

PRESIDENT'S REPORT

REGULAR BOARD OF TRUSTEES MEETING

CAMPUS POLICE REPORT

**Monthly Crime Log and Police Activities Report**

Laredo College Police Department February 1st - February 28th 2025

Detailed Activity Reports

Services Rendered	
Service	Quantity
Alarms	19
Assist other Agency	2
Call for Service	228
Foot Patrol	Done on Daily Basis
Patrol off Campus	0
License/Registration	0
Meetings	0
Monitor Events	0
Other Inquiries	0
Student Inquiry	0
Unsecured Buildings/	2
Vehicle Maintenance	0
Motorist Assist	14
Professional Development	0
Total Services Rendered:	265

Citations Issued	
Citation Type	Quantity
Non-Traffic	0
Parking	0
Smoking Warnings	0
Traffic	3
Warnings	4
Criminal Trespass	2
Other	1
Total Citations	10

Reports Written	
Report	Quantity
Accident	0
Arrest	0
Crisis Intervention	0
Incident	1
Offense	0
Traffic Stop	0
Unsecured Building	0
Lost and Found	21
Total Reports	22

Detailed Crime Log

Case #	Officer (Badge)	Nature (Classification)	Date/Time Reported	Date/Time Occurred	General Location	Disposition

PRESIDENT'S REPORT

REGULAR BOARD OF TRUSTEES MEETING

PERSONNEL REPORT

Laredo College
FY 2025 Personnel Action Summar Report
Feb-25

New Employees

No.	Position Title	Department	Effective Date
1	Human Resources Records Special	Office of Human Resources	2/3/2025
2	Staff Assistant	Advising Center	2/3/2025

Retirement

No.	Position Title	Department	Effective Date
1	Instructor/Transitions Coordinator	Adult Education	2/28/2025

Termination/Resignation

	Position Title	Department	Effective Date
1	Staff Assistant	Advising Center	2/6/2025
		Camilo Prada Child	
2	Teacher Assistant	Development Center	2/11/2025
	Lead Instructional Design	eLearning and Instructional	
3	Specialist	Innovation Center	2/14/2025
	Human Resources Benefits and		
4	Leave Specialist	Office of Human Resources	2/14/2025
5	Financial Aid Technician II	Office of Financial Aid	2/28/2025

End of Contract

	Position Title	Department	Effective Date
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Laredo College
FY 2025 Status Change Report
Feb-25

Change in Hourly Rate

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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Pay Adjustments

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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Promotions

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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1	Enrollment Coach	Office of Recruitment and Dual Enrollment	Provost/VP of Academic Affairs	2/17/2025	Assistant Director of Recruitment and Dual Enrollment	Office of Recruitment and Dual Enrollment
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Transfers & Reassignments

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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Reclassifications

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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1	Assistant Professor of Diagnostic Medical Sonography	Allied Health - Diagnostic Medical Sonography	Provost/VP of Academic Affairs	2/3/2025	Assistant Professor of Diagnostic Medical Sonography/Clinical Coordinator	Allied Health - Diagnostic Medical Sonography
2	Engineering, Design, and Construction Management Technology Director	Engineering, Design, and Construction Management Technology	Provost/VP of Academic Affairs	2/17/2025	Engineering Instructor/Engineering, Design, and Construction Management Technology Director	Engineering, Design, and Construction Management Technology

Reorganizations

No.	Position Title	Department	Division	Effective Date	Position (To)	Department (To)
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Laredo College
YTD Personnel Actions Summary Report
Fiscal Year 2025
As of February 2025

No.	Position Title	Department	Division	RPA Status	Effective Date	Position (To)	Department (To)
1	Academic Advisor/Career Coach	Title III LEAPS POWER	VP Student Success and Enrollment	Promotion	9/16/2024	Data Effectiveness Coordinator	Title III LEAPS POWER
2	Academic Success Coach	Center for Learning, Academic, and Student Success	Provost/VP of Academic Affairs	New Employee	1/6/2025		
3	Academic Success Coach Coordinator	Center for Learning, Academic, and Student Success	Provost/VP of Academic Affairs	Termination	12/9/2024		
4	Academic/Career Advisor	Advising Center	VP Student Success and Enrollment	Reclassification	9/1/2024	Academic Advisor	Advising Center
5	Academic/Career Advisor	Student Support Services	Provost/VP of Academic Affairs	Retirement	1/16/2025	SSS Advisement Coordinator	Student Support Services
6	Acting Dean of Health Sciences/Professional Physical Therapist Assistant (PTA) & Program Director	Office of the Dean of Health Sciences	Provost/VP of Academic Affairs	Promotion	9/1/2024	Dean of Health Sciences/PTA Program Director	Office of Dean of Health Sciences
7	Administrative Assistant I	Human Resources	Office of the President	New Employee	12/2/2024		
8	Administrative Assistant I - Health Sciences	Health Sciences	VP of Compliance and Risk Management	Transfer /Reassignment	9/1/2024	Administrative Assistant I - Planning & Institutional Effectiveness	Planning & Institutional Effectiveness
9	Admissions Generalist	Office of Admissions	VP Student Success and Enrollment	Promotion	9/1/2024	Admissions Specialist II	Office of Admissions
10	Admissions Generalist	Office of Admissions	VP Student Success and Enrollment	Promotion	9/1/2024	Admissions Specialist II	Office of Admissions
11	Allied Health Labo Coordinator	Allied Health	Provost/VP of Academic Affairs	Resignation	1/17/2025		
12	Assistant Director of Alumni Relations	Development	VP of Institutional Advancement	Retirement	1/31/2025		
13	Assistant Professor of Diagnostic Medical Sonography	Allied Health - Diagnostic Medical Sonography	Provost/VP of Academic Affairs	Reclassification	2/3/2025	Assistant Professor of Diagnostic Medical Sonography/Clinical Coordinator	Allied Health - Diagnostic Medical Sonography
14	Assistant Professor of Diagnostic Medical Sonography/Clinical Coordinator	Allied Health	Provost/VP of Academic Affairs	Resignation	12/16/2024		
15	Automotive Collision Repair Technicial Instructor (South)	Transportation Technology	Provost/VP of Academic Affairs	New Employee	1/6/2025		
16	Community and Media Relations Director	Community and Media Relations	VP of Institutional Advancement	Termination	12/17/2024		
17	Construction/Fixed Assets Accountant	Office of Vice President of Finance and Administration	VP of Finance and Administration	New Employee	1/6/2025		
18	Continuing Education Instructional Assistant	Continuing Education	Provost/VP of Academic Affairs	New Employee	1/6/2025		
19	Counselor	Counseling and Disability Services	VP Student Success and Enrollment	Reorganization	9/1/2024	Case Manager	Student Health Services and Wellness
20	Dean of Arts and Sciences	Arts and Sciences	Provost/VP of Academic Affairs	Transfer /Reassignment	9/1/2024	Dean of Workforce Education	Workforce Education
21	Diesel Enghine Mechanics Technical Instructor	Transportation Technology	Provost/VP of Academic Affairs	New Employee	10/21/2024		
22	Director of Accounting	Accounting	VP of Finance and Administration	Reorganization	9/1/2024	Director of Accounting	Accounting

No.	Position Title	Department	Division	RPA Status	Effective Date	Position (To)	Department (To)
23	Director of Counseling and Disability Services	Counseling and Disability Services	VP Student Success and Enrollment	Reorganization	9/1/2024	Disability Services Director	Disability Services
24	Director of Purchasing (Pay Grade 107)	Purchasing	VP of Finance and Administration	Reorganization	9/1/2024	Director of Purchasing (Pay Grade 108)	Purchasing
25	Director of Student Health Services and Wellness	Student Health Services and Wellness	VP Student Success and Enrollment	Resignation	9/25/2024		
26	Director of Student Services and Wellness	Student Health Services & Wellness	VP Student Success and Enrollment	New Employee	1/6/2025		
27	Disability Services Counselor	Counseling and Disability Services	VP Student Success and Enrollment	Reorganization	9/1/2024	Counselor	Student Health Services and Wellness
28	Dual Enrollment Coordinator	Dual Enrollment	VP Student Success and Enrollment	Transfer /Reassignment	11/4/2024	LEAPS POWER Academic Advisor/Career Coach	Tilte III LEAPS POWER
29	Emergency Medical Services Instructor	Allied Health - Emergency Medical Services	Provost/VP of Academic Affairs	New Employee	1/13/2025		
30	Employer Initiatives Associate Director	Workforce Development Center	Provost/VP of Academic Affairs	Reorganization	9/1/2024	Career Development Coordinator	Workforce Development Center
31	Engagement Specialist	Workforce Development Center	Provost/VP of Academic Affairs	Resignation	1/17/2025		
32	Engineering, Design, and Construction Management Technology Director	Engineering, Design, and Construction Management Technology	Provost/VP of Academic Affairs	Reclassification	2/17/2025	Engineering Instructor/Engineering, Design, and Construction Management Technology Director	Engineering, Design, and Construction Management Technology
33	English Instructor	English, Languages, and Cultural Studies	Provost/VP of Academic Affairs	Resignation	9/16/2024		
34	Enrollment Coach	Office of Recruitment and Dual Enrollment	VP Student Success and Enrollment	New Employee	12/2/2024		
35	Enrollment Coach	Office of Recruitment and Dual Enrollment	VP Student Success and Enrollment	New Employee	12/9/2024		
36	Enrollment Coach	Office of Recruitment and Dual Enrollment	VP Student Success and Enrollment	New Employee	12/13/2024		
37	Enrollment Coach	Office of Recruitment and Dual Enrollment	VP Student Success and Enrollment	New Employee	12/19/2024		
38	Enrollment Coach	Office of Recruitment and Dual Enrollment	Provost/VP of Academic Affairs	Promotion	2/17/2025	Assistant Director of Recruitment and Dual Enrollment	Office of Recruitment and Dual Enrollment
39	Financial Aid Coordinator (Pay Grade 208)	Financial Aid	VP of Finance and Administration	Reclassification	9/1/2024	Financial Aid Coordinator (Pay Grade 208)	Financial Aid
40	Financial Aid Technician II	Office of Financial Aid	VP Student Success and Enrollment	Resignation	2/28/2025		
41	Government Instructor	Social Sciences	Provost/VP of Academic Affairs	New Employee	1/6/2025		
42	Government Instructor - Temporary	Social Sciences	Provost/VP of Academic Affairs	New Employee	1/13/2025		
43	Homeland Security Studies Instructor	Homeland Security & Emergency Management Studies	Provost/VP of Academic Affairs	New Employee	1/6/2025		
44	Human Resource Benefits & Leave Specialist	Office of Human Resources	Office of the President	New Employee	11/18/2024		
45	Human Resources Benefits and Leave Specialist	Office of Human Resources	Office of the President	Resignation	2/14/2025		
46	Human Resources Records Specialist	Office of Human Resources	Office of the President	New Employee	2/3/2025		
47	Information Literacy Librarian (Faculty)	Library Services - Yearly Library	Provost/VP of Academic Affairs	Reorganization	9/1/2024	Information Literacy Librarian (Exempt)	Library Services - Yearly Library

No.	Position Title	Department	Division	RPA Status	Effective Date	Position (To)	Department (To)
48	Instructional Assistant	Transportation Technology	Provost/VP of Academic Affairs	New Employee	10/28/2024		
49	Instructional Assistant Allied Health	Allied Health	Provost/VP of Academic Affairs	New Employee	1/6/2025		
50	Instructor/Transitions Coordinator	Adult Education	Provost/VP of Academic Affairs	Retirement	2/28/2025		
51	Intake/Coordinator Assistant	Adult Education	Provost/VP of Academic Affairs	Retirement	1/31/2025		
52	LC Television/Media Center Director	Information Technology	VP of Finance and Administration	Reorganization	9/1/2024	Media Center Director	Information Technology
53	LEAD Center Counselor	Title V LEAD	VP Student Success and Enrollment	New Employee	9/16/2024		
54	Lead Counselor	Counseling and Disability Services	VP Student Success and Enrollment	Reorganization	9/1/2024	Case Manager	Student Health Services and Wellness
55	Lead Instructional Design Specialist	eLearning and Instructional Innovation Center	Provost/VP of Academic Affairs	Resignation	2/14/2025		
56	Logistics/Distribution Management Instructor	Global Logistics Center	Provost/VP of Academic Affairs	New Employee	1/6/2025		
57	Maintenance Technician	Lamar Bruni Vergara Environmental Science Center	VP of Institutional Advancement	Reorganization	10/1/2024	Wildlife Technician Assistant	Lamar Bruni Vergara Environmental Science Center
58	Motor Pool Mechanic	Plant Operations and Maintenance - Motor Pool	VP of Finance and Administration	Retirement	1/31/2025		
59	Off-Site and Distance Learning Coordinator	Adult Education	Provost/VP of Academic Affairs	Resignation	9/30/2024		
60	Operations and Help Desk Technician	Information Technology	VP of Finance and Administration	Promotion	10/14/2024	Lead Help Desk Technician	Information Technology
61	Patrol Officer	Laredo College Police	VP of Compliance and Risk Management	Promotion	9/16/2024	Sergeant/Investigator	Laredo College Police
62	Patrol Officer	Laredo College Police	VP of Compliance and Risk Management	New Employee	10/1/2024		
63	Patrol Officer	Laredo College Police	VP of Compliance and Risk Management	Resignation	10/16/2024		
64	Patrol Officer	Laredo College Police	VP of Compliance and Risk Management	Resignation	11/1/2024		
65	Patrol Officer (South)	Laredo College Police	VP of Compliance and Risk Management	New Employee	9/9/2024		
66	Payroll Accountant I	Payroll	VP of Finance and Administration	Resignation	10/10/2024		
67	Payroll Manager	Payroll	VP of Finance and Administration	Reorganization	9/1/2024	Director of Payroll	Payroll
68	Photographer/Public Relations	Community and Media Relations	VP of Institutional Advancement	Resignation	9/3/2024		
69	Professor of Chemistry	Natural Sciences	Provost/VP of Academic Affairs	Resignation	12/16/2024		
70	Professor of English	English, Languages & Cultural Studies	Provost/VP of Academic Affairs	Reclassification	1/1/2025	Professor of English/Acting Honors Program Director	Honors Program
71	Professor of English/Reading	English, Languages, and Cultural Studies	Provost/VP of Academic Affairs	Reclassification	9/1/2024	Professor of English	English, Languages, and Cultural Studies
72	English/Spanish/Speech Department Chairperson	English, Languages, and Cultural Studies	Provost/VP of Academic Affairs	Reclassification	9/1/2024	Professor of English/Spanish Department Chairperson	English, Languages, and Cultural Studies
73	Professor of Government	Social Sciences	Provost/VP of Academic Affairs	Retirement	12/31/2024		
74	Professor of Government	Social Sciences	Provost/VP of Academic Affairs	Retirement	1/31/2025		
75	Professor of Government	Government	Provost/VP of Academic Affairs	Promotion	10/16/2024	CTEL Director (Center of Teaching Excellence and Learning)	Center of Teaching Excellence and Learning
76	Professor of Government/Reading	Social Services	Provost/VP of Academic Affairs	Reclassification	9/1/2024	Professor of Government	Social Services
77	Program Director of Regional Law Enforcement Academy	Regional Law Enforcement Academy	Provost/VP of Academic Affairs	Reclassification	9/1/2024	Director of Regional Law Enforcement Academy	Regional Law Enforcement Academy

No.	Position Title	Department	Division	RPA Status	Effective Date	Position (To)	Department (To)
78	Program Retention Specialist	Nursing-Associate Degree Nursing and Vocational Nursing	Provost/VP of Academic Affairs	New Employee	9/16/2024		
79	Property Inventory and Central Receiving Manager	Property Inventory and Central Receiving	VP of Finance and Administration	Reorganization	9/1/2024	Director of Property Inventory and Central Receiving	Property Inventory and Central Receiving
80	Purchasing Supervisor	Purchasing	VP of Finance and Administration	Reorganization	9/1/2024	Assistant Director of Purchasing	Purchasing
81	Restricted Grants Manager	Restricted Grants	VP of Finance and Administration	Reorganization	9/1/2024	Director of Restrcted Grants	Restricted Grants
82	Retention Services Coordinator	Retention Services	VP Student Success and Enrollment	Reclassification	9/1/2024	Director of Retention Services	Retention Services
83	Safety and Risk Manager	Safety and Risk Management	VP of Compliance and Risk Management	Reorganization	9/1/2024	Safety and Risk Director	Safety and Risk Management
84	Senior Payroll Specialist	Payroll	VP of Finance and Administration	Reorganization	9/1/2024	Assistant Director of Payroll	Payroll
85	South Campus Librarian (Non-Exempt)	Library Services - Zaffirini Library	Provost/VP of Academic Affairs	Reorganization	9/1/2024	South Campus Librarian (Exempt)	Library Services - Zaffirini Library
86	Staff Accountant I	Accounting	VP of Finance and Administration	New Employee	10/1/2024		
87	Staff Assistant	Lamar Bruni Vergara Environmental Science Center	VP of Institutional Advancement	Reorganization	10/1/2024	LBVESC Operations Assistant	Lamar Bruni Vergara Environmental Science Center
88	Staff Assistant	Advising Center	VP Student Success and Enrollment	New Employee	2/3/2025		
89	Staff Assistant	Advising Center	VP Student Success and Enrollment	Resignation	2/6/2025		
90	Staff Assistant - Advising Center	Advising Center	VP Student Success and Enrollment	Promotion	10/14/2024	Academic Advisor	Advising Center
91	Staff Assistant - Community & Media Relations	Media Relations	Provost/VP of Academic Affairs	Transfer /Reassignment	12/2/2024	Instructional Assistant - Continuing Education	Continuing Education
92	Teacher Assistant	Camilo Prada	Provost/VP of Academic Affairs	Resignation	11/1/2024		
93	Teacher Assistant	Camilo Prada Child Development Center	Provost/VP of Academic Affairs	Resignation	2/11/2025		
94	Technical Support Coordinator	eLearning and Instructional Innovation Center	Provost/VP of Academic Affairs	New Employee	9/16/2024		
95	Technology Support Specialist	Instructional Technology Center	Provost/VP of Academic Affairs	New Employee	9/2/2024		
96	Theatrical and Performing Arts Director	Performing Arts and Communication	Provost/VP of Academic Affairs	Reclassification	9/1/2024	Drama Instructor Performing Arts and Communication Director	Performing Arts and Communication
97	Tool Room Assistant	Transportation Technology	Provost/VP of Academic Affairs	New Employee	9/23/2024		
98	Tool Room Assistant	Transportation Technology	Provost/VP of Academic Affairs	Termination	10/15/2024		
99	Welding Lab Coordinator	Industrial and Electronic Technologies	Provost/VP of Academic Affairs	New Employee	12/2/2024		
100	Workforce Development Center - Assistant Director	Workforce Development Center	Provost/VP of Academic Affairs	New Employee	11/1/2024		
101	Workforce Development Coordinator	Continuing Education - Customized Training	Provost/VP of Academic Affairs	Termination	12/2/2024		
102	Writing Center Director	Maneul Blanco Writing and Research Center	Provost/VP of Academic Affairs	Reorganization	9/1/2024	Director of Writingand Research Center	Maneul Blanco Writing and Research Center

PRESIDENT'S REPORT

REGULAR BOARD OF TRUSTEES MEETING

TRAVEL REPORT