

**MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE**

Meeting Minutes

Tuesday, September 29, 2025

In Person Meeting 5:30 P.M.

Board of Education Policy Committee Members participating:

Deb Kleckowski, Policy Committee Chair

Shelia Daniels, Board Member

Harold Panciera, Board Member

Stacy Porph, Parent

Also participation:

Dr. Alberto Vasquez Matos, Superintendent

Marco Gaylord, Director of Facilities, Safety, & Security

Jennifer Cannata, Assistant Superintendent

Colleen Fitzpatrick, Interim Chief Academic Officer

Jill Power, Operations Administrative Secretary

The Meeting was called to order by Deb Kleckowski at 5:32 P.M.

1. Introductions

2. Policy #0301 Equity Policy

This policy was tabled at the last board meeting because there was too much on the agenda to get through. The policy was then brought up again for discussion with the committee. Stacy mentioned that as a parent, she likes the policy, but she wants to make sure it is being followed. For example, her daughter needs to get two physicals because of her birthday and has to pay twice. Marco said he would have Elisha DeJesus at the next meeting to discuss. The changes that were made in the last policy meeting will stay the same, and the only change will be taking out the DEIB director and adding, contact your school administrator if more information is needed. Deb mentioned that she thinks policy is not needed because equity is sprinkled in all policies and regulations. Sheila and the committee decided this policy should stay and just make the changes because of what is going around in the world today. A motion was brought forth to move this policy to its first reading at the next Board meeting on October 14th, 2025, with the changes. That motion was second.

3. Policy #1250 Visitors and Observations in Schools

Dr. Vazquez Matos explained that this is a statute mandated by the State. There was a section added for ICE, and when they come into school districts and schools. Dr. Vazquez Matos explained that all principals and administrators have been trained by him on how to handle these situations and the protocols in place. After discussion, the committee motioned to move this policy for its first and final reading with the added paragraph and fixing some of the punctuation at the October 14th Board meeting. The committee seconded the motion.

4. Policy #5112 Student Attendance - Discussion

This policy was just updated in November 2024. There were no legal changes to the policy since. The committee was unsure why it was on the agenda from the last meeting. The committee all agreed to keep the policy as is since there were no legal changes.

5. Policy #6154 Homework

Colleen Fitzpatrick mentioned that this policy work was started by Stacey McCann and the OTL (Office of Teaching and learning). She mentioned that only a little work had been done before her passing. The OTL committee is now working on fixing up this policy. They will still have homework, but making it reasonable for students with athletics and jobs. The committee agreed that time management is good for students to practice while in high school to prepare them for college. There also needs to be more communication between parents, teachers, and students. The committee agreed. After the discussion the committee agreed to keep the old policy in place, and Colleen and the OTL team will continue to work on refining the policy.

6. Policy #4010 Hiring of Certified Staff

Harold has voiced his opinions on a board's impact on the appointment of Administrators. Harold would like to have power over who gets chosen for the role once the applicants get to the Superintendent. He would like to be able to ask the Superintendent questions about the two chosen candidates. Discussion was also had about some of the positions being through a union and would not count. Discussion was also had about during budget time, positions could be talked about if necessary. This policy is also close to the policy 2400 Evaluation of Superintendent and Non-Bargaining Unit Administrators (Team Leadership (BOE) Evaluation Assessment - in Regulation). Next meeting, we will have a discussion about the 2400 Evaluation of Superintendent and Non-Bargaining Unit Administrators (Team Leadership (BOE) Evaluation Assessment - in Regulation).

The next policy committee meeting is on October 21, 2025, at 5:30 PM.

ADJOURNMENT

The meeting was adjourned at 7:31 P.M.

Respectfully submitted,

Marco Gaylord

Director of Facilities, Safety & Security