

Date

Dear [name of school] Parents:

The District has been informed that a convicted sex offender has registered as living within 500 feet of [name of school]. You may obtain the name and address of the sex offender by accessing the Illinois State Police Web site at <http://www.isp.state.il.us/sor> or make an appointment with the appropriate Building Administrator or Superintendent's administrative assistant, by calling 654-4588, at the Harlem Administration Center office.

Appropriate school officials have been made aware of the identity of (this) (these) offender(s) and precautions are being taken to ensure that your children will have proper supervision while at school.

Further, we ask that you use this opportunity to discuss with your children safety issues and appropriate responses to "stranger danger." If your child is contacted or bothered by (this) (these) offender(s) or anyone else, please report the incident to me or any teacher.

If you need further information regarding the Child Sex Offender Notification program or the offender(s) identified, please contact [law enforcement agency] directly at [telephone number].

Sincerely,

[Superintendent]

APPROVED: