

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, June 21, 2010 at 6:30 p.m. in the Board Room of the Unit Office at 14 East Main Street Pana.

**MEETING CALLED TO ORDER/ROLL CALL**

President Allen called the meeting to order at 6:37p.m. The following board members were present: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

**Executive Session**

A motion was made by Mizeur and seconded by Foor to adjourn to executive session at 6:37pm to discuss Employment/Compensation/Resignation Recommendations.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Returned from executive session at 7:30 pm.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

A motion was made by Foor and seconded by Beyers to approve the minutes as read in executive session.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

**ADDITIONS TO THE AGENDA - None**

**CONSENT AGENDA**

A motion was made by Metzger and seconded by Schafer to approve the consent agenda, Items 3, 4, 5 with payables totaling \$299,533.17 and payroll \$931,278.21 for a total of \$1,230,811.38.

ROLL CALL: Beyers, Foor, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

Roll Call

Koontz stepped out of the meeting briefly.

**VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS - None**

**COMMITTEE REPORTS**

**Facilities**

The facilities committee did not meet this month. The next meeting is Thursday, July 1, 2010 at 7:00am.

**Finance**

The finance committee did meet and most of it will be covered under other areas of the board meeting.

**Curriculum Committee**

Did not meet.

**Policy Committee**

Did not meet.

**Pana Educational Foundation**

Nothing new to add to the minutes that are provided in the packet.

**Technology Committee**

The technology committee did meet and Mr. Savage the technology coordinator updated them on when the project for the phone and server upgrade was going to start. They also reviewed the technology budget and the priorities.

**Strategic Planning Committee**

Did not meet.

**ADMINISTRATIVE REPORTS**

**Principals -**

**Deb Zueck, Jefferson Middle School**

Nothing to add to her report and mentioned her handbook changes that are included in the board packet.

**Paul Lauff, Jr. High**

Mr. Lauff mentioned the promotion ceremony and also his handbook changes that are included in the packet.

**Gayle McRoberts, High School**

Ms. McRoberts had nothing to add to her report and mentioned just a couple changes in her handbook. No significant changes have been made to the athletic handbooks for Jr. High or High School.

**Richard Nicolas, Washington/Lincoln Elementary School**

Mr. Nicolas was not in attendance but his schools handbook changes and reports were included in the packet.

A motion was made by Foor and seconded by Koontz to adopt the school and athletic handbooks for the 2010-2011 school year.

Adopted  
Handbooks  
Roll Call

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried.

**Building and Transportation-Mr. Ron McMillen**

Mr. McMillen gave updates on the resurfacing of the track, HS gym floor, and the ADA Complaint is now closed. He also reviewed the garbage proposals with only receiving one from Tri-R Disposal for \$655.00 per month.

A motion was made by Metzger and seconded by Koontz to approve the garbage bid of Tri-R Disposal.

Garbage Bids  
Roll Call

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried.

**Assistant Superintendent-Mr. Dave Dively**

Mr. Dively was unable to attend and Dr. Lett pointed out a few items from Mr. Dively's report. He mentioned that we did not get the Title IV and Title II D grants. Mr. Dively also included in the packets the Title I Schoolwide Plan for them to review and will be asking for approval at the July meeting.

**SUPERINTENDENT**

**Personnel Recommendations**

A motion was made by Mizeur and seconded by Foor to approve the resignations of Dani Noland as Washington Kindergarten Teacher, Cindy Denning as part-time parent coordinator K-8 position and the retirement of Peggy Begole as Jr. High Title I teacher effective the end of the 2009-2010 year.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried.

Roll Call

A motion was made by Koontz and seconded by Beyers to accept the resignation of Katy Warren as HS Library Aide.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried.

Roll Call

A motion was made by Beyers and seconded by Mizeur to employ the following: Erica LaMarche as Kindergarten Teacher, Mary Brooks as K-4 Art teacher (filling 1-year leave of Lindsey Schaefer).

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Roll Call

A motion was made by Mizeur and seconded by Schafer to approve the employment of Becky Michael as a cook at the Jr. High.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

A motion was made by Metzger and seconded by Foor to approve the 6-week maternity leave of Holly Bauman.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

Roll Call

A motion was made by Foor and seconded by Beyers to employ the following: Greg Cothorn as HS Head Baseball Coach, Justin Matthews as JV/Asst Baseball, Rich Gibson as Freshman Girls Basketball and Greg Cothorn as HS Volunteer Volleyball.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Foor to approve the non-union support staff increase as the same as the PEA union teacher contract and the Administrative team receive a cost of living of 2.7%: David Lett, Gayle McRoberts, Heath Strom, Paul Lauff and Deb Zueck. Mr. Dively's will be discussed in July.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried. Roll Call

**Textbook Rentals, Lunch Fees and Event Fees for 2010-2011**

A motion was made by Schafer and seconded by Beyers to approve the fees that were reviewed and will stay the same for the 2010-2011 school year.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

**6-Month Executive Session Minutes/24-Month Tapes**

A motion was made by Mizeur and seconded by Foor to accept opening the following minutes Feb. 15, 2010; Mar. 15, 2010; April 19, 2010, May 17, 2010 and the following minutes remained closed: Dec 21, 2009; Jan 18, 2010. Also executive session tapes that are 24 months or older may be destroyed or reused.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

**Prevailing Wage Act**

A motion was made by Beyers and seconded by Mizeur to approve the prevailing wage resolution and its wage scales.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

**Substitute Salary Rates**

A motion was made by Metzger and seconded by Koontz to approve the recommended substitute rate increase for the 2010-2011 school year.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

**District Treasurer Re-Appointment**

A motion was made by Foor and seconded by Schafer to re-appoint Marge Dukeman as District Treasurer.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

**Communications**  
**Board Member Considerations**  
**Adjournment**

A motion was made by Koontz and seconded by Foor to adjourn the regular meeting of June 21, 2010 at 8:00pm. All aye, motion carried.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President