



DRAFT MEETING MINUTES—WORK SESSION AUGUST 15, 2023**Board Members Present:**

Dr. Karen Pérez, Chair
Sunita Garg, Vice-Chair
Dr. Tammy Carpenter
Ugonna Enyinnaya
Susan Greenberg
Dr. Melissa Potter
Justice Rajee

Staff Present:

Dr. Gustavo Balderas	Superintendent
Dr. Carl Mead	Deputy Superintendent for Operations & Support Services
Dr. Heather Cordie	Deputy Superintendent for Teaching & Learning
Michael Scofield	Associate Superintendent for Business Services
Kerry Delf	Chief of Staff
Susan Rodriguez	Chief Human Resources Officer
Shellie Bailey-Shah	Public Communications Officer
Camellia Osterink	General Counsel

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Chair Dr. Karen Pérez called the meeting to order at 10:09 a.m.

Dr Balderas introduced Mike Scott and Erika Lopez to the board and spoke of their expertise and knowledge as they would be the facilitators for the session.

II. BOARD RETREAT

Chair Dr. Karen Pérez reviewed the retreat goals and the projected outcomes. She turned the time to Mike Scott, who reviewed the agenda with the Board. The Norms were shared by Erika Lopez to Board members.

The facilitators, Mike Scott and Erika Lopez worked on team development with the Board, Superintendent and high level staff.

They presented information on what the Board roles and responsibilities are when dealing with the public, staff and students. Questions from Board members were asked and answers were provided by Superintendent Balderas and the facilitators of the work session. During this time there were hands-on activities and scenarios presented that the Board members participated in throughout the session.

The board recessed for a meal break at 1:06 p.m.

Ms. Lopez and Chair Pérez discussed the current Board working agreement and presented a draft of an updated working agreement. The Board members were asked to go over the documents and to ask questions. They discussed the presented draft Board working agreement today in small groups as to what else is needed. Additional time will be provided at another work session to come to complete the agreement and vote on a final product.

Dr. Balderas discussed the School Board members visiting schools in an official capacity with the Executive Administrators and the structure of those visits. Discussion of comparing those visits to going as a member of the public to an event is a different scenario then going with an Executive Administrators and the expectations of the different visits. Work sessions as compared to Business sessions, the differences and the need to be in person was discussed as compared to virtually participating. Clarifying the expectations in the agreement, possibly in an executive agreement.

The board recessed for a quick break at 3:30 p.m.

Kerry Delf presented an overview of what all was involved with creating the newly approved Strategic Plan. The goals, core values and taglines of the Strategic Plan to assist with student success were discussed. Dr. Heather Cordie spoke of the four goal areas and primary outcomes that come with each of those. She presented how they will accomplish this through professional development. As questions were asked by the Board members, answers were provided by the staff.

Mr. Scott spoke to the work that was begun today, as it is only the beginning. He will be coming back to continue working on the final agreement.

Dr. Balderas spoke of his excitement to work with the Board leadership and the staff focus to move forward together.

III. CLOSE MEETING

Board Chair Dr. Karen Pérez adjourned the study session at 4:42 p.m.