



# Board of Trustees Agenda Item Information Form

Date Submitted: July 8, 2024

Meeting Type	Agenda Placement	Code	Agenda Placement	Code
<input checked="" type="checkbox"/> Regular Meeting	<input type="checkbox"/> Public Hearing	PH	<input type="checkbox"/> Administrative Report	AR
<input type="checkbox"/> Special Meeting/Workshop	<input type="checkbox"/> Executive Session	ES	<input checked="" type="checkbox"/> Consent Agenda	CA
	<input type="checkbox"/> Recognition	R	<input type="checkbox"/> Action Item	AI
	<input type="checkbox"/> Program Spotlight	PS	<input type="checkbox"/> Information/Discussion	ID
	<input type="checkbox"/> Community Input	CI		

Meeting Date: July 22, 2024

**District Strategies (Check all that apply):**

- We will foster a safe and nurturing environment.
- We will design and implement learning experiences that inspire student achievement, agency and growth.
- We will cultivate social and emotional capacity and a commitment to service before self.
- We will expand the organization’s capacity to accomplish our strategic intent.
- We will ensure our community, parents, staff and students exercise shared ownership of our mission.

**Subject:**

Consider Approval of Renewal of Contract 2024.808 Deli Sandwiches

**Background:**

In November 2023, the Board awarded Contract 2024.808 Deli Sandwiches in the amount of \$250,000. To date, \$215,000 has been encumbered. It is the recommendation of the Directors of Child Nutrition and Purchasing to renew this contract with Subway located at E. Main in League City for an estimated annual contract value of \$250,000. There are three renewal options remaining on this contract.

**Fiscal Impact Statement**

**Cost:** \$250,000.00

- Recurring
- One-Time

**Funding Source:**

- General Fund
- Grant Fund
- Other Funds (specify)  
Child Nutrition

Fiscal Year: 2024 / 2025

Amendment Required: N/A

Bond Funds (program year): N/A

**Superintendent’s Recommendation:**

It is the recommendation of the Superintendent that the Board of Trustees approve the renewal of Contract 2024.808 Deli Sandwiches with Subway for the period beginning September 1, 2024 through August 31, 2025. The estimated annual contract value is \$250,000.

**Department Submitting Form:** Purchasing

**Cabinet Member’s Approval:** Alice Benzaia