

# Memo

**To:** Board of Education  
**From:** Matthew Cunningham  
**CC:** Mark Izzo, Dr. Conway  
**Date:** 6/20/2021  
**Re:** Facility Management Update

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Following is a summary of the work completed since the last report:

## **Bradley**

- Made repairs to front fence.
- Repaired broken weld on handrail
- Faculty room painted.

## **Irving**

- Repaired multiple holes in wall classroom 139.
- Repaired broken urinal.
- Replaced faulty ballasts in multiple rooms.
- Did preventive maintenance on both roof top units.

## **Derby High School**

- Skylight replaced
- Hung 8 HOF plaques in lobby.
- Replaced missing electrical plates on parking lot light poles.
- Installed new soap dispensers in LRU.
- Began PM on exhaust fans, replaced motor and sheave on one unit, belts on several.

**Derby Middle School**

- Repaired PA speakers in classroom A4 & A1.
- Replaced faulty light sensors in classroom C10.
- Replaced all filters on outside HVAC units.
- Replaced broken hallway door closure.
- Replaced faulty LED bulbs.

**General**

- Provided support for EGC/JCI Energy Savings Performance contract; facilitated on-site reviews for lighting. Supplied drawings for architect re; solar panels at Irving, Bradley, and DMS. Pipe insulation conducted at Irving and DMS.
- All schools had landscaping work done and new mulch spread.