6/1/18	1.0
Strizu, Katherine	HSS	Kindergarten	6/1/18	1.0
Zimmerman, Kristin	WES	Learning Behavior Specialist	6/1/18	1.0

### III. Reappointments

Name	School	Subject/Grade	2017-2018 FTE	2018-2019 FTE
Holstein, Kimberly	WES	Social Worker	.75	1.0
Throneburg, Lesley	HES	Social Worker	.50	.70

### IV. Reclassifications

Name	Subject/Grade	2017-2018 FTE	2018-2019 FTE
Laski, Emily	From .50 FTE MCS/.50 FTE FES Social Worker to .70 FTE MCS Social Worker	1.0	.70

### V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
3/19/18 - 6/1/18	Kane, Kim (Sophia Michalek)	GHS	Physical Education	1.0
4/9/18 - 5/7/18	Downey, Cole (Chris Arnett)	GHS	English	1.0
4/16/18 - 6/1/18	Zavod, Veronica (Brittany Bieritz)	GMSS	Math	1.0
4/25/18 - 5/31/18	Kotwica, Laura (Cathy Francis)	MCS	Grade 1	1.0
4/24/18 - 6/1/18	DiNatale, Melissa (Natalie Natale)	GMSN	Language Arts	1.0

### VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Michalek, Sophia	GHS	Physical Education	3/19/18 - 6/1/18	1.0
Hardt, Kimberly	GMSS	Math	8/20/18 - 11/14/18	1.0

### VII. Retirement

None

## SUPPORT STAFF

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### I. New Hires

Start Date	Name	School	Position	School Year
3/15/18	Wilson, Joy	HSS	Special Education Assistant 3 hrs day	9 month

## II. Resignations

Name	School	Position	Effective Date	School Year
Smidt, Sarah	MCE	Building Nurse	6/1/18	9 months

## III. Reappointments/Reclassifications

None

## IV. Family and Medical Leave

None

## V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
9/21/00	6/1/18	Williams, Bella	MCS	Special Education Assistant	9 month

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## ADMINISTRATORS

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### I. New Hires

Start Date	Name	School	Position	FTE
7/1/18	Romano, Dean	CO	Assistant Superintendent-Business Services	1.0

### II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Martin, Stephanie	GELP	Early Childhood Coordinator	6/30/18	1.0