

# Sealed Proposal for Custodial Services 091202

January 19, 2010

## SUMMARY:

This item requests approval for full service custodial cleaning services at Blanton Elementary, Borman Elementary, EP Rayzor Elementary, Guyer High School, Harpool Middle School, Hawk Elementary, LA Nelson Elementary, LaGrone AT Complex, Lee Elementary, Navo Middle School, Newton Rayzor Elementary, Paloma Creek, Providence Elementary, Savannah Elementary, Stephens Elementary, Technology Center, Central Services Annex, and the Insurance Portable.

Proposals were received from four (4) companies, Aramark, GCA, Service Master Clean, and SSC. The proposal submitted by SSC received the highest ranking and is being recommended to perform the cleaning services.

## BOARD GOAL:

VI. Growth & Change...be environmentally responsible and aggressively pursue energy efficiency and conservative principles in...operating procedures.

## PREVIOUS BOARD ACTION:

The current custodial services proposal was awarded to SSC on April 26, 2005.

## BACKGROUND INFORMATION:

SSC is the current vendor.

## SIGNIFICANT ISSUES:

Pricing submitted for the facilities are:

	All Facilities	Facilities to be Outsourced
Aramark	\$4,989,659.00	\$2,088,452.00
GCA	\$4,522,397.00	\$1,890,084.94
Service Master Clean	\$4,775,044.00	\$2,008,132.26
SSC	\$4,847,830.00	\$2,033,794.55

A committee including Norm Sisk, Paul Andress, Kelly Hilburn, Debbie Monschke, Kathy Arrington, and Alyce Hamman reviewed each proposal and checked references. SSC was ranked the highest. Cost was not the single determining factor. Aramark and Service Master Clean were marked down because of after hour and weekend fees. GCA was marked down because hours to full time employee ratio and a reference concern. The proposal will be for a term of two years beginning July 1, 2010 with the option, upon governing body approval, to extend the contract for two additional terms of two years.

## FISCAL IMPLICATIONS:

The final price of \$2,033,794.55 will be paid from the existing maintenance department operating budget.

## BENEFIT OF ACTION:

Passage will allow the district to contract cleaning services at all new facilities without having to add staff both at the new facility and add additional central supervision due to growth.

## PROCEDURAL AND REPORTING IMPLICATIONS:

None

## PUBLIC COMMENT RECEIVED:

None

## ALTERNATIVES:

The alternative would be to continue to provide cleaning services in house.

## OTHER COMMENTS:

None

## SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the top ranked proposal submitted by SSC, in the amount of 2,033,794.55, be accepted for one term of two years beginning July 1, 2010, with the option to extend the term, upon governing body approval, for two additional terms of two years each.

**STAFF PERSONS RESPONSIBLE:**

Norm Sisk, Executive Director of Maintenance and Operations  
Paul Andress, Director of Maintenance  
Kelly Hilburn, Supervisor of Housekeeping  
Debbie Monschke, Executive Director of Budget and Finance  
Kathy Arrington, Purchasing Agent  
Alyce Hamman, Purchasing Buyer

**ATTACHMENT:**

Proposal Tabulation  
Proposal Ranking

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Leader: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_