

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/8/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 09/25/24

To: Rebecca Rappold
 Superintendent

From: Heidi Bullcalf
 Title: Student Activities Coordinator

Subject: **Ee Kah Kii Maht After-School Program 2024-2025 SY**

Description: Request approval of a CSA for Rick Hoyt, Assistant Coordinator for Ee Kah Kii Maht After-School Program 2024-2025.

Financial Impact: **\$9,728.00** (\$16.00/hr x 4 hours x 152 days) "Per the Temporary Compensation salary Schedule 10/25/23"

Funding Source (Budget/grant, etc.): 215 68 434 2100 120 422

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 10/2/24

Board Approval: 10/8/24

Contractor: Rick Hoyt

Phone: _____

Address: _____ Box _____ Browning, _____ MT _____ 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will implement all activities of the After School Ee Kah Ki Maht program. Contractor will help schedule all after school activities that are planned for during the months of October 1, 2024 to May 30, 2025. Contractor will assist in checking in youth as they arrive each day and as they check out each day at every site and make sure it is done on a daily basis. Contractor will do activities with youth and always be engaged and willing to do physical fitness drills. Contractor will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. Contractor will provide assistance to the Student Activities Coordinator on an as needed basis. Contractor will be in charge of youth participants of the Ee Kah Ki Maht program. Contractor turns in all timesheets.

Contracted Dates: 10/1/24 to 5/30/24

Rate per hour/per day: \$16.00 per hour x 608 hours = \$9,728.00
Per Diem/per day: _____ x _____ # of Days = N/A
Mileage: _____ miles @ _____ per mile = N/A
Other costs (explain): Not to exceed total \$ amount = N/A
Total Project Cost = \$9,728.00

Contract to be paid from:
215 68 434 2100 120 422

Independent Contractor:

- Submit invoice on completion
 Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office