

Browning Public Schools
Board Agenda Request
Meeting to Be Held: June 26, 2024



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/20/24

To: Rebecca Rappold
Superintendent

From: Heidi BullCalf
Title: Student Activities Coordinator.

Subject: CSA: Ee Kah Kii Maht Student Summer Program 2024-2025

Description: Request approval of a contract service agreement for Ee Kah Kii Maht Student Summer Program July 1 – July 31, 2024 (excluding July 4 and July 11) Monday through Thursday. There will be two shifts 8 AM – 4:30 PM and Monday thru Thursday. Shifts to be assigned by Student Activities Coordinator. Not to exceed 136 hours.

1. Aaron McLean \$1,400.80
2. Royce MadPlume \$1,400.80
3. Madison Henderson \$1,400.80
4. Sierra Freedenburg \$1,400.80
5. Destiny Whitegrass \$1,400.80
6. Neveah Hammons \$1,400.80

Financial Impact: \$8,404.80 (\$10.30 x 136 hours DOL Min Wage Requirements)

Funding Source (Budget/grant, etc.): 126 64 170 1340 120

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 06/20/24

Board Approval: 06/26/24

Contractor: Sample Contract

Phone: _____

Address: Box Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Student Worker for the Ee Kah Kii Maht Summer Program, 2024 (grades K-12). Contractor will provide structured Activities and other duties during the tutoring hours for the Ee Kah Kii Maht Summer Program (grades K-12). Contractor is under the supervision of the Student Activities Coordinator who is responsible for all students continued employment with the district. Program Dates: July 1 – July 31, 2024.

Contracted Dates: 7/1/24 through 7/31/24 (July 4 & 11 excluded)

Rate per hour/per day: \$10.30 per hour x (8 hrs/day x 17 days) = \$1,400.80

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$1,400.80

Contract to be paid from:

126 64 170 1340 120

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office