

Update Memo

Please distribute to board members and appropriate staff.

PRESS

Policy Reference Education Subscription Service

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Online Instructions

Please follow these three easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on **MY ACCOUNT**.
2. Log in using your email address and password:
 - If you do not know your password, do not create a new account; reset your password using your district email address.
 - If you are still having difficulty logging in, please contact your district's superintendent or administrative assistant to make sure you are listed as an authorized user on the district roster.
 - If you continue to have difficulty, please contact Linda Cala at lcala@iasb.com.
3. Under **My Account Links**, click on **PRESS Login**.

For additional help, click the  in the upper right corner. Also available is a 10-minute video tutorial at www.iasb.com/policy.

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226, Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219 or Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1211.

Instructions

You are encouraged to share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online** — Committee Worksheets and the updated Policy Reference Manual (**PRM**) pages. The Committee Worksheets show suggested changes to **PRESS** material by striking out deleted words and underscoring new words. The updated **PRM** pages contain all of the material in this **PRESS** issue; you can use them to update your district manuals.

Bundles Now Standard Format for the Update Memo

We first tried the **Bundles** format in **PRESS** Issue 93 to make the information regarding necessary updates to the IASB Policy Reference Manual (**PRM**) more manageable for our subscribers. Due to its popularity, we tried it again with **PRESS** Issues 94 and 95. Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 8.

Please spend some time reviewing the online Committee Worksheets, available behind the **PRESS** Login under a link titled: **PRESS Committee Worksheets**. They provide comment boxes further describing some of the changes and detailed explanations in the footnotes by the **PRESS** Editors.

Student Records

The School Code provision governing State assessments, 105 ILCS 5/2-3.64a-5, was amended twice by the 100th General Assembly. P.A. 100-7 amended 105 ILCS 5/2-3.64a-5(c) to require that the SAT administered by ISBE be administered on a school day during regular student attendance hours. P.A. 100-222 amended 105 ILCS 5/2-3.64a-5(e) to no longer require that a student's ISBE-administered SAT scores be entered on his/her transcript.



Amendments to the Illinois School Student Records Act by P.A. 100-552 require that a parent's or student's request to inspect and copy records be granted no later than 10 *business* days (previously 15 *school* days) after the date of receipt of such a request by the official records custodian. New 105 ILCS 10/5(c-5): (1) outlines how a school district may extend the timeline for its response by an additional five business days if one or more of six statutory reasons applies, and (2) allows the person making the request and the school district to further agree to extend the timeline.

The following **PRESS** materials are updated:

- 6:280, Grading and Promotion
- 6:340, Student Testing and Assessment Program
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

State Budget Mandate Relief

Multiple amendments in the Evidence-Based Funding for Student Success Act, P.A. 100-465, changed laws that apply to mandates. They were:

1. 105 ILCS 5/2-3.25g (waiver of School Code mandates) now allows a school district to petition a *panel* of the General Assembly through ISBE (formerly the entire General Assembly). Districts must demonstrate that: (a) the waiver is necessary to stimulate innovation or improve student performance; or (b) they can address the intent of the mandate in a more effective, efficient, or economical manner.
2. 105 ILCS 5/27-6 (physical education), which is now managed as a waiver of School Code mandates. There is no longer a requirement for a district to hold a public hearing on a day other than when a regular school board meeting is held, and this waiver may be in effect for up to five years. Last, any caps applicable to renewal of waivers related to physical education were removed.
3. 105 ILCS 5/24.2 (commercial driver training schools (CDTS)), which no longer requires specific documentation and posting of the final contract between a district and the CDTS on a district's website.

The following **PRESS** materials are updated:

- 2:20-E, Waiver and Modification Request Resource Guide
- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 6:60, Curriculum Content
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 7:260, Exemption from Physical Education

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the Superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the Board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both Board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" only may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the Board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.

Anti-Discrimination Laws

Many anti-discrimination laws were addressed during the beginning of the 100th General Assembly's session. Those legislative amendments included:

1. The following three P.A.s, all added as 105 ILCS 5/10-20.60, and likely to be renumbered:
 - a. P.A. 100-29 requires school districts to provide reasonable accommodations to students who are nursing mothers, including access to a secure and private room (other than a bathroom) to breastfeed or express breastmilk, among other specified accommodations. Additionally, complaints regarding accommodations for student breastfeeding must be processed in accordance with the State sex equity regulations (23 Ill.Adm.Code §200).
 - b. P.A. 100-163, eff. 1-1-18, requires school districts to make feminine hygiene products (defined as tampons and sanitary napkins for use in connection with the menstrual cycle) available, at no cost to students, in the bathrooms of school buildings serving students in grades 6 through 12.
 - c. P.A. 100-14 requires training for school personnel to develop cultural competency, including understanding and reducing implicit racial bias.
2. The Illinois Genetic Information Protection Act, amended by P.A. 100-396, prohibits employers from penalizing employees who do not want to disclose their genetic information as part of a workplace wellness program.

3. 775 ILCS 5/2-102, amended by P.A. 100-100, contains a new religious discrimination subsection. It expressly prohibits employers from requiring a person to violate a sincerely held religious belief to obtain or retain employment unless, after engaging in a bona fide effort, the employer demonstrates that it is unable to reasonably accommodate the employee's or prospective employee's sincerely held religious belief, practice, or observance without undue hardship on the conduct of the employer's business.
4. 105 ILCS 5/27-23.7(d), amended by P.A. 100-137, requires school personnel to be available for help with a bully or to make a report about bullying be made known to parents/guardians, students, and school personnel.

The following **PRESS** materials are updated:

2:260, Uniform Grievance Procedure
4:150, Facility Management and Building Programs
5:10, Equal Employment Opportunity and Minority Recruitment
5:20, Workplace Harassment Prohibited
5:100, Staff Development Program
5:100-AP, Staff Development Program
7:10, Equal Educational Opportunities
7:10-AP₁, Accommodating Transgender Students or Gender Non-Conforming Students
RENUMBERED
7:10-AP₂, Accommodating Breastfeeding Students **NEW**
7:20, Harassment of Students Prohibited
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment

Department of Children and Family Services (DCFS)

The Illinois General Assembly addressed the relationship between DCFS and schools with two statutory amendments:

1. 105 ILCS 5/10-23.12(b), amended by two identically-worded public acts effective upon two different dates: P.A. 100-413, eff. 1-1-18, and P.A. 100-468, eff. 6-1-18. The law becomes effective upon the earlier date of 1-1-18. The law permits DCFS to cooperate with school officials to distribute informational ANCRA materials in school buildings.
2. 325 ILCS 5/7.4(c-5), amended by P.A. 100-176, eff. 1-1-18, allows DCFS to recommend to districts that they

remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment in the school district in which he or she is employed.

The following **PRESS** materials are updated:

5:90, Abused and Neglected Child Reporting
5:240, Suspension
5:290, Employment Termination and Suspensions

Student Health

Laws addressing student health issues impacted several sample materials in the IASB **PRESS PRM**. These laws included:

1. The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, amended by P.A. 100-309, permits advanced practice nurses and physician assistants (in addition to physicians and athletic trainers working under physicians' supervision) to clear students

who have suffered a concussion to return to play. It was also amended to require all licensed and non-licensed healthcare providers serving on a Concussion Oversight Team (Team) to take concussion-related training. Finally, in those situations where a licensed healthcare professional is not serving on a Team, the Team may consist of one non-licensed healthcare professional, as long as that person is not a coach.

2. Wellness policy requirements (i.e., *Smart Snacks* regulations), at 7 C.F.R. §§ 210.30 and 210.31, eff. 7-29-16, had its sections re-designated on 12-22-16 as §§ 210.31 and 210.30, respectively. See this information at: www.gpo.gov/fdsys/pkg/FR-2016-12-22/pdf/2016-30861.pdf. Unfortunately, the re-designation occurred two months after **PRESS** Issue 93, rendering all the citations in policy 6:50, *School Wellness*, incorrect.
3. 105 ILCS 5/14-13.01(a), amended by P.A. 100-443, and 225 ILCS 65/50-10, amended by P.A. 100-513, permits a physician, physician assistant, or registered advanced practice nurse to provide written permission for home or hospital instruction of a student.
4. 20 ILCS 301/20-30, added by P.A. 100-494, eff. 6-1-18, mandates the Ill. Dept. of Human Services to create a website about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment resources.
5. The Alcoholism and Other Drug Abuse and Dependency Act, 20 ILCS 301/5-23(d)(4), amended

by P.A. 100-201, added a licensed physician assistant with prescriptive authority and a licensed advanced practice nurse with prescriptive authority.

6. The School Code provision on self-carry and self-administration of medication, 105 ILCS 5/22-30(f-10), amended by P.A. 100-513 (added registered nurse).

The following **PRESS** materials are updated:

- 2:150-AP, Superintendent Committees
- 4:170, Safety
- 6:50, School Wellness
- 6:150, Home and Hospital Instruction
- 7:250, Student Support Services
- 7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Problems
- 7:270, Administering Medicines to Students
- 7:270-AP1, Dispensing Medication
- 7:270-AP2, Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists
- 7:270-E, School Medication Authorization Form
- 7:300-E1, Agreement to Participate
- 7:305, Student Athlete Concussions and Head Injuries
- 7:305-AP, Program for Managing Student Athlete Concussions and Head Injuries

Homelessness

These materials are updated to align with: (1) P.A. 100-332, amending the School Code (105 ILCS 5/29-5) and Education for Homeless Children Act (105 ILCS 45/1-17), and (2) P.A. 100-506, eff. 1-1-18, amending the Vital Records Act (410 ILCS 535/25.3). The bulk of these updates appear in 6:140-AP, *Education of Homeless Children*, and they include the following changes:

1. A district may, but is not required to, use its State transportation funds to provide financial assistance to children who are homeless or who qualify as at *risk of becoming homeless* provided certain eligibility criteria are met.
2. Financial assistance may include: (1) mortgage or rental assistance that will allow a child to remain permanently in his/her living situation or obtain a new living situation; and/or (2) assistance with unpaid bills, loans, or other financial debts that result in housing being inadequate.

3. A district that provides such financial assistance must enter into a *written housing plan* with the parent/guardian, person who enrolled the child, or unaccompanied minor, as applicable.
4. *Housing plans* should be locally developed in consultation with the board attorney and/or district auditor. See 6:140-AP, *Education of Homeless Children*, at f/n 1 for discussion of issues related to such plans.
5. In connection with enrollment of homeless students, school homeless liaisons may verify a child's homeless status so the child's parent/guardian may obtain a free copy of his/her birth certificate.

The following **PRESS** materials are updated:

- 4:110, Transportation
- 6:140, Education of Homeless Children
- 6:140-AP, Education of Homeless Children

Licensure Qualifications

Several laws impacted licensure qualifications. They included:

1. 105 ILCS 5/21B-20(2)(E), amended by P.A. 100-13, permitting an individual who holds a valid career and technical educator endorsement on an Educator License with Stipulations, but who does not hold a bachelor's degree, to substitute teach in career and technical education classrooms.
2. 105 ILCS 5/21B-20(2)(F), amended by P.A. 100-13, permitting an individual who holds a provisional or part-time provisional career and technical educator endorsement on an Educator License with Stipulations, but who does not hold a bachelor's degree, to substitute teach in career and technical education classrooms.

- 105 ILCS 5/14-1.09a, amended by P.A. 100-356, prohibiting school social workers from providing services outside of their district employment to any student(s) attending school in the district.

As a result, the following **PRESS** materials are updated:

- 5:200, Terms and Conditions of Employment and Dismissal
- 5:220, Substitute Teachers
- 5:220-AP, Substitute Teachers

Pre-School Expulsions

105 ILCS 5/2-3.71(a)(7) and 105 ILCS 5/10-22.6, amended by P.A. 100-105, eff. 1-1-18, prohibits districts that receive State early childhood block grant funding from expelling children from their early childhood programs. A district may, however, transition a child to a new program if:

- It has documented evidence that all available interventions and supports recommended by a qualified professional have been exhausted;
- The program determines that transitioning a child is necessary for the well-being of the child or his or her peers and the staff; and

- The current and pending programs create a transition plan for the child with parent or legal guardian permission.

The law also requires the ISBE to adopt rules to administer these new requirements, in consultation with the Governor's Office of Early Childhood Development and the Dept. of Children and Family Services.

For further detail, see the updates to **PRESS** policy:

- 7:190, Student Behavior

Use of Term *Ward*

Updates to these materials are in response to the Governor's Executive Order, 2016-10 (8-19-16), and P.A. 100-159, which mandate that the use of the term *ward* be eliminated in laws referring to children who are under the care of DCFS in favor of the term *youth in care*. The term *ward* was eliminated because foster youth widely view the term as disparaging and ostracizing. In alignment with the spirit of these official acts, appearances of *ward* throughout the PRM have been removed or changed, even if the term as it was used did not specifically refer to a DCFS ward.

The following **PRESS** materials are updated in this bundle:

- 5:250, Leaves of Absence
- 5:330, Sick Days, Vacation, Holiday, and Leaves
- 6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks
- 6:250-E, Resource Person and Volunteer Information Form and Waiver of Liability
- 7:15, Student and Family Privacy Rights
- 7:60-AP2, Establishing Student Residency
- 7:190, Student Behavior
- 7:270-E, School Medication Authorization Form
- 7:275, Orders to Forgo Life Sustaining Treatment
- 7:300-E1, Agreement to Participate
- 7:300-E3, Authorization for Medical Treatment

Miscellaneous

The following **PRESS** materials are updated due to miscellaneous legislative and/or clean-up changes, which are detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 8.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors.

The following **PRESS** materials are included in this catch-all bundle:

- 4:10, Fiscal and Business Management
- 4:15, Identity Protection
- 4:80, Accounting and Audits
- 4:110-AP2, Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; and Bus Driving Comments
- 6:20, School Year Calendar and Day
- 6:300, Graduation Requirements
- 7:150, Agency and Police Interviews
- 7:70, Attendance and Truancy
- 8:30-AP, Definition of Child Sex Offender

Progress Report

The contents of this report frequently change.

Taking a Knee

Recently, professional athletes, particularly in the National Football League, have been kneeling, or “taking a knee,” during the National Anthem in protest and in exercise of their freedom of expression. This trend has trickled down to inspire public school student-athletes and/or coaches to do the same. As a result, some districts are concerned with whether they may discipline students, teachers, and/or coaches for kneeling during the National Anthem.

Our Response: No **PRESS** materials are affected by this recent trend. In most cases, students who take a knee during the National Anthem are exercising freedom of expression and will not be subject to discipline. For purposes of maintaining order and effective school operations, however, school districts are responsible for ensuring that teachers do not advocate viewpoints that depart from the curriculum adopted by the district. This may entail standing during the National Anthem and, depending upon the circumstances, may result in discipline for failing to do so. Consult the board attorney.

Bullying Policy Re-evaluation & Review, Filing with Ill. State Board of Education

Every two years, each district must review and re-evaluate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, make necessary and appropriate revisions, and file the updated policy with ISBE.

Our Response: No **PRESS** materials are affected by this requirement. This notice serves as a courtesy to **PRESS** subscribers to contact ISBE about this requirement. Boards may submit their policies to bullyingpolicy@isbe.net. If individuals need to speak to someone directly, they can contact Skena Warren Harris at swarren@isbe.net or 1-312-814-0940; Jeff Aranowski at jaranows@isbe.net; or the Safe & Healthy Climate division.

Cyber Advisory – New Type of Cyber Extortion, Threat Attack

Many have read about recent cyber attacks where criminals are seeking to extort money from K-12 school districts and other educational institutions on the threat of releasing sensitive data from student records. In some cases, this has included threats of violence, shaming, or bullying children unless payment is received. The U.S. Dept. of Education has put out a bulletin with information for schools.

The attackers are likely targeting districts with weak data security, or well-known vulnerabilities that enable the attackers to gain access to sensitive data. This may be in the form of electronic attacks against school/district computers or applications, malicious software, or even through phishing attacks against staff or employees.

To protect themselves, the U.S. Dept. of Education encourages districts and their Information Technology staff members to:

1. Conduct security audits to identify weaknesses and update/patch vulnerable systems;

2. Ensure proper audit logs are created and reviewed routinely for suspicious activity;
3. Train staff and students on data security best practices and phishing/social engineering awareness; and
4. Review all sensitive data to verify that outside access is appropriately limited.

Our Response: No **PRESS** materials are affected. If your school district is affected by this type of attack, it is important to contact local law enforcement and your school board attorney immediately. The U.S. Dept. of Education’s Privacy Technical Assistance Center (PTAC) also requests districts to contact them at: privacyTA@ed.gov, so it can monitor the spread of this threat. Additionally, see the PTAC website at: <https://studentprivacy.ed.gov/training/student-privacy-101>. It contains a wealth of information that may be helpful in responding to and recovering from cyber attacks.

Withdrawal and Replacement of Obama Administration Guidance on Student Sexual Misconduct

In September 2017, the U.S. Dept. of Education formally withdrew Title IX guidance issued in 2011 and 2014 concerning sexual violence. In its withdrawal letter, the Dept. stated that the prior guidance had interpreted Title IX to improperly impose new mandates related to the procedures by which schools process student-on-student sexual misconduct, including, but not limited to, requiring schools to adopt a lower standard of proof (preponderance of the evidence) for administration of student discipline, which differed from existing practices of some school districts. The Dept. has issued interim guidance pending new rulemaking. See: *Q&A on Campus Sexual Misconduct* (OCR September 2017) at: www2.ed.gov/about/offices/list/ocr/docs/qa-title-ix-201709.pdf?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term.

Our Response: The footnotes of policy 2:260, *Uniform Grievance Procedure*, have been updated in this issue to address the new guidance. If new Title IX regulations are issued by the U.S. Dept. of Education, we will assess the impact on any **PRESS** materials at that time.

Accelerated Placement Act, P.A. 100-421

Article 14A of the School Code was amended to cover *Gifted and Talented Children and Children Eligible for Accelerated Placement*. By July 1, 2018, school districts are required to have a policy that allows for accelerated placement which includes or incorporates by reference specific components set forth in the Act. *Accelerated placement* means the placement of a child in an educational setting with curriculum that is usually reserved for children who are older or in higher grades than the child. The Act expressly states that accelerated placement *shall* include early entrance to kindergarten or first grade, but this conflicts with Section 10-20.12 of the School Code (105 ILCS 5/10-20.12), which allows but does not require districts to permit early entrance to kindergarten or first grade.

Our Response: We will address the required changes in **PRESS** Issue 97.

Progress Report – continued

Student Health Examinations, P.A. 100-238, eff. 1-1-18

This law amended Section 27-8.1 of the School Code (105 ILCS 5/27-8.1) to require the Ill. Dept. of Public Health to promulgate rules to include asthma in the standard school health examination.

Our Response: No **PRESS** materials are affected at this time. We will monitor the situation and update if necessary.

Fair Labor Standards Act Rules Update

In November 2016, in the case of Nevada v. U.S. Dept. of Labor, a Texas federal district court issued a preliminary injunction blocking an Obama-era Dept. of Labor (DOL) rule that would have increased the minimum salary threshold for exempt workers from \$23,660 to \$47,476, thereby increasing the overall number of employees eligible for overtime pay. The rule also would have increased the standard salary level for highly compensated employees from \$100,000 to \$134,000 per year. On August 31, 2017, the same court issued a final order invalidating the rules, which are now effectively dead. The DOL recently requested public input on the existing rules for overtime exemption, which ended on September 25th. The DOL is expected to issue proposed rulemaking concerning the salary basis test for overtime in the future.

Our Response: No **PRESS** materials are affected at this time. We will monitor the situation and update if necessary.

Police Academy Training Program, P.A. 100-31, eff. 1-1-18

This law allows high schools in counties with populations of 175,000 or more to establish one or more partnerships with local police departments, county sheriffs, or police training academies to establish a job-training program for high school students.

Our Response: No **PRESS** Materials are affected by this law but interested boards serving high school students should consult their local police departments along with the board attorney to establish this relationship. Once established, a board may want to list it in policy 1:20, *District Organization, Operations, and Cooperative Agreements*.

Cook County Sweetened Beverage Tax

On 10-11-17 the Cook County Sweetened Beverage Tax, Ordinance 16-5931, was repealed by a 15-2 vote of the Cook County Board. The repeal is effective 12-1-17. The legality of the Tax as applied to school districts was questionable in light of Bd. of Educ. of Sch. Dist. No. 150 v. City of Peoria, 76 Ill. 2d 469 (1979).

Our Response: No **PRESS** materials are affected.

Immigration Enforcement

The National School Boards Association (NSBA) recently issued an updated guide on serving undocumented students, *Lifting the Lamp Beside the Schoolhouse Door: A Legal Guide to Serving Undocumented Students in Public Schools*, which builds on a similar 2009 NSBA publication to address current topics of interest such as sanctuary status and recent executive orders on the subject. Available at www.iasb.com/law/, under Federal Resources.

The Illinois Council of School Attorneys (ICSA) recently issued an updated version of *Guidelines for Interviews of Students at School by Law Enforcement Authorities*, designed to assist law enforcement authorities and school officials in determining when it is appropriate for law enforcement authorities to interview students while the students are at school or participating in school-related activities. In light of recent events, the Guidelines now address activities related to Immigration and Customs Enforcement at: www.iasb.com/law/intstudents.cfm.

The law limits school district involvement in immigration matters, and these limits are incorporated in **PRESS** materials (see list of “Relevant **PRESS** Material,” in the *Our Response* column).

In regard to employees:

1. The Illinois Human Rights Act requires school districts to provide equal employment opportunities to all persons regardless of their citizenship status.
2. The Immigration Reform and Control Act of 1986 requires employers to verify that employees are either U.S. citizens or authorized to work in the U.S.
3. If an individual applies for employment but is not a U.S. citizen or authorized to work in the U.S., there is no requirement for schools to report them to immigration authorities.

In regard to students, ISBE regulations, which are based on a U.S. Supreme Court case, prohibit schools from:

1. Denying access to students who lack documentation of their immigration status or legal presence in the U.S.
2. Inquiring about the immigration status of a student.
3. Requiring documents as proof of residency for a student that, when taken together, result in a requirement for proof of legal presence, such as a social security number.

Based on this, schools cannot report undocumented students to immigration authorities, as this would effectively deny students access to school.

Our Response: Relevant **PRESS** Materials:

Employees

5:10, *Equal Employment Opportunity and Minority Recruitment*

5:30, *Hiring Process and Criteria*

Students

7:10, *Equal Educational Opportunities*

7:50, *School Admissions and Student Transfers To and From Non-District Schools*

7:340-AP1, *School Student Records*

Postsecondary and Workforce Readiness Act

This law requires the State to adopt and publicize model postsecondary and career expectations for students in grades 8-12 that specify knowledge that students should have by the end of each grade level. It requires the model expectations to address certain areas listed in the law. It also creates a high school graduation pilot program.

Our Response: We will respond after these agencies publicize a model expectations plan and the pilot programs are completed, with likely updates to policy 6:40, *Curriculum Development*; 6:300, *Graduation Requirements*; and their corresponding materials.

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:20-E, Waiver and Modification Request Resource Guide	<p>The exhibit is updated to align with:</p> <ol style="list-style-type: none"> 105 ILCS 5/2-3.25g, amended by P.A. 100-465, addressing waivers of School Code mandates now includes additional criteria allowing a district to show it is able to address the intent of the mandate in a more effective, efficient, or economical manner. 715 ILCS 5/2, amended by P.A. 100-72, eff. 1-1-18, cleaned up multiple discussions about publishing notices in a secular newspaper published in an adjoining county having general circulation within a district. 105 ILCS 5/27-6, amended by P.A. 100-465 (physical education waivers), discussed in the State Budget Mandate Relief bundle, above. 105 ILCS 5/24.2 and 105 ILCS 5/2-3.25g, amended by P.A. 100-465 (commercial driver training school waivers), discussed in the State Budget Mandate Relief bundle, above. 	<input type="checkbox"/>
2:150-AP, Superintendent Committees	<p>The procedure and footnotes are updated to align with:</p> <ol style="list-style-type: none"> 105 ILCS 5/22-80(d), amended by P.A. 100-309. Text in the Concussion Oversight Committee subhead is added to reflect a change in the law that allows a Concussion Oversight Team to consist of one non-licensed healthcare professional, who may not be a coach. 7 C.F.R. §210.31. The regulation suggests one method of compliance is by “identifying individuals” to serve on a “local school wellness policy committee.” A subhead entitled Wellness Committee is added. A footnote explains in detail that the law does not specifically require districts to establish a local school wellness policy committee – only that they “permit [groups listed in this sample PRESS procedure] to participate” Other discussion about committee work and the Open Meetings Act is also added. 	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	<p>The exhibit is updated to align with the same laws discussed in 2:20-E, <i>Waiver and Modification Request Resource Guide</i>, above.</p>	<input type="checkbox"/>
2:260, Uniform Grievance Procedure	<p>The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/20.60 (final citation pending), added by P.A. 100-29, requiring districts to follow a written grievance procedure for complaints regarding breastfeeding accommodations for students. In addition to minor changes for continuous improvement, other footnotes are updated to:</p> <ol style="list-style-type: none"> Incorporate an amendment to the Genetic Information Protection Act, 410 ILCS 513/, P.A. 100-396, eff. 1-1-18. Provide resource information about a withdrawal and replacement of guidance from the U.S. Dept. of Educ. regarding student-on-student sexual misconduct. Add an option for a policy statement regarding publication of the contact information of a district’s non-discrimination coordinator and complaint managers. 	<input type="checkbox"/>
4:10, Fiscal and Business Management	<p>The policy is unchanged. A footnote is updated in response to 105 ILCS 5/17-2A, amended by P.A. 100-465, which extended the time period during which a district may make interfund transfers from 7-1-16 to 7-1-20.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

4:15, Identity Protection	The policy and footnotes are updated. In response to some Ill. Council of School Attorneys’ opinions regarding the questionable application of the Personal Information Protection Act (PIPA, 815 ILCS 530/) to school districts, PIPA requirements are moved to a footnote as an option for consideration by boards with their attorneys. Other provisions regarding requirements of the Identity Protection Act (governing use of SSNs) were added to the policy for clarification purposes.	<input type="checkbox"/>
4:80, Accounting and Audits	The policy is unchanged. Footnotes are updated in response to 625 ILCS 5/12-806(b), added by P.A. 100-277, eff. 1-1-18, requiring specific actions be taken by the recipient of any discarded school bus. Minor continuous improvement updates are made to the footnotes and Legal References.	<input type="checkbox"/>
4:110, Transportation	The policy, footnotes, and Legal References are updated. The policy is revised to more closely track the statutory language in 105 ILCS 5/29-3 regarding a district’s provision of transportation to students whose travel to or from school constitutes a serious hazard. Footnotes and Legal References are updated in response to 105 ILCS 5/29-5, amended by P.A. 100-332, and 105 ILCS 45/1-17, added by P.A. 100-332, permitting school districts to provide financial assistance to children that are homeless or <i>at risk of becoming homeless</i> , if certain criteria are met.	<input type="checkbox"/>
4:110-AP2, Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments	The policy is unchanged upon a 5-year review. Minor continuous improvements are made to the footnotes.	<input type="checkbox"/>
4:150, Facility Management and Building Programs	The policy is unchanged. Footnotes are updated in response to 105 ILCS 5/10-20.60, (added by P.A. 100-163, eff. 1-1-18, final citation pending) requiring school districts to make feminine hygiene products available. Minor continuous improvement updates are made to the footnotes and Legal References.	<input type="checkbox"/>
4:170, Safety	The policy, footnotes, and Legal References are updated. A new subsection, Lead Testing in Water , is added to the policy in response to 225 ILCS 320/35.5, added by P.A. 99-922 and amended by P.A. 100-103. The policy and footnotes are revised to more thoroughly detail compliance and reporting requirements of the School Safety Drill Act. Minor continuous improvement updates are made to the footnotes and Legal References.	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	This policy is unchanged. The footnotes are updated to: <ol style="list-style-type: none"> 1. Incorporate amendments made to the Illinois Human Rights Act by P.A. 100-100. 2. Incorporate amendments made to the Genetic Information Protection Act by P.A. 100-396, eff. 1-1-18. Minor continuous improvement updates are made to the footnotes and Legal References.	<input type="checkbox"/>
5:20, Workplace Harassment Prohibited	The policy is unchanged. The footnotes are updated to incorporate amendments made to the Illinois Human Rights Act by P.A. 100-100. Minor continuous improvement updates are made to the footnotes and Legal References.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

<p>5:90, Abused and Neglected Child Reporting</p>	<p>The policy, Legal References, and footnotes are updated in response to 105 ILCS 5/10-23.12(b), amended by P.A.s 100-413 (eff. 1-1-18) and 100-468 (eff. 6-1-18), and continuous improvements. The policy includes more hotline numbers and a directive for school employees to immediately call 911 if they believe a student is in immediate danger of harm. Footnote amendments include:</p> <ol style="list-style-type: none"> 1. An optional sentence providing information that the “Superintendent or designee will display DCFS-issued materials that list the DCFS toll-free telephone number and methods for making a report under ANCRA in a clearly visible location in each school building.” 2. Clarification that 20 ILCS 1305/1-17(k)(1) allows mandated reporters for disabled adults only four hours to report after the initial discovery of the incident, allegation, or suspicion of any one or more of the following: mental abuse, physical abuse, sexual abuse, neglect, or financial exploitation. 3. A discussion for school districts in DuPage County to contact their board attorneys about a Model Policy Reporting Abuse and Neglect for School Officials in the DuPage County, which was created by the State’s Attorney (SAO), Regional Office of Education (ROE), Police Dept. (PD), and DCFS requiring school officials to immediately inform the SAO that a report to DCFS has been made to allow the SAO to investigate and prevent evidence spoliation.
<p>5:100, Staff Development Program</p>	<p>The policy is unchanged. The footnotes are updated to:</p> <ol style="list-style-type: none"> 1. Incorporate amendments made to 105 ILCS 5/10-20.60, (added by P.A. 100-14, final citation pending) requiring implicit bias training. 2. Incorporate training required by 105 ILCS 5/10-20.17a and 23 Ill.Admin. Code §1.330 for school personnel who work with hazardous or toxic materials on a regular basis. 3. Incorporate training mandates added to the Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, amended by P.A. 100-309. <p>Minor continuous improvement updates are made to the footnotes and Legal References.</p>
<p>5:100-AP, Staff Development Program</p>	<p>The procedure is unchanged. The Legal References are updated. See 5:100, <i>Staff Development Program</i>, above.</p>
<p>5:200, Terms and Conditions of Employment and Dismissal</p>	<p>The policy, footnotes, and Legal References are updated. Two new subheads are added:</p> <ol style="list-style-type: none"> 1. School Day in response to continuous improvement feedback from subscribers. 2. School Social Worker Services Outside of District Employment in response to 105 ILCS 5/14-1.09a, amended by P.A. 100-356, which prohibits school social workers from moonlighting services to students attending the districts in which they are employed. <p>Footnotes are updated to discuss these additions and for other quality control and continuous improvement.</p>
<p>5:220, Substitute Teachers</p>	<p>The policy, footnotes, and Legal References are updated to clarify substitute teaching requirements in 23 Ill.Admin.Code §1.790 and minor continuous improvement suggestions. Footnotes are added to discuss requirements for substitute teaching in:</p> <ol style="list-style-type: none"> 1. Driver’s education per 23 Ill.Admin.Code §1.790(a)(2), added by 41 Ill. Reg. 6924. 2. Career and technical education classrooms per 105 ILCS 5/21B-20(2), amended by P.A. 100-13.

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

5:220-AP, Substitute Teachers	The procedure and Legal References are updated. See 5:220, <i>Substitute Teachers</i> , above.	<input type="checkbox"/>
5:240, Suspension	The policy, Legal References, and footnotes are updated in response to 325 ILCS 5/7.4(c-5), amended by P.A. 100-176, eff. 1-1-18. A new subhead entitled Employees Under Investigation by Ill. Dept. of Children and Family Services (DCFS) is added. Footnotes refer subscribers to consult their board attorneys about liability issues when a district receives a <i>325 ILCS 5/7.4(c-5)-recommendation</i> from DCFS and does not remove the employee as a result.	<input type="checkbox"/>
5:250, Leaves of Absence	The policy is unchanged. Footnote 2 is revised to eliminate the use of the term <i>ward</i> , in alignment with Governor’s Executive Order 2016 and P.A. 100-159, as discussed in the Use of Term Ward bundle, above. Minor continuous improvements are made to other footnotes.	<input type="checkbox"/>
5:290, Employment Termination and Suspensions	The policy, footnotes, and Legal References are updated for the same reasons discussed in 5:240, <i>Employment Termination and Suspensions</i> , above.	<input type="checkbox"/>
5:330, Sick Days, Vacation, Holiday, and Leaves	See 5:250, <i>Leaves of Absence</i> , above.	<input type="checkbox"/>
6:20, School Year Calendar and Day	<p>The policy is unchanged. The footnotes are updated to incorporate:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/18-8.05(F)(1), amended by P.A. 100-147, eff. 1-1-18, requires districts to report their monthly average daily attendance figures, broken down by grade level, to ISBE. 2. 105 ILCS 5/18-12, amended by P.A. 100-28, allows a partial day of attendance to be counted as a full day when local or county authorities use a school facility to hold a memorial or funeral service in remembrance of a community member. 	<input type="checkbox"/>
6:50, School Wellness	<p>The policy, footnotes, Legal References, and Cross References are updated in response to the 12-22-16 re-designation of 7 C.F.R. §§ 210.30 and 210.31 to §§ 210.31 and 210.30, respectively (wellness policy requirements, i.e., <i>Smart Snacks</i> regulations). Updates are made as follows:</p> <ol style="list-style-type: none"> 1. All citations in the policy, footnotes, and Legal References are corrected to the re-designated sections. 2. Changes to better align with the Alliance for Healthier Generation’s (AHG) model policy after consultation with their field consultants. AHG works with school districts – many in Cook County – with the goal to create systemic healthy changes that build upon one another and create a system, and nation, that makes the healthy choice the easy choice. AHG offers assistance to schools to develop and implement <i>school-based activities</i> and consideration of <i>evidence-based strategies and techniques</i> for its district-wide wellness programs. While AHG’s model policy is mentioned in the federal <i>Smart Snack</i> regulations as a benchmark for school districts to use for comparison to their own wellness policies, AHG and its field consultants are not a regulatory agency or agents and has/have no power to require school districts to adopt its recommendations or suggested best practices. Consult the board attorney, the footnotes to this policy, and the <i>Smart Snacks</i> regulations themselves to make decisions based upon local needs. 3. Other changes for continuous improvement for implementation of the policy are added. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

6:60, Curriculum Content	<p>The policy and footnotes are updated in response to P.A. 100-465. Policy text now includes language regarding the case-by-case basis excusals for students participating in interscholastic or extracurricular athletic programs. Footnotes include:</p> <ol style="list-style-type: none"> 1. An option for the block schedule exception to the new three days per five-day week physical education requirement; and 2. Deletion of the waiver requirement for school districts that contract with a commercial driver training school (CDTS) for driver education, along with discussion about CDTS contracts: consider the collective bargaining agreement(s), board policy, and the reduction in force (RIF) provisions of the School Code as they relate to outsourcing of instructional staff, along with consulting the board attorney for guidance. 	<input type="checkbox"/>
6:140, Education of Homeless Children	<p>The policy is unchanged. Footnotes are updated to:</p> <ol style="list-style-type: none"> 1. Incorporate 105 ILCS 5/29-5, amended by P.A. 100-332, and the Education for Homeless Children Act, 105 ILCS 45/1-17, amended by P.A. 100-332, to permit school districts to provide financial assistance to children that are homeless or <i>at risk of becoming homeless</i>, if certain criteria are met. 2. Incorporate the Vital Records Act, 410 ILCS 535/25.3, amended by P.A. 100-506, eff. 1-1-18. 3. Add a reference to the ISBE's new <i>Homeless Dispute Resolution Procedures</i>, published in September 2017. 	<input type="checkbox"/>
6:140-AP, Education of Homeless Children	<p>The procedure is updated for the reasons discussed in 6:140, <i>Education of Homeless Children</i>, above.</p>	<input type="checkbox"/>
6:150, Home and Hospital Instruction	<p>The policy and footnotes are updated to reflect that a physician, physician assistant, or advanced practice nurse may provide written permission for home or hospital instruction of a student. 105 ILCS 5/14-13.01(a), amended by P.A. 100-443. Minor continuous improvement updates are made to the footnotes and Legal References.</p>	<input type="checkbox"/>
6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks	<p>The procedure is updated. The term <i>ward</i> is removed in alignment with Governor's Executive Order 2016-10 and P.A. 100-159, as discussed in the Use of Term Ward bundle, above.</p>	<input type="checkbox"/>
6:250-E, Resource Person and Volunteer Information Form and Waiver of Liability	<p>The exhibit is updated for the reasons discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District's Electronic Networks</i>, above.</p>	<input type="checkbox"/>
6:280, Grading and Promotion	<p>The policy is unchanged. The footnotes are updated to discuss amendments to 105 ILCS 5/2-3.64a-5 by P.A. 100-7 (requiring the ISBE-administered SAT to be administered on a school day) and P.A. 100-222 (no longer requiring that scores received on an ISBE-administered SAT be entered on a student's transcript). Minor continuous improvement updates are made to the footnotes and Legal References.</p>	<input type="checkbox"/>
6:300, Graduation Requirements	<p>The policy and footnotes are updated to align with the same laws discussed in 6:280, <i>Grading and Promotion</i>, above.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

<p>6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</p>	<p>The policy and footnotes are updated in response to P.A. 100-465. Policy text now includes language regarding the case-by-case basis excusals for students participating in interscholastic or extracurricular athletic programs. Updated footnotes:</p> <ol style="list-style-type: none"> 1. Include optional language to explain the meaning of <i>interscholastic or extracurricular athletic program</i>; and 2. Discuss a new requirement by P.A. 100-133, eff. 1-1-18, for boards to require the district’s high schools, if any, to inform all 11th and 12th grade students of dual enrollment and dual credit opportunities at public community colleges. <p>Minor continuous improvement updates are made to the footnotes.</p>	<input type="checkbox"/>
<p>6:340, Student Testing and Assessment Program</p>	<p>The policy and footnotes are updated to align with the same laws discussed in 6:280, <i>Grading and Promotion</i>, above.</p>	<input type="checkbox"/>
<p>7:10, Equal Educational Opportunities</p>	<p>The policy is unchanged. Minor continuous improvement updates are made to the footnotes and Legal References. Footnotes are updated in response to 105 ILCS 5/10-20.60 (added by P.A. 100-163, eff. 1-1-18, final citation pending) requiring districts to make feminine hygiene products available.</p>	<input type="checkbox"/>
<p>7:10-AP1, Accommodating Transgender Students or Gender Non-Conforming Students</p>	<p>RENUMBERED</p>	<input type="checkbox"/>
<p>7:10-AP2, Accommodating Breastfeeding Students</p>	<p>NEW</p>	<input type="checkbox"/>
<p>7:15, Student and Family Privacy Rights</p>	<p>The policy and footnotes are updated in response to the Governor’s Executive Order 2016-10 and P.A. 100-159, as discussed in the Use of Term Ward bundle, above.</p>	<input type="checkbox"/>
<p>7:20, Harassment of Students Prohibited</p>	<p>The policy and footnotes are updated in response to amendments to 105 ILCS 5/27-23.7 by P.A. 100-137, requiring that school personnel available for help with a bully or to make a report about bullying be made known to parents/guardians, students, and school personnel. Continuous improvement updates are made to the footnotes and Legal References.</p>	<input type="checkbox"/>
<p>7:60-AP2, Establishing Student Residency</p>	<p>The procedure is updated for the same reasons discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i>, above. Continuous improvements are also made to the procedure and footnotes.</p>	<input type="checkbox"/>
<p>7:70, Attendance and Truancy</p>	<p>The policy, footnotes, and Legal References are updated to incorporate amendments to 105 ILCS 5/26-1, by P.A. 100-185, excusing a student from attendance whose parent/guardian is on active military duty. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-20.60 (added by P.A. 100-163, eff. 1-1-18, final citation pending) requiring districts to make feminine hygiene products available; and 2. 105 ILCS 5/26-18, added by P.A. 100-156, eff. 1-1-18, requiring districts, beginning 7-1-18, to collect and review chronic absence data. <p>Minor continuous improvement updates are made to the footnotes and Legal References.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

7:150, Agency and Police Interviews	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. The Illinois TRUST Act, 5 ILCS 805/, added by P.A. 100-463, prohibiting law enforcement agencies from enforcing civil immigration laws; and 2. 105 ILCS 5/10-20.60 (added by P.A. 100-204, final citation pending) prohibiting student booking stations. 	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	<p>The policy and footnotes are updated to align with the same laws discussed in 7:20, <i>Harassment of Students Prohibited</i>.</p>	<input type="checkbox"/>
7:190, Student Behavior	<p>The policy and Legal References are unchanged. The footnotes are updated to address P.A. 100-105, eff. 1-1-18, which prohibits districts that receive State early childhood block grant funding from expelling children from their early childhood programs. 105 ILCS 5/2-3.71(a)(7) and 105 ILCS 5/10-22.6. Other minor continuous improvements are made the footnotes.</p>	<input type="checkbox"/>
7:250, Student Support Services	<p>The policy and footnotes are updated. The policy now clarifies that the student support services which may be provided are from a <i>school nurse, school psychologist, school social worker, or school counselor</i>. The footnotes are updated to:</p> <ol style="list-style-type: none"> 1. Detail licensing requirements for these school service providers; and 2. Contrast licensing requirements for <i>professional counselors</i> and <i>clinical psychologists</i>. 	<input type="checkbox"/>
7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Problems	<p>The procedure and footnotes are updated. The procedure now clarifies that the student support services which may be provided are from a <i>school nurse, school psychologist, school social worker, or school counselor</i>. The footnotes are updated to detail licensing requirements for these school service providers.</p>	<input type="checkbox"/>
7:260, Exemption from Physical Education	<p>The policy and footnotes are updated for the reasons discussed in policy 6:60, <i>Curriculum Content</i>, above.</p>	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy and footnotes are updated. A new sentence is added to the policy for boards that choose to implement an undesignated opioid antagonist program that informs the community that the Ill. Dept. of Human Services is authorized to create a website about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment resources pursuant to 20 ILCS 301/20-30, added by P.A. 100-494, eff. 6-1-18. Footnotes include mention of the above law, along with P.A.s 100-201 (added a licensed physician assistant with <u>prescriptive authority</u>, a licensed advanced practice nurse with <u>prescriptive authority</u>) and 100-513 (added <u>registered</u> nurse), also discussed in the Student Health bundle, above.</p>	<input type="checkbox"/>
7:270-AP1, Dispensing Medication	<p>The procedure is updated for the reasons discussed above in policy 7:270, <i>Administering Medicines to Students</i>, above, and to add the Ill. State Board of Education’s model asthma episode emergency response protocol required by 2016 legislation.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

7:270-AP2, Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists	The procedure is updated to add P.A.s 100-201 and 100-513 discussed above in policy 7:270, <i>Administering Medicines to Students</i> , and the Student Health bundle, above.	<input type="checkbox"/>
7:270-E, School Medication Authorization Form	This exhibit is updated to: <ol style="list-style-type: none"> 1. Add P.A.100-201, as discussed above in policy 7:270, <i>Administering Medicines to Students</i>, and the Student Health bundle, above. 2. Align with the Governor’s Executive Order 2016-10 and P.A. 100-159, as discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i>, above, and the Use of Term Ward bundle, above. 	<input type="checkbox"/>
7:275, Orders to Forgo Life Sustaining Treatment	The policy is updated for the reasons discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i> , above, and the Use of Term Ward bundle, above.	<input type="checkbox"/>
7:300-E1, Agreement to Participate	The exhibit is updated for the reasons discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i> , above, and the Use of Term Ward bundle, above.	<input type="checkbox"/>
7:300-E3, Authorization for Medical Treatment	The exhibit is updated for the reasons discussed in 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i> , above, and the Use of Term Ward bundle, above.	<input type="checkbox"/>
7:305, Student Athlete Concussions and Head Injuries	The policy, footnotes, and Cross References are updated to incorporate P.A. 100-309, as discussed in the Student Health bundle, above.	<input type="checkbox"/>
7:305-AP, Program for Managing Student Athlete Concussions and Head Injuries	The procedure is revised for the reasons discussed in 7:305, <i>Student Athlete Concussions and Head Injuries</i> , above.	<input type="checkbox"/>
7:340, Student Records	The policy is unchanged. The footnotes and Legal References are updated to incorporate amendments to the Illinois School Student Records Act by P.A. 100-552, requiring that a parent’s or student’s request to inspect and copy records be granted no later than 10 business days (previously 15 school days) after the date of receipt of such a request by the official records custodian. A new statutory subsection, 105 ILCS 10/5(c-5), outlines how a school district may extend the timeline for response by an additional five business days from the original due date if one or more of six listed reasons applies, and also allows the person making the request and the school district to further agree to extend the timeline.	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated for the reasons discussed in 7:340, <i>Student Records</i> , above.	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records	The exhibit and footnotes are updated for the reasons discussed in 7:340, <i>Student Records</i> , above.	<input type="checkbox"/>
8:30-AP, Definition of Child Sex Offender	The procedure is updated. Several public acts affected its content since 2013, but only the most recent amendment, P.A. 100-428, is listed. Other changes from public acts enacted between P.A. 97-699 and 100-428 are also redlined into this procedure.	<input type="checkbox"/>



The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



Kimberly Small

PRESS Editor, IASB General Counsel
(ext. 1226), ksmall@iasb.com



Maryam Brotine

Assistant PRESS Editor,
Assistant General Counsel
(ext. 1219), mbrotine@iasb.com



Debra Jacobson

Assistant PRESS Editor,
Assistant General Counsel
(ext. 1211), djacobson@iasb.com

Acknowledgement to PRESS Advisory Board

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— **Kimberly Small, Maryam Brotine, and Debra Jacobson**

Sara Boucek, Associate Director/Legal Counsel, Illinois Association of School Administrators

Heather K. Brickman, Attorney, Hodges, Loizzi, Eisenhammer, Rodick & Kohn, LLP

Marcy Dutton, General Counsel, Teachers' Retirement System

Dr. James Gay, Superintendent, Community High School District 230

Dr. Michael Kiser, Attorney, Law Office of Michael L. Kiser, Esq.

Larry D. Kuster, Attorney, Rammelkamp Bradney, Attorneys at Law

Fred Mundinger, Assistant Superintendent, DuPage County Regional Office of Education

Gregg Murphy, Assistant Regional Superintendent, Iroquois-Kankakee Regional Office of Education

David G. Penn, Attorney, Schmiedeskamp, Robertson, Neu & Mitchell, LLP

Merry Rhoades, Attorney, Tueth, Keeney, Cooper, Mohan & Jackstadt P.C.

M. Curt Richardson, Attorney, McLean County Unit District 5

Caroline Roselli, Attorney, Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.

Wayne Savageau, former IASB Policy Consultant and former Superintendent

Brian Schwartz, Deputy Director & General Counsel, Illinois Principals Association

Dr. Lisa L. Smith, Associate Superintendent for Educational Services, Community School District 308

IASB Staff Members, especially Policy Consultants and Field Services Directors

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