

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): GILBERTO GONZALEZ, SUPERINTENDENT
ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE GENERAL AND CAPITAL PROJECTS FUND BUDGETS.

- (C) **Funding source: Identify the source of funds if any are required.**

GENERAL AND CAPITAL PROJECTS FUNDS

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM.



TO: Gilberto Gonzalez, Superintendent

FROM: Ismael Mijares, Deputy Superintendent for Business & Finance

DATE: March 14, 2019

SUBJECT: BUDGET AMENDMENTS

This is the third of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.

Also, the Budget Amendments to appropriate for the following *Funds* are included in the Amount of: \$500,000 for 101-Food Service, \$130,000 for 166-State Bilingual, \$200,000 for 181-Athletics, \$1,190,898 for 199-M&O, \$950,363 for 616-Special Projects, and \$1,130,024 for 775-Health Insurance Self-Funded. The increases to revenues for these funds are also included on the attached budget amendments. The total amount funded from the estimated M&O Fund Balance is \$1,850,000.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

FOOD SERVICE
Fund 101-9

DATE: 03/12/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
101	00	5XXX			9XX	REVENUES	+	500,000
101	35	6XXX			9XX	FOOD SERVICES	-	500,000
TOTAL								0

REASON FOR REQUEST: INCREASE IN REVENUES AND ALLOCATION OF FUNDS.

ORIGINATOR [Signature] 3/15/19

<p>_____ DATE <u>[Signature]</u> FINANCE DATE <u>3-15-19</u></p>	<p>_____ SUPERINTENDENT <u>[Signature]</u></p> <p>_____ BOARD OFFICER</p>	<p>_____ DATE</p> <p>_____ DATE</p>
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DISAPPROVAL: _____
NAME DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

STATE COMPENSATORY
Fund 164-9

DATE: 03/13/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
164	11	6XXX			9XX	INSTRUCTION	+	(53,806)
164	13	6XXX			9XX	CURRICULUM & PER. & DEVL P.	-	27,323
164	23	6XXX			9XX	SCHOOL ADMINISTRATION	-	15,747
164	31	6XXX			9XX	GUIDANCE & COUNSELING	-	10,736
						TOTAL		0

REASON FOR REQUEST: REALIGNMENT OF FUNDS.

ORIGINATOR *[Signature]* 3/15/19

[Signature] 3/29/19
 _____ DATE SUPERINTENDENT _____ DATE

[Signature] 3-15-19
 FINANCE _____ DATE BOARD OFFICER _____ DATE

DISAPPROVAL: _____ NAME _____ DATE _____


REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____



MEMORANDUM

TO: Ismael Mijares,
Deputy Superintendent for Business & Finance

FROM: Gilberto Sanchez, 
Bilingual/Fine Arts Director

SUBJECT: Budget Amendment (166) Bilingual


DATE: March 27, 2019

Attached are budget change requests being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

- Increase in state revenue and salaries
- Decrease in general supplies and reading materials
- Decrease in consultants and fees and dues
- Decrease in central office general supplies and travel

APPROVED: 
Samuel Mijares,
Deputy Superintendent for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
BUDGET CHANGE REQUEST

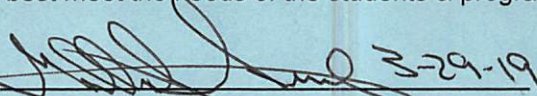
3/11/2019

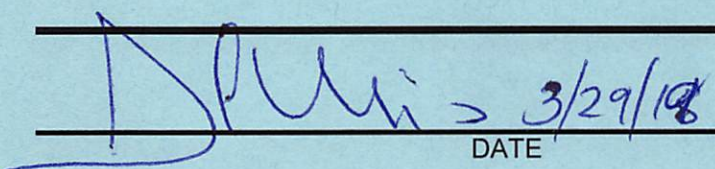
REFERENCE NO. 166 - Bilingual

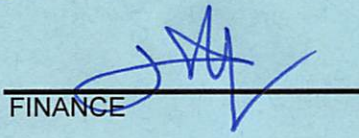
ACCOUNT NUMBER

FUND	FUNC.	OBJ	SUB-OBJ.	ORG.	PROG	DESCRIPTION	NOM	AMOUNT INCREASE/(DECREASE)
166	11	61XX			9XX	SALARIES/WAGES	-	\$8,241
166	11	63XX			9XX	SUPPLIES & MATERIALS	-	\$221,841
166	13	62XX			9XX	CONSULTING SERVICES	+	(\$45,582)
166	13	64XX			9XX	FEES & DUES	+	(\$5,000)
166	21	63XX			9XX	SUPPLIES & MATERIALS	+	(\$42,500)
166	21	64XX			9XX	TRAVEL	+	(\$7,000)
166	00	5XXX			9XX	STATE REVENUE SOF	+	\$130,000
								\$0

REASON FOR REQUEST: To re-distribute Bilingual funds to best meet the needs of the students & program

ORIGINATOR  3-29-19

 3/29/18
DATE SUPERINTENDENT DATE

 3-29-19
FINANCE DATE BOARD OFFICER DATE

DISAPPROVAL: _____
NAME DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____
166 MULTIPLE BA SUMMARY.xls NAME DATE



Eagle Pass Independent School District Career and Technical Education

DATE: February 28, 2019

TO: Ismael Mijares, Asst. Superintendent for Business & Finance

FROM: Ana Laura Castillon, CTE Director *ALC*

RE: Budget Change Request (167) State Vocational Funds

Attached is a budget change request I am submitting to be presented at the next regular school board meeting to align the 167 State Vocational budget.

Should you have any questions, please feel free to call me.

Accounts have been adjusted accordingly and a brief summary is listed below.

- Decrease in X-Duty
- Decrease in Contracted Services
- Increase in Supplies and Materials
- Decrease in Other Operating Expenses

Approval: _____

Samuel Mijares, Deputy Superintendent for Curriculum and Instruction

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

Fund 167

PAGE 1 OF 3

DATE: February 28, 2019

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
167	11	61XX			9 22	X-Duty Teacher	+	(19,122)
167	11	62XX			9 22	Contracted Services	+	(1,750)
167	11	63XX			9 22	Supplies & Materials	-	29,527
167	11	64XX			9 22	Other Op Expenses	+	(6,500)
167	13	62XX			9 22	Contracted Services	-	700
167	13	64XX			9 22	Other Op Expenses	+	(2,700)
167	21	62XX			9 22	Contracted Services	+	(500)
167	21	63XX			9 22	Supplies & Materials	-	825
167	21	64XX			9 22	Other Op Expenses	-	500
167	31	63XX			9 22	Supplies & Materials	-	20
167	31	64XX			9 22	Other Op Expenses	+	(1,000)
TOTAL								-0-

REASON FOR REQUEST: BUDGET REALIGNMENT

ORIGINATOR

Donna Custalón

W 2/28/19

DATE

SUPERINTENDENT

DATE

JH 3-29-19

FINANCE

DATE

BOARD OFFICER

DATE

DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL: _____

PROCESSED BY ACCOUNTING: _____ NAME _____ DATE _____



EAGLE PASS INDEPENDENT SCHOOL

Special Education Department
587 Madison St.
Eagle Pass, Texas 78852

Tel #: (830)758-7023 / Fax #: (830)757-1800 Main Office

TO: Mr. Ismael Mijares, Deputy Superintendent for Business & Finance
CC: Mr. Samuel Mijares, Deputy Superintendent for Curriculum & Instruction
FROM : Ms. Elizabeth Torres, Special Education Director
DATE: March 13, 2019
SUBJECT: To Realign the Budget within the same Function

I am Submitting an In-House Budget Amendment to realign funds within the same Function for the 168 Budget.

168-11-6217-00-825-923	-	Contract	-	1,200.00	ET 96.00
168-13-6118-99-825-923	-	Salary	-	100.00	
168-13-6411-00-825-923	-	Travel	-	600.00	
168-21-6411-00-825-923	-	Travel	-	1,146.00	
168-21-6497-00-825-923	-	Fees and Dues-		(1,942.00)	

RECEIVED RECEIVED

MAR 15 2019

DEPUTY Supt-BUS & FIN

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

Fund 168

PAGE 1 OF 1

DATE 3/14/2019

REFERENCE NO. 168-9IDEA-B Formula

ACCOUNT NUMBER						DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.			
168	11	62XX			9	Contract	-	96.00
168	13	61XX			9	Salary	-	100.00
168	13	64XX			9	Travel	-	600.00
168	21	64XX			9	Travel	+	(796.00)
168		64XX			9	XX	Revenue	0

REASON FOR REQUEST: To Realign the Budget for the 2018-2019 School Year.

ORIGINATOR Leif James 3-15-19

[Signature] DATE 3/15/19

[Signature] DATE 3-29-19

FINANCE

SUPERINTENDENT _____ DATE _____

BOARD OFFICER _____ DATE _____

DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL: _____

PROCESSED BY ACCOUNTING: _____ NAME _____ DATE _____



Eagle Pass Independent School District

DEPUTY SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

February 12, 2019

TO: Gilberto Gonzalez, Superintendent

FROM: Samuel Mijares,
Deputy Superintendent for Curriculum & Instruction

SM

RE: Budget Change Request for High School Allotment (169)

The attached budget change request is being submitted for review and approval at the next regularly scheduled School Board meeting. The request is to allocate additional funds to the High School Allotment 169 fund to assist students with college and career readiness.

Accounts have been adjusted accordingly and a brief summary is listed below.

- Increase in Other Operating Costs.
- Increase of Control Items.

If you have any questions, do not hesitate to contact me at extension 1011.

SM/cg

EAGLE PASS INDEPENDENT SCHOOL DISTRICT BUDGET CHANGE REQUEST

DATE: 3/15/19

REFERENCE NO. _____

ACCOUNT NUMBER

ACCOUNT NUMBER							DESCRIPTION	NOM	AMOUNT
FUND	FUNC.	OBJ.	SUB OBJ.	ORG.	YEAR	PROG. INTENT			INCREASE/(DECREASE)
169	11	63XX			9	XX	Control Items	+	(10,100)
169	11	64XX			9	XX	Other Operating Costs	-	1,376
169	31	63XX			9	XX	Control Items/Furniture	-	8,724
TOTAL :									\$0

REASON FOR REQUEST:

Realignment of funds

ORIGINATOR

	DATE	SUPERINTENDENT	DATE
BUSINESS/FINANCE	3-29-19 DATE	BOARD OFFICER	DATE

DISAPPROVAL BY:

NAME	DATE
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REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING:

NAME	DATE
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EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

ATHLETICS
FUND 181-9

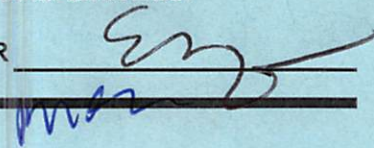
DATE: 03/14/19


REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
181	36	6XXX			9XX	CO-CURRICULAR ACTIVITIES	-	200,000
181	00	7XXX			9XX	TRANSFER IN- M&O	+	200,000
						TOTAL		0

REASON FOR REQUEST: REALIGNMENT OF FUNDS AND APPROPRIATE FUNDS FROM TRANSFER IN M&O.

ORIGINATOR 

	DATE	SUPERINTENDENT	DATE
	3-29-19		
FINANCE	DATE	BOARD OFFICER	DATE

DISAPPROVAL: _____ NAME _____ DATE _____

REASON FOR DISAPPROVAL: _____

PROCESSED BY ACCOUNTING: _____ NAME _____ DATE _____

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

199-9 M & O FUND

Date: 03/26/19

REFERENCE NO. _____

ACCOUNT NUMBER

ACCOUNT NUMBER						AMOUNT	
FUND	FUNC	OBJ.	SUB- OBJ.DRG	PROG.	DESCRIPTION	NOM.	INCREASE/(DECREASE)
199	11	6XXX		9 XX	INSTRUCTIONAL	+	(6,611)
199	12	6XXX		9 XX	INSTRUCTIONAL RESOURCES AND MEDIA	+	(218)
199	23	6XXX		9 XX	SCHOOL LEADERSHIP	-	1,850
199	31	6XXX		9 XX	GUIDANCE, COUNSELING & EVALUATION SRVS	-	820
199	33	6XXX		9 XX	HEALTH SERVICES	+	(16)
199	36	6XXX		9 XX	CO-CURRICULAR/EXTRA CURRICULUM	-	50,040
199	51	6XXX		9 XX	PLANT MAINTENANCE & OPERATIONS	-	1,157,148
199	52	6XXX		9 XX	SECURITY & MONITORING SERVICES	+	(11,000)
199	61	6XXX		9 XX	COMMUNITY SERVICES	+	(1,115)
199	XX	3XXX		9 XX		+	1,850,000
199	XX	5XXX		9 XX		+	1,621,285
199	XX	8XXX		9 XX		-	2,280,387
							0

REASON FOR REQUEST: To realign funds in the M & O Fund to continue operations for the 2018-2019 school year.

ORIGINATOR 3-29-19

	DATE	SUPERINTENDENT	DATE
	<u>3-29-19</u>		
FINANCE	DATE	BOARD OFFICER	DATE

DISAPPROVAL: _____

NAME

DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____

NAME

DATE

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

CAPITAL PROJECTS
FUND 616-9

DATE: 03/14/19

REFERENCE NO. _____

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
616	81	6XXX	XX		9XX	FACILITIES ACQU. & CONSTRUCTION	-	950,363
616	00	79XX			9XX	TRANSFER IN-M&O	+	950,363
						TOTAL		0

REASON FOR REQUEST: TO APPROPRIATE FUNDS FOR BAND HALL ADDITION

ORIGINATOR 3-15-19

3-15-19
FINANCE DATE

SUPERINTENDENT DATE

BOARD OFFICER DATE

DISAPPROVAL: _____
NAME DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: _____
NAME DATE