

January 11, 2016

Ms. Lisa Abbey  
Director of Business Services  
Livonia Public Schools 15125  
Farmington Road Livonia,  
MI 48154

RE: Change Order to Contract Award Recommendation for Environmental  
Consulting Bids Grant/Hoover/Randolph Schools

Dear Ms. Abbey:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Environmental Consultant for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Firms for this Project.

In the fall of 2014 an RFP was publically issued and after subsequent discussions and deliberations Nova Environmental and ETC Group were selected to be the Environmental Consultants for the 2014 Projects. The Bond Team has been satisfied with Nova's work over the last two years and is recommending they be re-engaged for the 2016 Lower Elementary School Projects via a Change order in the amount of \$125,000.00 for the three projects this summer. These costs are estimates and will be tracked on a Time and Material basis.

The Project Team is available at the Board's convenience to answer any questions regarding this process and/or the recommendations of the Bond Team. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA



Paul Theriault, PE, LEED AP  
Senior Vice President

Enclosures: Budget Summary  
Proposal Letters



GRANT/HOOVER/RANDOLPH ENVIRONMENTAL/CONSULTING -  
BUDGET SUMMARY

Building	Nova Environmental Consulting Fees		
	Budget	Actual	Variance
Grant Elementary	\$ 15,000	\$ 15,000	\$ -
Hoover Elementary	\$ 60,000	\$ 60,000	\$ -
Randolph Elementary	\$ 50,000	\$ 50,000	\$ -
Totals	\$ 125,000	\$ 125,000	\$ -



November 12, 2015

Mr. Paul Theriault  
 Representing Livonia Public Schools  
 Plante Moran CRESA  
 26300 Northwestern Highway  
 Southfield, MI 48076

**RE: Nova Consultant Cost Estimates – Livonia Public Schools**

Dear Mr. Theriault:

Pursuant to your request, the following are the Consultant cost estimates, provided by Nova Environmental, Inc., for XRF Inspection, Asbestos Inspection, Bid Specification Development, Project Management and Air Monitoring/Sampling Analysis services for Livonia Public Schools – Grant Elementary School, Hoover Elementary School and Randolph Elementary School. Estimates are based on known Scope of Work.

**Grant Elementary School**

**XRF Inspections (Lead)**

- XRF Inspection and Report **\$1,100.00**

**Asbestos Inspections \$3,191.25**

- Asbestos Inspection and Bulk Sampling

**Development of Specifications, Additional Inspections and Bid Documents \$2,000.00**

- Development of bid specifications and specific project requirements
- Coordinate all pre-bid requirements including Bid Advertisements
- Facilitate Walk-Through with the potential bidders
- Attend the Bid Opening and review of contractor’s qualifications
- Provide recommendation regarding the Contractor(s) to perform the specified work

**Project Management, Air Monitoring and Sampling \$3,975.75**

- Provide Project Management Services
- Air Monitoring including PCM Sampling
- Based on known Scope-of-Work
- Based on 5 work days (one Consultant)

**GRANT ELEMENTARY SCHOOL TOTAL \$10,267.00**

## **Hoover Elementary School**

### **XRF Inspections (Lead)**

- XRF Inspection and Report **\$1,100.00**

### **Asbestos Inspections**

**\$3,896.38**

- Asbestos Inspection, Bulk Sampling and Report

### **Development of Specifications, Additional Inspections and Bid Documents**

**\$3,600.00**

- Development of bid specifications and specific project requirements
- Coordinate all pre-bid requirements including Bid Advertisements
- Facilitate Walk-Through with the potential bidders
- Attend the Bid Opening and review of contractor's qualifications
- Provide recommendation regarding the Contractor(s) to perform the specified work

### **Project Management, Air Monitoring and Sampling (Incl. 2015 July/December projects)**

**\$58,146.62**

- Provide Project Management Services
- Air Monitoring including PCM and TEM Sampling
- Based on known Scope-of-Work
- Based on 42 work days (two Consultants)

**HOOVER ELEMENTARY SCHOOL TOTAL \$66,743.00**

## **Randolph Elementary School**

### **XRF Inspections (Lead)**

- XRF Inspection and Report **\$1,100.00**

### **Asbestos Inspections**

**\$3,943.00**

- Asbestos Inspection, Bulk Sampling and Report

### **Development of Specifications, Additional Inspections and Bid Documents**

**\$2,600.00**

- Development of bid specifications and specific project requirements
- Coordinate all pre-bid requirements including Bid Advertisements
- Facilitate Walk-Through with the potential bidders
- Attend the Bid Opening and review of contractor's qualifications
- Provide recommendation regarding the Contractor(s) to perform the specified work

### **Project Management, Air Monitoring and Sampling**

**\$39,650.00**

- Provide Project Management Services
- Air Monitoring including PCM
- Based on known Scope-of-Work
- Based on 30 work days (two Consultants)

**RANDOLPH ELEMENTARY SCHOOL TOTAL \$47,293.00**

Nova Cost Estimate Letter Mr. Paul Theriault  
November 12, 2015  
Page 3

Additional services will be billed as follows:

Specification Development/	
Project Management/Air Monitoring	\$42.50/hour
PCM Samples	\$10.00/sample
TEM Samples (24 hr turnaround)	\$625.00/set

**It should be noted that if less time is spent on Project Management/Air Monitoring tasks or if fewer samples are collected, Livonia Public Schools will realize the cost savings.**

If you have any questions regarding this proposal, please feel free to contact me at (734) 930-0995.

Thank you for your consideration.

Sincerely,  
NOVA ENVIRONMENTAL, INC.



Adam S. Amin  
Environmental Consultant

CC: Harry Lau, LPS

ASA/ij