



Course Fee Request /Modification

Course ID ABDR 1291 Course Title Current Trends in Collision Technology
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to ABDR 1391 to ABDR 1291. A fee termination request for ABDR 1391 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as wiring, soldering, fasteners, trim, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:15:53 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:53:09 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID ABDR 1391 Course Title Special Topics in Auto/Automotive Body Repair
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, ABDR 1391 is no longer offered. A request to transfer the fee to the new course ABDR 1291 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:14:15 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:55:27 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID ABDR 1315 Course Title Vehicle Trim and Hardware
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to ABDR 1301 to ABDR 1315. A fee termination request for ABDR 1315 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as drill bits, fasteners, trim, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:13:07 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:54:42 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
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Course Fee Request /Modification

Course ID ABDR 1301 Course Title Auto Body Repair and Repainting
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, ABDR 1301 is no longer offered. A request to transfer the fee to the new course ABDR 1315 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:16:33 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:53:57 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID ABDR 2255 Course Title Collision Repair Estimating
Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to ABDR 2355 to ABDR 2255. A fee termination request for ABDR 2355 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as gloves, software, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
- ☐ Change to existing fee amount*
- ☒ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (\leq \$24)
- ☒ Course Special Fee ($>$ \$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:14:40 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 15:56:08 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID ABDR 2355 Course Title Collision Repair Estimating
Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, ABDR 2355 is no longer offered. A request to transfer the fee to the new course ABDR 2255 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee ($\leq \$24$)
☒ Course Special Fee ($> \$24$)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:15:12 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 15:56:50 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Texas Education Code (TEC) Citations for Assessing Fees

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Course Fee Request /Modification

Course ID AUMT 1310 Course Title Automotive Brake Systems
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to AUMT 1410 to AUMT 1310. A fee termination request for AUMT 1410 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as gloves, brake lathe bits, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☒ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 10:57:41 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

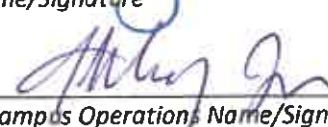
Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:57:28 -05'00'

Dean Name/Signature

Date


 Provost Name/Signature

6/7/22
 Date


 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
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Course Fee Request /Modification

Course ID AUMT 1410 Course Title Automotive Brake Systems
 Department Automotive & Collision Tech Course Credit Hours 4 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, AUMT 1410 is no longer offered. A request to transfer the fee to the new course AUMT 1310 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 10:58:44 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:58:54 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

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Course Fee Request /Modification

Course ID AUMT 1319 Course Title Automotive Engine Repair
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to AUMT 1419 to AUMT 1319. A fee termination request for AUMT 1419 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as gloves, plastic gauge, oil, anti-freeze, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 10:59:34 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 15:58:11 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

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Course Fee Request /Modification

Course ID AUMT 1419 Course Title Automotive & Engine Repair
Department Automotive & Collision Tech Course Credit Hours 4 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, AUMT 1419 is no longer offered. A request to transfer the fee to the new course AUMT 1319 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:03:57 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 16:08:41 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

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Course Fee Request /Modification

Course ID AUMT 2321 Course Title Automotive Electrical Diagnosis and Repair
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to AUMT 2421 to AUMT 2321. A fee termination request for AUMT 2421 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as electrical wires, connectors, gloves, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:12:34 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 16:10:02 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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 TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID AUMT 2421 Course Title Automotive Electrical Diagnosis and Repair
Department Automotive & Collision Tech Course Credit Hours 4 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, AUMT 2421 is no longer offered. A request to transfer the fee to the new course AUMT 2321 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:09:42 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 16:12:08 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID AUMT 2325 Course Title Automotive Automatic Transmission and Transaxle
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to AUMT 2425 to AUMT 2325. A fee termination request for AUMT 2425 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as gloves, transmission kits, fluids, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:08:47 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 16:10:48 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID AUMT 2425 Course Title Automotive Automatic Transmission and Transaxle
Department Automotive & Collision Tech Course Credit Hours 4 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, AUMT 2425 is no longer offered. A request to transfer the fee to the new course AUMT 2325 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee ($\leq \$24$)
☒ Course Special Fee ($> \$24$)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:10:20 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 16:12:44 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(I): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID AUMT 2334 Course Title Automotive Engine Performance Analysis 2(Capstone)
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring the fee attached to AUMT 2434 to AUMT 2334. A fee termination request for AUMT 2434 is being presented along with this request. The fee covers cost of consumables used in the course for student lab experiences such as electrical wires, connectors, gloves, sensors, and other materials. Total cost per student is \$100.00 to \$150.00

Select What Type of Fee Request (required)

- ☐ Original approval request*
☒ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

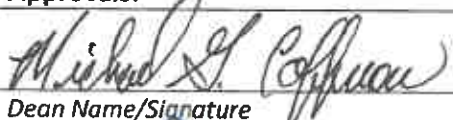
Digitally signed by Elias Alba
 Date: 2022.06.16 08:59:16 -05'00'

06/16/2022

Associate Dean; Director Name/Signature

Date

Approvals:


 Dean Name/Signature

6/24/2022
 Date


 Provost Name/Signature

6/24/22
 Date


 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID AUMT 2434 Course Title Automotive Engine Performance Analysis II
Department Automotive & Collision Tech Course Credit Hours 4 Fee Amount \$ 100
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change effective Fall 2022, AUMT 2434 is no longer offered. A request to transfer the fee to the new course AUMT 2334 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
- ☒ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
Date: 2022.06.06 11:10:51 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
Date: 2022.06.06 16:13:15 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...

TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID DMSO 1441 Course Title Abdominopelvic Sonography
 Department Diag. Sonography Course Credit Hours 4 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

This is a request for moving the fee from DMSO 1341 to DMSO 1411 in the Diagnostic Medical Sonography program due to curriculum change. This fee covers cost of disposable supplies including sonography contact gel, spray, and sonography printer paper. A fee termination for DMSO 1341 is also submitted.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Megan Chambers Digitally signed by Megan Chambers
 Date: 2022.07.07 16:20:19 -05'00'

07/07/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michelle Millen, MSCPM, RHIA Digitally signed by Michelle Millen, MSCPM, RHIA
 Date: 2022.08.03 13:56:20 -05'00'

08/03/2022

Dean Name/Signature

Date

Mark Smith Digitally signed by Mark Smith
 Date: 2022.08.03 14:39:41 -05'00'

08/03/2022

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

8/8/22
Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... **TEC, Subchapter E. 54.504:** Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. **TEC, Chapter 130.084(b):** Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID DMSO 1341 Course Title Abdominopelvic Sonography
 Department Diagn. Sonography Course Credit Hours 3 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change, DMSO 1341 is no longer offered.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Megan Chambers Digitally signed by Megan Chambers
 Date: 2022.07.07 16:19:59 -05'00'

07/07/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michelle Millen, MSCPM, RHIA Digitally signed by Michelle Millen, MSCPM, RHIA
 Date: 2022.08.03 13:57:21 -05'00'

08/03/2022

Dean Name/Signature

Date

Mark Smith Digitally signed by Mark Smith
 Date: 2022.08.03 14:40:28 -05'00'

08/03/2022

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

8/8/22
Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(I): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID DMSO 2353 Course Title Sonography of Superficial Structures
 Department Diagn. Sonography Course Credit Hours 3 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

This is a request for moving the fee from DMSO 2253 to DMSO 2353 in the Diagnostic Medical Sonography program due to curriculum change. This fee covers cost of disposable supplies including sonography contact gel, spray, and sonography printer paper. A fee termination for DMSO 2253 is also submitted.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Megan Chambers Digitally signed by Megan Chambers
 Date: 2022.07.07 16:17:57 -05'00'

07/07/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michelle Millen, MSCPM, RHIA Digitally signed by Michelle Millen, MSCPM, RHIA
 Date: 2022.08.03 13:51:39 -05'00'

08/03/2022

Dean Name/Signature

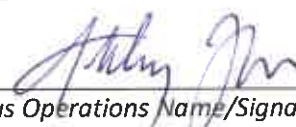
Date

Mark Smith Digitally signed by Mark Smith
 Date: 2022.08.03 14:41:55 -05'00'

08/03/2022

Provost Name/Signature

Date


 Senior VP Campus Operations Name/Signature

8/8/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(I): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID DMSO 2253 Course Title Sonography of Superficial Structures
 Department Diag. Sonography Course Credit Hours 2 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change, DMSO 2253 is no longer offered.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Megan Chambers Digitally signed by Megan Chambers
 Date: 2022.07.07 16:20:40 -05'00'

07/07/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michelle Millen, MSCPM, RHIA Digitally signed by Michelle Millen, MSCPM, RHIA
 Date: 2022.08.03 13:53:11 -05'00'

08/03/2022

Dean Name/Signature

Date

Mark Smith Digitally signed by Mark Smith
 Date: 2022.08.03 14:41:08 -05'00'

08/03/2022

Provost Name/Signature

Date


 Senior VP Campus Operations Name/Signature

8/8/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID ENGR 2105 Course Title Lab - Electrical Circuits I
 Department Engineering Course Credit Hours 3 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☐ No)

Transferring the fee attached to ENGR 2305 to ENGR 2105 (theory course to lab course). A fee termination request for ENGR 2305 is being presented along with this request. The fee covers cost of consumables used in the course for student lab exercises.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Tripat Baweja

Digitally signed by Tripat Baweja
 Date: 2022.06.27 11:52:17 -05'00'

06/27/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.07.06 11:01:59 -05'00'

07/06/2022

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...

Course Fee Request /Modification

Course ID ENGR 2305 Course Title Electrical Circuits I
 Department Engineering Course Credit Hours 3 Fee Amount \$ 15.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☐ No)

This fee is currently associated with the lecture section for the course (ENGR 2305) instead of the lab section (ENGR 2105). Since the fee is intended to cover the cost of lab consumables and not every student is required to take the lab section, the fee should be transferred from the lecture section to the lab section. A fee transfer request to ENGR 2105 is being presented along with this request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (> \$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Tripat Baweja

Digitally signed by Tripat Baweja
 Date: 2022.06.27 11:55:39 -05'00'

06/27/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.07.06 11:03:48 -05'00'

07/06/2022

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction...
 TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...



Course Fee Request /Modification

Course ID HART 1401 Course Title Basic Electricity for HVAC
 Department HVAC Course Credit Hours 4 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring fee from HART 1301 to HART 1401. Fee covers cost of wiring, electrical components, and other misc. consumables. A fee termination request for HART 1301 is being submitted along with this transfer request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/9/22
 Date

Approvals:

Michael S. Caffron
 Dean Name/Signature

6/9/2022
 Date

Don G
 Provost Name/Signature

6/13/22
 Date

Ashley J
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Course Fee Request /Modification

Course ID HART 1301 Course Title Basic Electricity for HVAC
 Department HVAC Course Credit Hours 3 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change, HART 1301 is no longer offered. A request to transfer the fee to HART 1401 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/15/22
 Date

Approvals:

Michael L. Coffey
 Dean Name/Signature

6/20/2022
 Date

Dimby
 Provost Name/Signature

6/22/22
 Date

Atley Jr
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

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Texas Education Code (TEC) Citations for Assessing Fees

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Course Fee Request /Modification

Course ID HART 1407 Course Title Refrigeration Principles
Department HVAC Course Credit Hours 4 Fee Amount \$ 24.00
Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring fee from HART 1307 to HART 1407. Fee covers cost of refrigerant, silver brazing rods, brazing glasses and other misc. consumables. A fee termination form for HART 1307 is being submitted along with this request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☒ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Brian G. Sanders
Associate Dean; Director Name/Signature

6/9/22
Date

Approvals:

Michael S. Coffman
Dean Name/Signature

6/9/2022
Date

Don B...
Provost Name/Signature

6/13/22
Date

John J...
Senior VP Campus Operations Name/Signature

8/1/22
Date

Instructions

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Course Fee Request /Modification

Course ID HART 1307 Course Title Refrigeration Principles
 Department HVAC Course Credit Hours 3 Fee Amount \$ 24.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change, HART 1307 is no longer being offered. A request to transfer the fee to the new HART 1407 is being submitted with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/9/22
 Date

Approvals:

Michael B. Coffman
 Dean Name/Signature

6/9/2022
 Date

Ann H
 Provost Name/Signature

6/13/22
 Date

Atulay Jm
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

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Course Fee Request /Modification

Course ID WLDG 1407 Course Title Introduction to Welding using Multiple Processes
 Department Welding Technology Course Credit Hours 4 Fee Amount \$ 100.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Transferring fee from WLDG 1307 to 1407. A fee termination request for WLDG 1307 is being submitted along with this form. The fee covers the cost of metal supplies, welding rods, welding wire, glasses and other misc. consumables.

Select What Type of Fee Request (required)

- ☐ Original approval request*
- ☐ Change to existing fee amount*
- ☒ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
- ☒ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/9/22
 Date

Approvals:

Michael L. Coffey
 Dean Name/Signature

6/9/2022
 Date

Don
 Provost Name/Signature

6/13/22
 Date

Atley Jim
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

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Course Fee Request /Modification

Course ID WLDG 1307 Course Title Introduction to Welding using Multiple Processes
 Department Welding Technology Course Credit Hours 3 Fee Amount \$ 100.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to curriculum change, WLDG 1307 is no longer offered. A request to transfer the fee to WLDG 1407 is being submitted along with this termination request.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/9/22
 Date

Approvals:

Michael L. Coffman
 Dean Name/Signature

6/9/2022
 Date

Dwight
 Provost Name/Signature

6/13/22
 Date

Julie Jm
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

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Course Fee Request /Modification

Course ID AUMT 2307 Course Title Hybrid/Battery Electric Vehicle Systems Diagnostic
 Department Automotive & Collision Tech Course Credit Hours 3 Fee Amount \$ 100
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

AUMT 2307 is a new course added to the AAS Degree in Automotive. The fee covers cost of consumables used in the course for student lab experiences such as electrical wires, connectors, gloves, and other materials. Total cost per student is \$100.00 to \$150.00.

Select What Type of Fee Request (required)

- ☒ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Elias Alba

Digitally signed by Elias Alba
 Date: 2022.06.06 11:12:02 -05'00'

06/06/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Michael G. Coffman

Digitally signed by Michael G. Coffman
 Date: 2022.06.06 16:09:20 -05'00'

Dean Name/Signature

Date

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

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Course Fee Request /Modification

Course ID PHTC 2308 Course Title Wedding Photography
 Department Photography Course Credit Hours 3 Fee Amount \$ 10
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TLAB Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

PHTC 2308 Wedding Photography was recently added to the catalog and will be offered for the first time Fall 2022. The fee will cover consumables used by students in the photography course.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
- ☐ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:



 Associate Dean; Director Name/Signature

7/26/22
 Date

Approvals:


 Dean Name/Signature

7-25-2022
 Date


 Provost Name/Signature

7/22/22
 Date


 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

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Course Fee Request /Modification

Course ID WLDG 1317 Course Title Introduction to Layout and Fabrication
 Department Welding Technology Course Credit Hours 3 Fee Amount \$ 100.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Requesting fee for WLDG 1317. Fee is to cover rising cost of raw steel, aluminum, welding rods, welding wire, welding glasses and misc. consumables needed for fabrication of lab projects. Total estimated cost for each student's materials and tools is \$100.00.

Select What Type of Fee Request (required)

- ☒ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
☒ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/15/22
 Date

Approvals:

Michael J. Coffman
 Dean Name/Signature

6/20/2022
 Date

Don Vg
 Provost Name/Signature

6/22/22
 Date

Atley Jm
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Course Fee Request /Modification

Course ID WLDG 2371 Course Title Advanced Welding in Aerospace Applications
 Department Welding Technology Course Credit Hours 3 Fee Amount \$ 100.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Requesting fee for WLDG 2371. Fee is to cover costs of specialized supplies and materials utilized in Aerospace and Robotics welding. This includes, but is not limited to, purging glasses, high grade aluminum stock, welding wire, specialized supplies and consumables. Total estimated cost for each student's materials and tools is \$100.00.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (≤ \$24)
- ☒ Course Special Fee (>\$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/15/22
 Date

Approvals:

Michael J. Coffman
 Dean Name/Signature

6/24/2022
 Date

Don
 Provost Name/Signature

6/22/22
 Date

Heley Jr
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

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Course Fee Request /Modification

Course ID WLDG 2435 Course Title Advanced Layout and Fabrication
 Department Welding Technology Course Credit Hours 4 Fee Amount \$ 100.00
 Requested Implementation Date/Term Spring 2023 Fee Name* (i.e., TLAB Lab Fee) TSPF - Course Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Requesting fee for WLDG 2435. Fee is to offset rising costs of steel stock, aluminum stock, welding rods, welding wire, welding glasses and misc. consumables needed for fabrication of lab projects. Total estimated cost for each student's materials and tools is \$100.00.

Select What Type of Fee Request (required)

- ☒ Original approval request*
- ☐ Change to existing fee amount*
- ☐ Course designation change (no fee change)
- ☐ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☐ Course Lab Fee (< \$24)
- ☒ Course Special Fee (> \$24)
- ☐ Pass-through Fee
- ☐ Administrative Fee
- ☐ Other (requires justification)

Requestor:

Brian G. Sanders
 Associate Dean; Director Name/Signature

6/15/22
 Date

Approvals:

Michael J. Offner
 Dean Name/Signature

6/20/2022
 Date

Jim Ky
 Provost Name/Signature

6/22/22
 Date

John J. Jr
 Senior VP Campus Operations Name/Signature

8/1/22
 Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
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Course Fee Request /Modification

Course ID NURS 3450 Course Title Advanced Health Assessment
 Department Nursing Course Credit Hours 4 Fee Amount \$ 15
 Requested Implementation Date/Term 202320 Fee Name* (i.e., TLAB Lab Fee) TLAB - Lab Fee

For the Office of Business/Bursar Only:

Detail Code/FOAPAL

*TBD indicates a new program awaiting a code assignment from the Office of Bursar.

Justification (Supporting documentation attached: ☐ Yes ☒ No)

Due to the RN-to-BSN program curriculum change to online instruction effective Fall 2022, the Lab Fee for NURS 3450 is no longer required.

Select What Type of Fee Request (required)

- ☐ Original approval request*
☐ Change to existing fee amount*
☐ Course designation change (no fee change)
☒ Fee Termination Notice

*Requires SVPCO and Board approval

Select What Type of Fee (required)

- ☒ Course Lab Fee (≤ \$24)
☐ Course Special Fee (>\$24)
☐ Pass-through Fee
☐ Administrative Fee
☐ Other (requires justification)

Requestor:

Betty Veasy

Digitally signed by Betty Veasy
 Date: 2022.07.08 12:50:30 -05'00'

07/08/2022

Associate Dean; Director Name/Signature

Date

Approvals:

Mark Smith

Digitally signed by Mark Smith
 Date: 2022.07.27 15:45:29 -05'00'

07/27/2022

Dean Name/Signature

Date

Mark Smith

Digitally signed by Mark Smith
 Date: 2022.07.27 15:45:59 -05'00'

07/27/2022

Provost Name/Signature

Date

Senior VP Campus Operations Name/Signature

Date

Instructions

1. Complete the requested information; obtain all campus signatures, then submit to the Senior VP of Campus Operations for final approval and submission to the Collin College Board of Trustees (Board).
2. Board determinations will be routed from Office of Campus Operations to Office of the Bursar, then to the respective dean.
3. Departments are responsible for any necessary fee entries in Banner at course section level.
4. The Office of the Bursar forwards approvals to the curriculum coordinator for Banner catalog input.

Texas Education Code (TEC) Citations for Assessing Fees

TEC, Subchapter E.54.501: Laboratory Fees...shall not be more the \$24 per semester credit hour of laboratory course credit...
 TEC, Subchapter B.54.051(l): Courses in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction... TEC, Subchapter E. 54.504: Incidental Fees...reasonably reflect actual cost to the university of the materials or services for which the fee is collected. TEC, Chapter 130.084(b): Fees necessary for efficient operation of the college...