

Minutes of Regular Meeting
Monday, January 27, 2026
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **January 27, 2026**, beginning at 6:00 p.m. in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 p.m. She noted that Trustee Chris Earnest was absent and that a quorum was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Vice President Caroline H. Bennett**
2. **Opening Prayer: Trustee Courtney Anderson**
3. **Opening Remarks by the Superintendent**

In recognition of Board Appreciation Month, Superintendent Dr. Blaine expressed her gratitude to the Board. She also acknowledged National Mentoring Month and referenced the TAPR report, noting that the district's results remain strong and expressing appreciation for the hard work of teachers, principals, and staff. Dr. Blaine concluded with a weather update and reviewed the district's decision-making process when determining school closures.

4. **Public Comment on Special Presentations**

No one signed up to speak.

5. **Special Presentations**

- A. Sights and Sounds Around Spring Branch ISD

A video presentation featuring student messages of appreciation for District volunteers was played.

- B. Recognition of the SBISD Board of Trustees for School Board Appreciation Month

In observance of School Board Appreciation Month, Dr. Blaine expressed gratitude to the Board, and Visual Arts staff and students presented gifts to the Trustees.

6. **Public Comment on Agenda Items or Non-Agenda Items**

Christi Scharck addressed the Board regarding Item 11B.
Bobby Zafarnia signed up to speak but did not appear.

7. **Public Hearing**

- A. Joint Public Hearing with the District Improvement Team for the 2024-2025 Texas Academic Performance Report
Assessment and Compliance Executive Director Dr. Jeenifer Cobb presented.
President Mahan opened the public hearing at 6:31 PM. With no one signed up to speak, the public hearing was closed at 6:31 PM.

8. **Reports and Discussions**

- A. Update on Campus Safety Detection Audit Findings
Safety and Security Director Pam Metcalfe presented.

9. **Executive Session**

President Mahan recessed the Board into Executive Session at 6:40 p.m. in accordance with the following sections of the Texas Open Meetings Act for the purposes listed below.

- A. The Board will meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers
B. The Board will meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
C. The Board will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
D. The Board will meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, including, but not limited to, discussion of *Elizondo v. Spring Branch ISD*, Civ. Act. No. H-21-1997, and Legal Issues Surrounding Public Finance

President Mahan reconvened the meeting in open session at 7:32 p.m. and said that no action was taken while in closed session.

10. **Action as Needed from Executive Session**

- A. Request for Approval of Routine Personnel Items
Motion was made by Trustee David Slattery and seconded by Trustee Anderson that the Board of Trustees approve routine personnel items as recommended.
Motion passed by a 6-0 vote.

- B. Request for Consideration of the Resignation Agreement in the matter of SBISD v. Richard Stachowiak; TEA Dkt. 080-LH-12-2025
Motion was made by Vice President Bennett and seconded by Trustee Anderson that the Board of Trustees approve the resignation agreement in the matter of SBISD v. Richard Stachowiak; TEA Dkt. 080-LH-12-2025.

Motion passed by a 6-0 vote.

11. Second Reading and Adoption of Policy

- A. Second Reading and Adoption of Policy: CQC(LOCAL): TECHNOLOGY SERVICES- EQUIPMENT

Motion was made by Trustee Jennifer Hyland and seconded by Trustee Slattery that the Board of Trustees approve the CQC (LOCAL): Technology Services– Equipment.

Motion passed by a 6-0 vote.

- B. Second Reading and Adoption of Policies: TASB update 126

- BE(LOCAL): BOARD MEETINGS
- BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION
- CJ(LOCAL): CONTRACTED SERVICES
- CJA(LOCAL): CONTRACTED SERVICES - BACKGROUND CHECKS AND REQUIRED REPORTING
- CLE(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - REQUIRED DISPLAYS
- CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY
- CQD(LOCAL): TECHNOLOGY RESOURCES - ARTIFICIAL INTELLIGENCE
- CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY
- CV(LOCAL): FACILITIES CONSTRUCTION
- DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST
- DFBB(LOCAL): TERM CONTRACTS - NONRENEWAL
- DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE COMPLAINTS/GRIEVANCES
- DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
- EEP(LOCAL): INSTRUCTIONAL ARRANGEMENTS - LESSON PLANS
- EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS
- EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING
- EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS
- FA(LOCAL): PARENT RIGHTS AND RESPONSIBILITIES
- FEF(LOCAL): ATTENDANCE - RELEASED TIME
- FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

- FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION
- FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY
- FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT
- FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES
- FO(LOCAL): STUDENT DISCIPLINE
- GF(LOCAL): PUBLIC COMPLAINTS
- GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

President Mahan stated that, with 27 policies presented for adoption, the Board would proceed with a single motion unless a Board member requested separate discussion or consideration of a specific policy.

Trustee Hyland requested that Policy CQD (LOCAL): Technology Resources – Artificial Intelligence be removed for amendment of the language and considered with a separate vote.

Motion was made by Trustee Slattery and seconded by Vice President Bennett that the Board of Trustees approve the TASB update with the exception of CQD (LOCAL) policy.

Motion passed by a 6-0 vote.

CQD (LOCAL)

Trustee Hyland proposed that the following language to be added.

“The District shall protect the confidentiality of student data. Student information shall be used solely for the provision of contracted educational services and shall not be used for secondary, commercial, or unrelated purposes by third-party entities.”

Motion was made by Trustee Slattery and seconded by Trustee Hyland that the Board of Trustees approve the TASB update CQD (LOCAL) policy with the proposed amendment.

Motion passed by a 6-0 vote.

12. Action

- A. Request for Consideration and Approval of Order Authorizing the Issuance of Spring Branch Independent School District Unlimited Tax Refunding Bonds, Subject to Certain Parameters; Authorizing Pricing Officers to Approve the Terms Thereof; Providing for the Security and Payment Thereof; and Enacting Other Provisions Relating Thereto

Motion was made by Secretary Walker Agnew Jr. and seconded by Vice President Bennett that the Board of Trustees approve the Order Authorizing the Issuance of Spring Branch Independent School District Unlimited Tax Refunding Bonds, subject to certain parameters; authorizing pricing officers to approve the terms thereof; providing for the security and payment thereof; and enacting other provisions relating thereto.

Motion passed by a 6-0 vote.

13. Consent Agenda Action Items

- A. Request for Approval of Budget Status Summary Report with Budget Amendments as of December 31, 2025
- B. Request for Approval of Contract Awards
 - 1. Construction Manager at Risk for Spring Woods HS CTE Renovations
 - 2. Contract for Firewall Maintenance and Support
- C. Request for Approval of Adoption of Order Setting May 2026 School Trustee General Election and Authorizing Notice Thereof
- D. Request for Approval of Election Officials for the 2026 Trustee Election
- E. Request for Approval of a Resolution Calling for a Joint Election with the City of Bunker Hill Village and the Spring Branch Independent School District and Order Approving Joint Election
- F. Request for Approval of a Resolution Calling for a Joint Election with the City of Hunters Creek Village and the Spring Branch Independent School District and Order Approving Joint Election
- G. Request for Approval of a Resolution Calling for a Joint Election with the City of Piney Point Village and the Spring Branch Independent School District and Order Approving Joint Election
- H. Request for Approval of a Resolution Calling for a Joint Election with the City of Spring Valley Village and the Spring Branch Independent School District and Order Approving Joint Election
- I. Request for Consideration of Administrator Requests for Outside Employment in Accordance with House Bill 3372, 89th Legislative Session
- J. Request for Approval of Federal Single Audit Report for Fiscal Year Ended June 30, 2025
- K. Request for Approval for Authorization for Bryan Williams, Gary Henry, and Dorothy (Allison) Tennyson to Act as Superintendent Alternates for Approving Staff Requests for Access to One or More TEA Web Applications Accessed through the Texas Education Agency Secure Environment TEA Login (TEAL), Effective for One Year Period of May 1, 2026, through April 30, 2027
- L. Request for Approval of Acceptance of Gifts
- M. Request for Approval of Grant Awards and Other Services
- N. Request for Approval of Payroll and Operating Expenses - December 2025
- O. Request for Approval of Minutes for School Board Meetings
 - 1. December 01, 2025 - Special Meeting (Team Building)
 - 2. December 15, 2025 - Regular Meeting

President Mahan read the rules for the adoption of the consent agenda action items. President Mahan stated that the Administration has requested item 13I be removed from consideration.

Trustee Anderson moved to approve the consent agenda action items with the exception of 13I. Trustee Slattery seconded the motion.

Motion passed by a 6-0 vote.

14. Information

A. Facility Improvement Program Monthly Status Report as of December, 2025

The Board did not have any questions.

15. Closing Remarks by the Superintendent

Dr. Blaine noted that the FFA Show and Sale is this weekend and encouraged everyone to come out and support the event.

16. Meeting Adjourned

President Mahan adjourned the Regular Meeting at 8:51 p.m.

Shannon Mahan
President, Board of Trustees

Walker Agnew Jr.
Secretary, Board of Trustees

Approved: February 23, 2026