



PURCHASE ORDER REVISION REQUEST FORM

Vendor Name: Labatt Food Service Campus/Dept. Child Nutrition Services

Purchase Order # 51854

- Price Adjustment Add New Line Item Close/Void Purchase Order
 Delete Line Item Other

Reason for Revision (**Please include support backup**):


Increase Labatt Food Service purchase order #51854 by \$14,000 to include the added funds.

Total Amount of Original PO: \$ \$85,000

Adjusted Cost: \$ 14,000

New PO Total Amount: \$ \$99,000

Account # 101.35.6341.08.999.99

Director/Principal Approval Signature	Date
	<u>11-6-24</u>
Processed By (Finance Dept.) Signature	Date

PO Revisions for price adjustments are only required when changes are over \$100.00dls.