

**MIDDLETOWN BOARD OF EDUCATION  
POLICY COMMITTEE**

Meeting Minutes

Monday, May 4, 2026

In Person Meeting 5:30 P.M.

**Board of Education Policy Committee Members participating:**

Deb Kleckowski, Policy Committee Chair

Shelia Daniels, Board Member

Harold Panciera, Board Member

Hakeem Grant, Board Member

Susan Owens, Board Member

**Also participation:**

Dr. Alan Addley, Interim Superintendent

Jennifer Cannata, Assistant Superintendent

Colleen Fitzpatrick, Interim Chief Academic Officer

Marco Gaylord, Director of Facilities, Safety & Security

Jill Power, Operations Administrative Secretary

**The Meeting was called to order by Deb Kleckowski at 5:36 P.M.**

- 1. Call to Order**
- 2. Introductions**
- 3. Minutes to be Accepted - April 6th 2026**

Minutes were accepted.

- 4. Open Public Comment**
- 5. Close Public Comment**
- 6. Attorney Littlefield's notes for bylaws**

Attorney Ann Littlefield created a redline for the policy #9130. She made some recommendations for the committee to review and look over.

**7. Bylaw #9130 Committees**

Discussion was had about adding some more bullet points and wording to Ann Littlefield's redline. Discussion was had about adding "all Board members are assigned to one committee, there needs to be a minimum of 3 board members on each committee and that there should be two community members on each committee." Discussion was also had about adding frequency and time to the bylaw so members know how much the committee meets. Deb K would also like to add a section from the shipman model policy. It reads "An Executive Committee consisting of the Chairperson, [the vice chairperson] and the Secretary shall be a standing committee of the Board. The Executive Committee shall meet with the Superintendent or as directed by the Chairperson to review matters related to administrative, personnel, pupil personnel, issues and general matters not requiring action of the Board as a whole." These changes

will be added to the redline in a clean format for review at the next board meeting. A motion was made to keep having a discussion next month with the changes. All were in favor.

#### **8. Bylaw #9131 Community Members on Board Committees Discussion**

Discussion was had about how important it is to have community members on committees for the district. Discussion was also had about how people would know to join committees that we have. Jennifer Cannata looked on our district website and saw there is a section under the Board of Education that has an application for parents or community members to sign up for. The committee would like to see that link and a statement in this policy letting parents and community members know. This will be added for the next meeting. All were in favor.

#### **9. Bylaw #9323 Agenda**

Discussion was had about changing the first line in the bylaw. Instead of having the chairperson and the executive board meet with the Superintendent for agenda set, it should just be the chairperson and Superintendent. Statements were made that it is not fair because it is all one party and there is not a minority party present. There was discussion had about keeping it or changing it, there was no final decision made.

#### **10. Policy #6141.3291 One to One Discussion**

Discussion was had about moving this discussion to the next meeting due to time. Colleen also mentioned she would be attending a conference about ditching screens in the classroom and would bring her findings back to the next meeting. Colleen also mentioned doing some research after this school year to see how much students are actually on screens in class. She has seen a shift but is wondering how the data is. All were in favor of moving this policy to the next meeting.

##### **a. Article What Happened After a Teacher Ditched Screens**

Deb K shared an article about a teacher ditching screens in the classroom and the effect. This will also carry over to the next meeting.

#### **11. New Business**

#### **12. Adjournment**

#### **ADJOURNMENT**

**The meeting was adjourned at 6:54 P.M.**

**Respectfully submitted,**

**Marco Gaylord**

**Director of Facilities, Safety & Security**