



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**Topic:** Approval of Awarding Bids, Proposals, and Qualifications

**Submitted by:** Ms. Cordelia Flores-Jackson **of:** Purchasing Department

**Approved for transmittal to school board:** December 14, 2016

**Recommendations:**

Staff recommends the USD board of trustees approve the following Bids, Proposals, & Qualifications as presented:

**Energy/ Environment Management Department:**

RFP 2016-045 HVAC Equipment and Supplies

RFP 2016-051 Gym Lighting Fixture Retrofit at various USD Schools

**Maintenance and Operations Department:**

RFP 2016-050 Sand, Select Fill, Pea Gravel, and Caliche

**Risk Management Department:**

RFP 2016-047 Administration Services for IRC 125 Cafeteria Plan & IRC 403(b) Tax Shelter Annuities

**Renewals:**

RFP 078-2015 Fuel

**Rationale:**

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

**Budgetary Information:**

The budget includes the funds for these purchases

**Board Policy Reference and Compliance**

CH local – Purchasing and Acquisition

CH legal – Purchasing and Acquisition

CV Local – Facilities Construction

CV Legal – Facilities Construction

CVB Legal – Facilities Construction – Competitive Seal Proposals