

Craig City School District

Business Manager Report

3/26/2025

Updates from the Business Office

- * Last month, I reported that the Department of Retirement and Benefits (DRB) E-Reporting site has been restored and that CCSD would be able to start submitting payroll retirement payments on March 20th. However, DRB caught up quicker than originally anticipated and I began submitting these reports and payments on March 1st. The deadline for submitting the back-dated payrolls is April 15th. I hope to have them all submitted by March 31st.
- * The district was awarded \$15,848 in grant funds to purchase local foods by March 31st. The procurement specifications for the grant are that the food must be locally grown, locally raised, or locally caught. The foods must be unprocessed or minimally processed foods such as meat, produce, fish, grains, and dairy. Kristine is contacting businesses on POW, in Ketchikan, Sitka, Haines, and other locations to purchase fish, crab, honey, etc. The Child Nutrition Program defines local as anything produced within the state of Alaska.

General Fund Updates:

- * The second of two one-time funding payments has been received in the amount of \$256,549.00. To date, CCSD has received \$586,400 in one-time funding, reducing the City's total contribution to \$1,000,256.00. To date, the city has paid \$447,558.00. I have requested a payment for the remaining balance of \$542,698.00.
- * The district has also received \$11,946 from DEED due to the Annual Disparity Test. This test compares the revised state aid based on audited local revenues with the actual amount of state aid paid to the district the previous year. This is reflected in the **Public School Supplemental** line item of the Revenue section on the Operating Statement included for your review.
- * Please see the Revenue and Expenditure Overview below

Revenue Overview

Fund	FY25 Projected Revenue	Actuals 2-19-25 through 3-19-25		ACTUALS YTD	Remaining to be Received	
100 General Fund	\$ 8,038,426	\$	266,575	\$ 4,991,886	\$	3,046,540
205 Pupil Transportation	\$ 116,905	\$	-	\$ 68,300	\$	48,605
259 Food Service	\$ 252,460	\$	42,874	\$ 101,490	\$	150,970

Expenditure Overview

Fund	FY25 Projected Expenditures	Actuals 2-19-25 through 3-19-25		ACTUALS YTD	Remaining to be Expended	
100 General Fund	\$ 7,624,334	\$	589,398	\$ 4,628,490	\$	2,995,844
205 Pupil Transportation	\$ 116,905	\$	19,419	\$ 64,757	\$	52,148
259 Food Service	\$ 252,460	\$	23,665	\$ 211,127	\$	41,333

As always, please feel free to ask me any questions you may have.

Melinda Bass

Business Manager

Craig City School District