

Browning Public Schools
Board Agenda Request
Meeting to Be Held: February 11, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents

Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report

Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements

☐ Travel Out-of-State ☐ Travel In State ☒ Approvals

☐ Termination ☐ Legal Matters ☐ Other:

 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: January 6, 2025

To: Rebecca Rappold
 Superintendent

From: Jennifer Wagner
Title: Assistant Superintendent

Subject: Strategic Planning Facilitators-Pretty Paint & Rioux for 2024-2025

Description: Spring Strategic Planning Retreat & Fall Follow Up Quote from Dr. Iris HeavyRunner PrettyPaint and Dr. Aislinn Rioux (Blackfeet Tribal members). April Strategic planning with board and administrators and follow up meeting in October. Services also include an environment and landscape scan.

Financial Impact: \$16,713.00

Funding Source (Budget/grant, etc.): \$8,356.50 Board Consultant; \$8,356.50 Title I

Attachment(s): Quote

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 2/5/25

Board Approval: 2/11/25

Contractor: PrettyPaint/Rioux

Phone: 509-638-3323/406-550-2901

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Plan, Prepare and Facilitate the Strategic Planning Session for Board of Trustees, as well as preparing final draft of Strategic Plan. Training scheduled for April 2025 .

Contracted Dates: April 2025 to _____

Rate per hour/per day: \$5,000 x 1 # of Days = \$5,000.00

Per Diem/per day: \$365.50 x 1 # of Days = \$365.50

Mileage: 630 miles @ .70 per mile = \$441.00

Other costs (explain): lodging, administrative costs = \$2,550.00

Total Project Cost = \$8,356.50

Contract to be paid from:

115.90.494.2213.320.233 \$8,356.50

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

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Date: 2/5/25

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Phone: 509-638-3323/406-550-2901

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Plan, Prepare and Facilitate the Strategic Planning Session for Administrators, Principals, Directors, as well as preparing final draft of Strategic Plan. Training scheduled for April 2025 .

Contracted Dates: April 2025 to _____

Rate per hour/per day: \$5,000 x 1 # of Days = \$5,000.00

Per Diem/per day: \$365.50 x 1 # of Days = \$365.50

Mileage: 630 miles @ .70 per mile = \$441.00

Other costs (explain): lodging, administrative costs = \$2,550.00

Total Project Cost = \$8,356.50

Contract to be paid from:

126.90.160.2310.330 \$5,849.55

226.90.160.2310.330 \$2,506.95

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

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Contractor's Signature

Superintendent Signature

SSN/Federal ID Number/EIN

Superintendent

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