



INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, MN 55025

February 12, 2015

Agenda Item #3.3

TO: School Board

FROM: Donna M. Friedmann, Director *DMF*  
Administration & Human Resources

SUBJ: LICENSED PERSONNEL

I recommend approval of the following licensed personnel:

**A. UNPAID LEAVE OF ABSENCE (LOA):**

McMahon-Ricketson, Jacqueline: Continuation of Unpaid  
Policy 415 LOA for 2015-16

**B. NON-CURRICULAR ASSIGNMENT:**

Larson, Kelly A: General Music Elem (SC)

**C. RESIGNATION/RETIREMENT:**

1. Pietsch, Christine: Resign effective end of 2014-15 school year
2. Sapa, Heidi: Retire effective end of 2014-15 school year (35 years)

**D. EMPLOYMENT:**

1. Hecker, Debra: 1.0 FTE Long-Term Substitute (2/4/15-5/7/15)
2. Holmes, Nicole: 1.0 FTE Long-Term Substitute (2/5/15-5/8/15)