


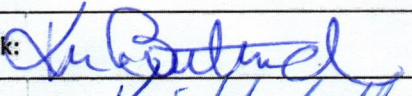
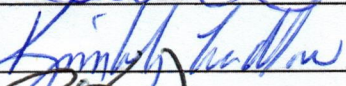

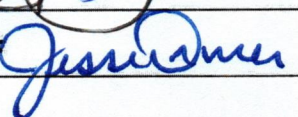
# **Contract / Leases / Agreements / Grants Form**

This is	New <input checked="" type="checkbox"/>	Renewal <input type="checkbox"/>	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If you marked YES this needs to go through Grant Review.
This is an	Agreement _____ Contract _____ Lease _____ Other _____:		
Name of Entity who Contract / Lease / Agreement / Grant is with	NE MI Women's Giving Circle GRANT Community Foundation for NE MI		
Project Name	Alpena Plaza Pool Life Guard TRAINING Education		
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.		
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.		
Total Amount	\$ 1,250.00		
Organization Match	\$ _____		
County Match	\$ 0		

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

	09-16-2024
The Department Head Requesting	Date Signed

## **GRANT REVIEW COMMITTEE APPROVAL:**

County Clerk: 	Date Signed: 9-18-24	I am requesting a meeting
County Treasurer: 	Date Signed: 9-16-24	I am requesting a meeting
Finance Chairman: 	Date Signed: 9-18-24	I am requesting a meeting
County Administrator: 	Date Signed: 9-18-24	I am requesting a meeting

Please do NOT mark below this line

## **INTEROFFICE USE ONLY**

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



## Northeast Michigan Women's Giving Circle Grant Award Letter

Community Foundation for Northeast Michigan <administrator@grantinterface.com>

Wed 9/11/2024 8:17 AM

To: alpenaplazapool@gmail.com <alpenaplazapool@gmail.com>

Cc: relkie@cfnem.org <relkie@cfnem.org>

Dear Kimberly,

I am writing to inform you that your grant request for Alpena County for the Alpena Plaza Pool Lifeguard Training Education project has been approved for funding. The Board of Trustees for the Community Foundation for Northeast Michigan met on September 10, 2024, and approved a grant in the amount of \$1,250.00.

**Your Grant Agreement will be available in the online portal tomorrow. Kindly log in to the Community Foundation Grant Portal to access and complete the Grant Agreement by September 27, 2024. Not doing so may result in the cancellation of your grant.** Once you are on your portal home screen, to see your Grant Agreement scroll down to "Follow Ups" and choose the blue "start" button to access and sign your Grant Agreement. Please type in the date, and the name and title of your organization's leader (Executive Director/CEO/Superintendent) at the bottom and hit submit to sign. *Please note that in order to sign for the person in charge of the organization, you must have authorization from them to do so. If your organization's Executive Director/CEO/Superintendent already has a portal login to sign for previous awards, the Grant Agreement has been assigned to them.* **Once this step is completed, we will begin the process of paying your grant IN FULL.**

As part of this grant agreement, we also ask that you submit a Final Grant Report, which can be found in our Online Grants Portal under Follow Ups. On this form you will be asked to provide a breakdown or summary of expenses for your grant. Additionally, your feedback and photos will help us improve the grant process as well as feature grantees in our newsletters, annual reports, and website. **The deadline to submit this report is September 10, 2025, which is one year from the date of grant approval.** You may submit this report earlier than that if your project is completed before that date. Any unused funds over \$100 should be returned to CFNEM by that date as well. We ask that you retain your expenditure receipts and invoicing in case we request them. Proof of expenditure of any receipts and invoicing must be dated after September 10, 2024.

If your project and Final Grant Report cannot be completed by September 10, 2025, you must contact our office via email or through the Online Grants Portal before the deadline to request a six (6) month extension. If no such request is received before the deadline has passed, you will be notified that your grant file will be closed within two (2) months following the notification. Be sure to mark that date on your calendar, as we will expect your Final Grant Report to be submitted by that date.

Additionally, we would appreciate any photos or videos of your project or event that we can share for promotions.



[Skip to main content](#)

## Application

C. Public Profile

Collaborate 0

Alpena Plaza Pool Lifeguard Training Education

Process: 2024 Northeast MI Women's Giving Circle (WGC) Grant Application

Contact Info

Request

\$ Award Details

Documents 0

Current Status: Follow Up(s) Assigned

Stage	Status	Initial Submission	Last Modified	
Eligibility	Passed	06/19/2024	06/19/2024	
Application	Submitted	07/01/2024	09/16/2024	

Stage	Decision Type	Decision Date
Decision	One Time	09/10/2024

Eligibility

Document Viewer

Application Packet

Question List

:

Application

Fields with an asterisk (\*) are required.

### ▼ About Your Project

#### Program Area\*

- ☐ Animals
- ☐ Arts and Humanities
- ☒ Education
- ☐ Environment
- ☐ Health and Human Services
- ☐ Public Safety
- ☐ Youth Development
- ☐ Other

**EIN\***

38-6004834

**Project Name\***

Name of Project.

Alpena Plaza Pool Lifeguard Training Education

**Purpose of Grant\***


In one sentence, summarize the purpose of this grant for your project.

To supply the needed equipment to train and continue education for the American Red Cross Lifeguard Certification we are required to obtain.

360 characters left of 500

**Project Date**

For use of this particular grant, please provide the date your project will begin. *(This date must be after September 10, 2024.)*

 10/01/2024

**If your project does not have an official start date, please explain.**

Our start date varies and is used monthly for continued training. We currently have two adult and one pediatric CPR dummies and 3 AED training monitors. These are a requirement for our Lifeguard certification. Alpena City Fire Department let us borrow their CPR dummies for trainings but would prefer we have our own for trainings.

468 characters left of 800

**Amount Requested in this Application\***

*May not exceed \$5,000.*

\$ 1,250.00

**Total Project Cost\***

\$ 6,795.00

✓ **Project Overview**

**Provide a brief description of your organization (i.e., years of operation, services provided, etc.)\***

The Alpena County Plaza Pool has been in operation for 50 years. We are currently the only community pool in four Counties; Alpena, Alcona, Montmorency, and Presque Isle. We provide swim lessons for patrons as far south as Tawas, as far north as Cheboygan, and as far west as Atlanta. We currently provide a schedule to include, but not limited to, aquatic exercises, lap swim, open swim, group & private lessons, 3 swim teams, pool rentals (variety), and inflatable obstacle course called a Wibit.

1 characters left of 500

**Briefly describe your project/program.\***

*Please include how your project addresses issues important to women; target population; and estimated number of people affected.*

Our staff currently exists of 11 women lifeguards out of 15 total lifeguards. The majority of our patrons are females or families. The Plaza Pool prides itself on providing fun and healthy activities at an affordable price. We also provide water safety education to all; this includes open water swimming activities, at home pools, safe boating and how to wear a lifejacket. Water safety is important with over 4,000 drownings in the United States every year: being the leading cause of accidental death for ages 1-4 and the third leading cause of accidental death for ages 5-14.

120 characters left of 1,000

**Specifically, for what purpose will the grant dollars be used?\***

*Please include what items and/or services will be purchased with this grant.*

To provide training equipment for the lifeguards' certification and monthly trainings. We are currently in need of 4 infant dummies with CPR monitors, one adult dummy with CPR monitor (we currently have 2 adults and one pediatric), 10 Seal Rite Mask kits, 10 Lifeguard hip packs, and 20 Fox 40 Sonic Whistles with lanyards. Lifeguard/CPR certification is required in community pools. We need to hold monthly trainings to remain current, The Alpena Plaza Pool currently has one Lifeguard/CPR instructor and individual certifications cost \$45 each on top of

345 characters left of 1,000

**How critical is a grant to the success of your project?\***

☐ This project will take place whether or not we receive a grant.



- ☐ This project will not proceed without full funding of this application.  
☒ Partial funding will still allow this project to take place.

If applicable, explain how your project involves volunteers.

1,000 characters left of 1,000

How will your project be funded?\*

Donations from Friends of Plaza Pool and patrons. Alpena County General Funds

923 characters left of 1,000

How will you evaluate the success of your project?\*

The lifeguards will be better trained and feel more confident in their duties. We always hope that we never have to do a water rescue and/or CPR on a patron, but we need our performance to become second nature. These supplies would allow for that. Each year in the US there is over 4,000 drownings. Drownings occur within 30 seconds and can occur in front of a lifeguard. Our training keeps us aware and more vigilant if an accident is to occur under our watch.

539 characters left of 1,000

✓ Board of Directors

Do you have a document (Word, PDF, jpeg) of your organization's Board of Directors?\*

- ☐ Yes  
☒ No

✓ Project Budget

### Budget Narrative

Please include any additional information regarding your budget and expenses you feel may need further explanation, or will help the Grant Screening Committee in determining grant awards. This could be specific information about funding sources, expenses or anticipated challenges.

A blended lifeguard certification class consists of 9 hours online learning and 24 hours in class training. Instructor costs \$25 per hour which equals \$600. A re-certification class (every 2 years) consists of 9 hours online learning and 10 hours in class training. Instructor costs \$25 per hour which equals \$250. Each certification costs \$45 and we currently have 15 lifeguards which equals \$675.

to maintain certification. American Red Cross requires that we hold 2 hours training once a year. This is a one-time cost of \$250. We have 15 lifeguards which equals \$375. Total cost is \$1,225. 320 characters left of 1,000

### Budget\*

#### Instructions:


1. Download preferred budget form below (PDF or Excel). *Note: Excel version will calculate totals automatically; you will need to calculate totals manually on the PDF.*
2. Save this document to your computer and complete your budget with the saved version.
3. Once complete, click on the "Upload a file" button below to attach your project budget.

[View a sample budget](#)

[Download fillable PDF budget form](#)

OR

[Download Excel budget form](#)

Plaza Pool Budget Rev.xlsx [19.1 KIB] 

### ✓ Board Member List

Please type in the list of all members of your Board of Directors.\*

Alpena County Commissioners, Synchronizations, LLC; Elaine Sommerfeld- Pool Supervisor, and Kim Bolanowski- Aquatics Director


175 characters left of 300

### ✓ Additional Documents (optional)



If there are any additional documents you wish to include, please upload them here.

*Optional documents may include items such as estimates, images of what you plan to purchase with this grant, or any additional information on your project.*

IMG\_2800.jpeg [695.6 KiB] 



*This section is for EXPENSES that apply to your project.*

PROJECT EXPENSES	TOTAL REQUESTED FROM THIS APPLICATION	TOTAL EXPENSES FOR THIS PROJECT	
Salaries		\$4,870	
Payroll Taxes			
Fringe Benefits			
Consultants and Professional Fees			
Insurance			
Travel			
Equipment	\$1,250	\$1,250	
Supplies			
Printing and Copying			
Telephone and Fax			
Postage and Delivery			
Rent			
Utilities			
Maintenance			
Evaluation			
Marketing			
Other (specify) certifications		\$675	
<b>TOTALS</b>	<b>\$1,250</b>	<b>\$6,795</b>	<b>TOTAL PROJECT EXPENSES \$6,795</b>

*This section is for REVENUE that applies to your project.*

REVENUE	Committed	Pending	
	(Project revenue that has been promised.)	(Project revenue that has not been confirmed.)	
<b>Grants/Contracts/Contributions</b>			
Local Government			
State Government			
Federal Government			
Foundations		1,250	
Corporations			
Individuals			
Other (specify)			
<b>Earned Income</b>			
Events/Publications and Products			
Membership Income	5,045		
In-Kind Support		500	
Other (specify)			
<b>TOTALS</b>	<b>\$5,045</b>	<b>\$1,750</b>	<b>TOTAL REVENUE (Committed and Pending) \$6,795</b>

*The TOTAL PROJECT EXPENSES should EQUAL the TOTAL COMBINED REVENUE.*

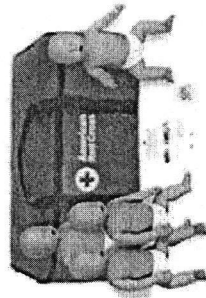


# Fox 40 Sonik Blast CMG Whistle with Breakaway Lanyard

SKU#: 9203-3708RB | IN STOCK

★★★★★ [2 Reviews](#)

\$6.95



**Prestan Infant CPR Manikins with  
CPR Monitors - (4 Pack), Brown  
Skin**

Item ID PP-IM-400M-RC-DS

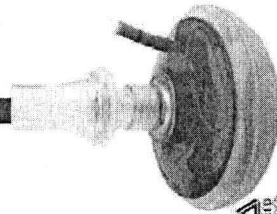
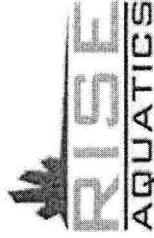
(0) [Write a review](#)

This Prestan Infant Manikin with Chestband is equivalent to a

# Seal Rite Mask with Guard Hip Pack Kit

SKU#: 710120 | IN STOCK ★★★★★

\$16.15



Seal Rite Mask Kit

SKU#: 120 | IN STOCK

★★★★★ [2 Reviews](#)

\$9.00



**Prestan Adult CPR Manikin with  
CPR Monitor - Tan Skin**

Item ID PP-AM-100M-RC-MS

★★★★★ [4.6 \(10\)](#) [Write a review](#)