



Wharton County Junior College

Support Staff Organization

Zoom: RICH 138, SGL BH 266, WHA LaD 102B

Item	Description
Date	2/2/2022
Time	2:00 pm
Location	Blackboard Zoom

Attendees

Role	Name
Chair	Deborah McGraw
MinuteTaker	Lori Saucedo
Attendees	Joey Balles, Lacey Barbre, Debra Barron, Shirley Bonewald, Megan Bubela, Rachel Cavazos, Rhonda Clayton, Monica Cortez, Kelly Crosson, Gloria Diaz, Leilani Flores, Veronica Garcia, Linda Hines, Terry Hinze, Vicki Hudson, Sarah Kresta, Monica Maldonado, Deborah McGraw, Aryel Montalvo, Jasmine Montalvo, Kimberly Mrnustik, Carol Riley, Lori Saucedo, Selena Schmidt, Theresa Spillers, Meghan Stade, Christina Vela, Stephanie Witzkowski, Tony Corbett, George Pratt

Approval of Previous Committee Meeting Minutes (December 2, 2021)

	Description
Motion by:	Kimberly Mrnustik
Seconded by:	Monica Maldonado
Vote:	

Information Items

	Description
1.	Extended Cabinet Meeting: December 2021 <ul style="list-style-type: none"> No meeting
2.	Board of Trustees Meeting: December 17, 2021 <ul style="list-style-type: none"> Special meeting for CIO and IT concerns.
3.	Old Business – Topics for discussion- <ul style="list-style-type: none"> Any concerns please report to the Support Staff
4.	New Business – <ul style="list-style-type: none"> Employee of the Year Nominations should try to go out on February 4, 2022 <ul style="list-style-type: none"> Criteria form and Nomination form to try to go out on February 4, 2022 Council is working on a committee to review the nominations for the Employee of the Year Awards. Would like to have 2 representatives from each campus
5.	Misc- <ul style="list-style-type: none"> Questions: <ul style="list-style-type: none"> It was asked if there would be an Employee Banquet this year, unfortunately there will be no banquet this year. Ideas: <ul style="list-style-type: none"> Lunch and learn Employee Highlight of the month

	<ul style="list-style-type: none"> • Door Prizes Donations: <ul style="list-style-type: none"> ○ March – Vicki Hudson ○ April – Debby Barron ○ May – Kimberly Mrnustik
6.	<p>Announcements:</p> <ul style="list-style-type: none"> • Secret Pal Reminder to be sent out • Next meeting: <ul style="list-style-type: none"> ○ Will be March 2, 2022 at 3pm ○ Via Zoom ○ The following rooms will be available on each campus. Someone in the room must sign in to their WCJC Zoom account and join the meeting. <ul style="list-style-type: none"> ▪ Richmond, Room 138 ▪ Sugar Land, Brazos Hall Room 266 ▪ Wharton, LaDieu Bldg. Room 102B • Door Prize: <ul style="list-style-type: none"> ○ Donated By: Linda Hines and the Library Ladies ○ Winner Christina Vela
7.	Employee Changes: Attached

Adjournment

Time:	2:15
Motion by:	Kimberly Mrnustik
Seconded by:	Megan Bubela
Next Meeting:	March 2, 2022 at 3pm

New Employee

- Jasmine Montalvo, Assistant Admissions Officer, Sugar Land Campus, SGL-106, extension 8436, email montalvoj@wcjc.edu, effective 01/10/22
- Marcela Quinones, Assistant Admissions Officer, Richmond Campus, TC-125, extension 1534, email quinonesm@wcjc.edu, effective 01/10/22
- Angelique Sakry, Full-time Temporary Instructor of English, Richmond Campus, TC-225H, extension TBD, email sakrya@wcjc.edu, effective 01/10/2022
- Chakadra Ward, Graduation Specialist, Wharton Campus, A-101D, extension 6416, email wardch@wcjc.edu, effective 01/18/22

Change in Title/Assignment

- Emily Voulgaris, Assistant Director of Admissions and Registration, Wharton Campus, A-101D, extension 6537, email voulgarise@wcjc.edu **changing to** Assistant Director of Student Records, Wharton Campus, A-106A, extension and email stays the same, effective 12/01/21
- Angela Manna, Admissions & Registration Specialist, Wharton Campus, A-104, extension 6382, email mannaa@wcjc.edu, **changing to** Admissions Officer, Sugar Land Campus, SGL-110, extension 8446, email will stay the same, effective 12/01/21
- Nora McCarthy, Full Time Instructor of Computer Science-Wharton Campus, P-102A, extension 6551, email noram@wcjc.edu **changing to** Part Time Instructor of Computer Science-Online, email same, effective 01/01/22
- Julia Weakley, Assistant Admissions and Registration Officer, Richmond Campus, TC-125, extension 1535, email weakleyj@wcjc.edu **changing to** Assistant Admissions Officer, everything else stays the same, effective 01/01/22
- Marla Martinez, Assistant Admissions Officer, Wharton Campus, A-104, extension 6303, email martinezm@wcjc.edu **changing to** Assistant Student Records Officer, everything else stays the same, effective 01/01/22
- Amelia Maretka, Full Time Instructor of Computer Science-Wharton, P-108B, extension 6333, email amaretka@wcjc.edu **changing to** Part Time Instructor of Computer Science-Online, email same, effective 01/03/22
- Pamela Dobbs, Part Time Instructor of Dental Hygiene, Wharton Campus, email dobbsp@wcjc.edu **changing to** Instructor of Dental Hygiene, Wharton Campus, J-109, extension 6914, email will stay the same, effective 01/10/22
- Rebecca McElroy @00032448 Full Time Instructor of Psychology-Richmond, TC240B, ext. 1565, email rebeccamc@wcjc.edu **changing to** Part Time Instructor of Psychology-Online, email same, effective 01/10/22
- Mary Lang, @00135490, Full Time Instructor of English-Richmond Campus, TC-240G, ext. 1576, email maryl@wcjc.edu **changing to** Part Time Instructor of English-Wharton, email same-effective 01/18/22
- Lindsey Reeves, Transcript Analyst, Wharton Campus, A-106, extension 6454, email reevesl@wcjc.edu **changing to** Communications Specialist/Receptionist, Wharton Campus, A-108, extension 2200, email will stay the same, effective 01/18/22
- Yvonne "Bonnie" Mascheck @00019208, Full Time Instructor of Vocational Nursing-Wharton, J-136, ext 6399, email mascheckb@wcjc.edu **changing to** Part Time Instructor of Vocational Nursing-Wharton, email same, effective 02/01/22

Change in Office

- Julia Weakley, Asst Admissions & Reg Officer, Sugar Land Campus, SGL-106, extension 8436, email weakleyj@wcjc.edu, **changing to** Richmond Campus, TC-125, extension 1535, email will stay the same, effective 12/13/21.
- Wiley Parkman, Instructor of Psychology, Richmond Campus, TC-140D, extension 1521, email parkmanw@wcjc.edu **changing to** Richmond Campus, TC-240B, everything else stays the same, effective 01/05/22
- Michele Betancourt, Distance Education Director, Wharton Campus, DE-103, extension 6336, email betancourtm@wcjc.edu **changing to** Richmond Campus, TC-103B, extension 1590, everything else stays the same, effective 01/20/22
- Kimberly Ashburn, Accessibility & Inst Media Tec, Wharton Campus, DE-101, extension 6944, email ashburnk@wcjc.edu **changing to** Richmond Campus, TC-103A, extension 1515, everything else stays the same, effective 01/20/22
- Thersa Krobot, DE Media Support Specialist, Wharton Campus, DE-101, extension 6402, email krobott@wcjc.edu **changing to** Richmond Campus, TC-103, extension 1544, everything else stays the same, effective 01/20/22
- Amanda Allen, Vice Pres of Planning & IE, Wharton Campus, A-201, extension 6468, email allena@wcjc.edu **changing to** Wharton Campus, A-108B, everything else stays the same, effective 01/26/22

Separation of Employment

- Dale Neaderhouser, Instructor of Mathematics, Sugar Land Campus, SGL-217, extension 8519, email dalen@wcjc.edu, effective 12/31/21
- Pam Youngblood, VP of Technology, Wharton Campus, A-108B, extension 6542, email pamy@wcjc.edu, effective 12/31/21
- Gary Kalina, Maintenance Assistant, Wharton Campus, Maint-106, extension 6538, email kalinag@wcjc.edu, effective 12/31/21
- Amy Acord, Instructor of Government, Sugar Land Campus, SGL-227, extension 8540, email, acorda@wcjc.edu, effective 01/06/22
- Leroy Kocian, Painter, Wharton Campus, Maint-106B, extension 6472, email KocianL@wcjc.edu, effective 01/21/22
- Lisa Shoppa, DL Technology Support Specialist, Wharton Campus, DE-101, extension 6929, email lisas@wcjc.edu, effective 01/21/22
- Samantha Cannell, Academic Advisor, Wharton Campus, PSC-311A, extension 6935, email cannells@wcjc.edu, effective 01/26/22