

Electrical Services RFP #130528-E

June 25, 2013

SUMMARY:

This item requests the approval of a proposal to provide electrical services for a term beginning July 1, 2013 and ending June 30, 2015. This proposal will be used for jobs that cannot be handled by the district maintenance department.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility... demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

June 28, 2011

BACKGROUND INFORMATION:

Having an approved electrical service allows the maintenance department to complete all of the electrical requirements over the summer because the district staff is not large enough to complete all of the required jobs.

SIGNIFICANT ISSUES:

A total of one proposal was received from C&G Electric. The prices submitted were \$44 hourly rate for journeyman electrician with truck, \$32 apprentice electrician. Premium time will be billed to the district at 1.5. Pricing for outlets for mounted projectors were also included at \$150 per outlet, \$135 per outlet if less than 10 at the same location and \$120 per outlet for more than 10 at one time at the same location.

FISCAL IMPLICATIONS:

Costs will be borne by the appropriate campus or departmental budget.

BENEFIT OF ACTION:

Passage will allow the maintenance department to contract electrical jobs that cannot be completed by the district staff.

PROCEDURAL AND REPORTING IMPLICATIONS:

None.

PUBLIC COMMENT RECEIVED:

None.

ALTERNATIVES:

The alternative would be to handle all electrical jobs in-house.

OTHER COMMENTS:

None

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the proposal submitted by C&G Electric be accepted for one term of two years.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Kathy Arrington, Purchasing Agent
Alyce Hamman, Purchasing Buyer
Paul Andress, Executive Director of Operations

ATTACHMENT:

Bid Ranking and Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____