

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
January 22, 2018**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members
Present**

Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

**Members
Absent**

None

**Recognition of
Board Members
for School
Board
Recognition
Month**

Stacy Jenkins, administrator of communications, recognized Board members for their ongoing dedication to Livonia Public Schools. She noted that all Board members have completed the required courses to become certified by the Michigan Association of School Boards, thereby achieving Honorary Board status. Mrs. Jenkins read a Recognition Resolution from Board members of the Wayne County Regional Educational Service Agency. Superintendent Oquist thanked the Board for their commitment to education and their continued support of LPS students and staff.

**LPS Points of
Pride – Skilled
Trades
Programs at
Livonia Career
Technical
Center**

Joe Anderson, principal of the Livonia Career Technical Center, gave a brief overview of the Automotive Technology and Construction Trades programs at LCTC. Auto Tech instructor Greg Osoosky and Construction Trades instructor Tim Martin each spoke about their specific program. Students from both programs shared their positive experiences and their plans to pursue a career in their field of study.

**Healthy Livonia
Initiative**

Stacy Jenkins provided a brief overview of a new initiative in the community, Healthy Livonia, which is a collaboration of St. Mary Mercy Livonia, the City of Livonia, Livonia Public Schools, Livonia Chamber of Commerce, and Livonia Parks and Recreation, to support a healthy environment and a good quality of life for all people in the Livonia community.

**District Update
from the
Superintendent**

Superintendent Oquist shared the following:

- The Michigan Department of Education released a new data dashboard, which provides parents and the community with information about how their local schools are performing in relation to state averages and averages of demographically similar schools. Schools sent information to parents on how to access the dashboard and navigate the data.

- Young Inventors' Showcase – Middle school students were recognized for their ideas and inventions. 15 of the students honored were LPS students, and who were given the opportunity to present information about their project.
- Livonia PTSA displayed student creations during the annual Reflections ceremony, which included musical composition, visual art, dance choreography, film & video, and written pieces, based on the theme *Within Reach*.
- Niji-Iro Japanese Immersion Elementary School hosted *Mochi Tsuki*, a traditional Japanese celebration that included the "Pounding of the Rice" by each student.
- Randolph Elementary third grade students hosted a car show, testing the impact of force on model cars they built.
- Kindergarten registration opens February 1. LPS is hosting a kindergarten registration fair at Riley Upper Elementary School on February 24. A list of required documentation is posted on the LPS website.
- High schools will be hosting ninth grade information nights this week and next, for current LPS students and any community members who wish to learn more about our high school offerings.

The Board recessed at 7:52 p.m. to visit with guests and reconvened the meeting at 8:03 p.m.

**Written
Communication**

None

**Audience
Communication**

John Stimac and Susan Kanai-Stimac addressed the Board regarding the commute time for their children, who utilize the transfer bus to attend Webster Elementary School.

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of December 18, 2017
- V.B. Minutes of the Special Meeting of January 16, 2018
- V.C. Minutes of the Closed Session of January 16, 2018

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Approval of
Limited Schools
of Choice for
2018-2019**

It was moved by Mrs. Bonifield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent to participate in *Limited Schools of Choice* under Section 105 & 105c for the 2018-19 school year. Openings to include: up to 30 students at kindergarten; up to 15 students in grades 1-3, 5 & 6; up to 20 students in grade 4; and up to 18 students in grades 7 & 8; up to 5 students in each Global Ed and CAPA in 9th grade only; for a total of up to 171 students.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Approval of
Services for
Roofing Design
and Quality
Control**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Livonia Public Schools School District Board of Education approve the recommendation of the Owner's Representative, Plante Moran CRESA, to award the contract for roofing design and quality control services for the 2018 roofing replacement projects to Roofing Technology Associates (RTA), Livonia, Michigan, for a total cost of \$70,000.00 and authorize the Superintendent or her designee to negotiate and execute final contract.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Teacher for
Tenure**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Christine Placinta	January 7, 2018

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

Resignation

As authorized in the Board of Education motion of June 26, 2017, a resignation has been accepted by the superintendent for the person listed below:

<u>Name</u>	<u>Date Effective</u>
Laura Tubbs	January 21, 2018

Retirements

It was moved by Mrs. Frank and supported by Mrs. Burton that the

Board of Education of the Livonia Public Schools School District
adopt the resolutions of appreciation for the services rendered by:

Laurie Fiol

Retired from the district on November 30, 2017, and devoted 19 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education and title I paraprofessional at Garfield Elementary School and Buchanan Elementary School.

Brenda Torri

Will retire from the district on January 26, 2018, and will have devoted 24.9 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Tyler Elementary School, Hayes Elementary School, Randolph Elementary School, Buchanan Elementary School, Cass Elementary School, Grant Elementary School, Cass Elementary School, Hoover Elementary School, Riley Elementary School and Johnson Upper Elementary School.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Appointment of
High School
Assistant
Principal**

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Tera Woodruff as high school assistant principal at Franklin High School.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**First Reading of
Board Policies:**

The policies below were reviewed by the Board during prior meetings. These policies will be on the agenda of the next regular meeting for a second reading and potential approval. It was noted that Policy JDAA would be removed, as the information in that policy is included in Policy JDAAA.

**KC – Board/
Community
Relations**

**BOARD POLICY
GENERAL PUBLIC RELATIONS
BOARD/COMMUNITY RELATIONS**

**KC
~~JUNE 20, 1988~~**

It is the policy of the Board of Education that the community be regularly informed about the objectives, achievements, value, and condition of the School District. The Board of Education shall promote public confidence in the School District.

Board members shall:

- Act in the interests of the entire community.
- Maintain a cooperative working relationship with professional and community groups and others interested in public schools.
- ~~Speak only on behalf of the Board of Education as a result of~~ **Communicate to the community the** result of formal Board action.
- **Communicate to other Board members and the superintendent expressions of public reaction to Board policies and school programs.**

**EF –
(New Policy)
Accessibility of
Online Content**

**BOARD POLICY
BUSINESS MANAGEMENT
ACCESSIBILITY OF ONLINE CONTENT**

**EF
DATE**

The District recognizes the importance of making its digital content available to the largest possible audience and has attempted to design its website, including its web pages available under www.livoniapublicschools.org and/or any domain name through which the District provides online content, to be accessible by everyone. To that end content on the District's website will maintain compliance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990. In order to ensure compliance, the District will:

- a) Adopt specific technical standard(s) that the District will use to determine whether online content is accessible. (see associated Administrative Procedure).
- b) Designate Web Accessibility Coordinator charged with the implementation of this policy and associated rules and procedures.
- c) Implement procedures to ensure that online content and information obtained through third parties does not create a barrier to access to the District's online educational benefits and opportunities for persons with disabilities.
- d) Provide annual training for staff responsible for creating or distributing information with online content. Training will occur by an individual with sufficient knowledge, skill, and experience to understand and employ technical standard(s) adopted by the District (Communication and Video Broadcast Specialist). These trainings will include "Alt-Texts" and "Tooltips" for images and links, editing title headers and assuring all tables and paragraphs are organized and labeled properly.
- e) Perform an accessibility audit at regular intervals to access whether information provided by the District through its online content complies with the technical standards adopted by the District (see (a) above) and will remediate issues identified by the audit within a reasonable period of time.
- f) Notify employees, guests, visitors, students, and prospective students that they may report violations of the technical standard(s) used by the District, file a formal complaint through its Section 504 and Title II grievance procedure, and/or contact the Web Accessibility Coordinator with any accessibility concerns. The Web Accessibility Coordinator can be contacted at:

Livonia Public Schools
Web Accessibility Coordinator
15125 Farmington Road
Livonia, MI 48154

Or by calling 734-744-2525 x 42138

**JDA –
Physical
Restraint
(removal of
policy)**

**~~BOARD POLICY
STUDENTS
PHYSICAL RESTRAINT~~**

**~~JDA
JUNE 20, 1988~~**

~~Physical restraint is distinguished from corporal punishment and is permitted.~~

~~When dealing with a student, a staff member may use necessary physical force when it is essential for self-defense, the protection of other persons, the safeguarding of public school property, or the preservation of order.~~

**JAA – Equal
Educational
Opportunities**

**BOARD POLICY
STUDENTS
EQUAL EDUCATIONAL OPPORTUNITIES**

**JAA
~~APRIL 2, 2001~~**

The school district prohibits unlawful discrimination on the basis of race, color,

religion, sex, national origin, age, height, weight, marital status, handicap, or disability in any of its education programs or activities.

Students and other persons will not be denied participation in or the benefit of any educational program or activity, or discriminated against in any manner that violates state or federal law, on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, or handicap/disability.

The Director of Student Services is appointed the Civil Rights Coordinator regarding complaints of disability/handicap discrimination involving educational services, programs, and activities. The Director of Human Resources is appointed the Civil Rights Coordinator regarding all other complaints of discrimination. ~~The school district's Civil Rights Coordinator, the Assistant Superintendent of Human Resources,~~ These individuals are responsible for coordinating the implementation of the school district's obligations under state and federal laws that prohibit conduct also prohibited by this policy. A student or other person who believes that the school district or its board of education has not complied with the law or this policy may file a written complaint with the school district's civil rights coordinator within ten calendar days of the alleged violation. The coordinator will meet with the person who filed the complaint and conduct a reasonable investigation into the facts and circumstances surrounding the complaint. If the coordinator determines that a violation has not occurred, the coordinator shall, in writing, so advise the person who filed the complaint and the school district's superintendent. If the coordinator determines that a violation has occurred, the coordinator shall put a determination in writing, propose a fair resolution of the complaint, and deliver the determination to the person who filed the complaint and the superintendent.

The person who filed the complaint or the school district may appeal the coordinator's determination to the superintendent by so notifying the superintendent within ten calendar days of the coordinator's determination. The superintendent shall affirm or reverse the coordinator's determination and, if warranted, implement the coordinator's proposed resolution or a modification thereof. The superintendent's decision shall be final.

JCDBA – Prohibiting Gang Activity

BOARD POLICY STUDENTS PROHIBITING GANG ACTIVITY

JCDBA

~~OCTOBER 1993~~

The Board of Education enacts the following regulation in order to ensure a safe and productive learning environment and to be able to protect the students from fear, intimidation, or distraction in school. No student on or about school property or at any school-related activity:

1. Shall dress or groom in a manner which, in the judgment of the building principal, is unsafe to the student or others or disruptive to the educational process;
2. Shall wear or possess any clothing, jewelry, symbol, or other things that may reasonably be perceived by any student, teacher, or administrator as evidence of membership in or affiliation with any gang;
3. Shall commit any act, verbal or nonverbal (gestures, handshakes, etc.), that may reasonably be perceived by any student, teacher, or administrator as evidence of membership in or affiliation with any gang;
4. Shall commit any act, verbal or nonverbal, in furtherance of the interest of any gang or gang activity, including, but not limited to:
 - a. Soliciting others for membership in any gang or gang-related activity;

- b. Requesting any person to pay protection or otherwise intimidating or threatening any person;
 - c. Committing any other illegal act or violation of school district rules or policies; or
 - d. Inciting other students to act with physical violence on any person.
5. The term "gang," as used in this policy, means a group of two or more persons whose purposes or activities include the commission of illegal acts or violation of school district rules or policies.

The rule against gang activity shall be included as a "prohibited act" under the School District's "Procedures Governing Violation of School Rules," and the penalty for violation of this rule shall range from ~~suspension~~ **warning** to expulsion.

**Second
Reading &
Adoption of
Board Policy
IFC –
Instructional
Materials,
Textbooks, and
Equipment
Selection/
Adoption**

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL MATERIALS, TEXTBOOKS,
AND EQUIPMENT SELECTION/ADOPTION**

**IFC
JANUARY 22, 2018**

The Livonia Public Schools School District shall provide instructional materials, textbooks, equipment, and supplies within budgetary constraints, to implement the District's educational goals and objectives and to meet students' needs. The primary objective of such instructional materials, textbooks, and equipment shall be to enrich, support, and implement the educational program of the schools.

The superintendent shall develop administrative guidelines for the selection and maintenance of all educational and instructional materials, equipment, and supplies. In addition, he/she shall periodically review the District's educational resources in order to ensure they are appropriate for the current educational program.

Instructional materials will be reviewed periodically by committees of teachers and administrators appointed by the superintendent or a designated representative. After making such studies, serving as professional specialists in their respective instructional fields, members of these committees will submit their recommendations through appropriate channels to the superintendent. With the superintendent's approval, recommendations will then be submitted to the Board of Education for approval after following the guidelines outlined in the Administrative Procedures. Primary textbooks/instructional materials must be approved by the Board of Education before being used in the schools.

Parents may request to review textbooks used by their children provided such requests do not interfere with the normal operation of the instructional program. All requests for the review of textbooks shall be directed to the building principal/administrator.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Second
Reading and
Adoption of
Board Policy**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and

**JBCB –
Nonresident
Students**

adopt Board Policy language for:

**BOARD POLICY
STUDENTS
NONRESIDENT STUDENTS****JBCB
JANUARY 22, 2018**

As a general rule, the school district does not accept nonresident students. The superintendent may make exceptions to this rule in accordance with administrative procedures.

The Board of Education will consider out of district school of choice students in specialized programs and through limited school of choice options only if doing so benefits resident students by preserving programs.

As a general rule, the school district does not sign off on resident students wishing to attend another public school outside the district. The superintendent may make exceptions to this rule in accordance with administrative procedures.

Tuition Fees

Tuition fees for students accepted by the superintendent or designee from outside the school district's boundaries shall be established annually by the Board of Education according to law.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

**Superintendent
Evaluation**

It was moved by Mr. Centers and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the evaluation of Superintendent Andrea Oquist, completed by using the MASB evaluation tool, for which she received a highly effective rating.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Johnson

Nays: None

Adjournment

President Johnson adjourned the meeting at 9:12 p.m.

Off/Supt/jw