

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
OF  
EDUCATION SERVICE CENTER, REGION 20

June 25, 2014

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 2:02 p.m. on Wednesday, June 25, 2014 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chair, Mr. Mike Petter presided and the following members were in attendance:

Mr. Ronald W. Eckel, Vice Chair  
Ms. Kay Franklin, Secretary  
Mr. Tom T. Winn, Member  
Mr. Charles A. Carlson, Member  
Ms. Eunice Sosa, Member

Also present were:

Dr. Ronny Beard, Executive Director  
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services  
Ms. Judi Sparks, Associate Director, Information Technology  
Mr. Jeff Stone, Associate Director, Business & Human Resource Services  
Ms. Ann Brownlee, Component Director, Human Resource Services  
Ms. Yvette Gomez, Component Director, School Support Services  
Mr. Sherry Marsh, Component Director, Special Education Services  
Ms. Carol Morgan, Component Director, Head Start Services  
Mr. Paul Neuhoff, Component Director, Financial Services  
Mr. Wayne Parker, Component Director, Systems & Operations  
Mr. Michael Peterson, Component Director, Technology Development & Facilities Services  
Ms. Paula Renken, Senior Field Service Agent, Field Services  
Ms. Jan Dunevant, Executive Assistant  
Ms. Jamie Dunevant, Office Manager II

OATH OF OFFICE

Mr. Mike Petter and Mr. Tom T. Winn were administered the Oath of Office.

PROGRAM HIGHLIGHT

Dr. Jeff Goldhorn provided an overview of the new Bexar Principal Readiness Education Program (PREP).

REORGANIZATION OF THE BOARD  
FOR 2013-2014

Mr. Winn made a motion to keep the Board Officers the same for 2014-2015. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Board Officers remain the same for 2014-2015. Mr. Mike Petter, Chair, Mr. Ronnie Eckel, Vice-Chair and Ms. Kay Franklin, Secretary.

MINUTES OF THE MAY 7, 2014 MEETING

Ms. Sosa made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously. Mr. Eckel abstained.

BE IT RESOLVED, That the Board of Directors approves the minutes of the May 7, 2014 Board of Directors meeting.

BOARD LIAISON FOR HEAD START POLICY COUNCIL

Mr. Eckel made a motion to adopt the following resolution. The motion seconded by Ms. Sosa was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves Mr. Charles A. Carlson and Ms. Kay Franklin as the Head Start Policy Council Board Liaisons for the 2014-2015 year.

AMENDMENTS TO THE 2013-2014 OFFICIAL BUDGET

Mr. Eckel made a motion to adopt the following resolution. The motion seconded by Mr. Winn was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2013-2014 budget amendments listed in the agenda.

CONTRACTS OVER \$25,000

Mr. Carlson made a motion to adopt the following resolution. The motion seconded by Ms. Franklin was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

| <u>Agency/School District</u>   | <u>Contract Amount</u> | <u>Center Component</u> |
|---|------------------------|-------------------------|
| <b>ESC-20 IS PURCHASING SERVICES ON THE FOLLOWING CONTRACTS</b>                                     |                        |                         |
| <b>Levi Ray &amp; Shoup, Inc.</b><br>Annual Maintenance Renewal,<br>April 14, 2014 – April 15, 2015 | \$26,692.00            | Information Technology  |
| <b>KForce, Inc.</b><br>Contractor as a Cobol Programmer<br>May 12, 2014 – August 29, 2014           | \$41,600.00            | Information Technology  |

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

| <b>NEW EMPLOYEES (PROFESSIONAL STAFF)</b> |   |                       |   |
|---|---|-----------------------|---|
| <u>NAME</u>                               | <u>ASSIGNMENT</u>                             | <u>EFFECTIVE DATE</u> | <u>PREVIOUS EMPLOYMENT</u>  |
| Rosenbaum, Deborah                        | Educational Specialist,<br>School Support     | 28-Apr-14             | Secondary Curriculum & Instruction<br>Coordinator with<br>Hondo ISD   |
| Ruvalcaba, Rolando                        | Educational Specialist,<br>Advanced Academics | 27-May-14             | Advancement Via Individual<br>Determination (AVID) Coordinator<br>& Science Teacher with<br>San Antonio ISD |

**SEPARATIONS (PROFESSIONAL STAFF)**

| <u>NAME</u>       | <u>ASSIGNMENT</u>   | <u>EFFECTIVE DATE</u> | <u>REASON</u>          |
|-------------------|---|-----------------------|------------------------|
| Benke, Jennifer   | Coordinator II, Training & Testing<br>TxEIS Business System | 16-May-14             | Resignation            |
| Escamilla, Olga   | Educational Specialist, Supervisor,<br>Project GREAT        | 30-May-14             | Position<br>Eliminated |
| Loeffler, Richard | Educational Specialist, TOPP                                | 30-May-14             | Retirement             |
| Robbins, Juli     | Educational Specialist,<br>English/Language Arts & Reading  | 30-May-14             | Resignation            |
| Sachetta, Ryan    | Systems Documentation Analyst I                             | 15-May-14             | Resignation            |

BE IT RESOLVED, That the Board of Directors confirms appointment of new employees to the professional staff and acknowledges the separation of employment of the ESC-20 professional staff.

WORKERS' COMPENSATION  
INTERLOCAL PARTICIPATION  
AGREEMENT, SEPTEMBER 1, 2014 –  
SEPTEMBER 1, 2015

Mr. Eckel made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Participation for Workers' Compensation coverage and services for 2014-2015 to become effective September 1, 2014.

PROPOSALS

Mr. Carlson made a motion to approve the following resolution. Mr. Winn seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following proposals:

- Proposal for Speech and Related Services
- Proposal for PACE Purchasing Cooperative for Soundproofing and Noise Control
- Proposal for PACE Purchasing Cooperative for Traffic Products and Warning Signs
- Renewal Proposal for Speech and Related Services

SUPPLEMENTAL COMPENSATION FOR  
PROFESSIONALS 2014-2015

Ms. Rodríguez-Dubberly made a motion to approve the following resolution. Mr. Carlson seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Center payment of supplemental compensation (\$250/\$500) to professional, active, contributing TRS members, to become effective September 1, 2014.

SALARY INCREASE FOR 2014-2015

Ms. Sosa made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2014-2015 salary increase of \$773,368.41 with an annual minimum increase of \$1,000 for full-time Center staff (prorated for part-time staff), except for positions which are frozen, to be become effective September 1, 2014.

CENTER CONTRIBUTION TO TRS-  
ACTIVECARE FOR 2014-2015

Mr. Carlson made a motion to approve the following resolution. Mr. Eckel seconded the motion which as then unanimously approved.

BE IT RESOLVED, that the Board of Directors establish a maximum health care contribution for the employee-only portion per month for the 2014-2015 fiscal year of \$325.00 for Plan 1-HD participants, \$469.00 for Plan 2 participants, and \$384.00 for Select Plan participants.

HEAD START TRI-COUNTY PROGRAM  
GOALS AND OBJECTIVES

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Tri-County Head Start Program Goals and Objectives for 2014-2015.

HEAD START TRI-COUNTY PROGRAM  
PHILOSOPHY

Mr. Carlson made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Tri-County Head Start Program Philosophy for 2014-2015.

HEAD START TRI-COUNTY PROGRAM  
CORRECTIVE ACTION PLAN

Ms. Sosa made a motion to approve the following resolution. Mr. Eckel seconded the motion which was then unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Tri-County Head Start Program Corrective Action Plan.

FOR INFORMATION ONLY

- Investment Report
- Expenditures in Excess of \$25,000
- Fees for 2014-2015
- Head Start Policy Council Report
- Head Start End of Year Summary Report
- 2014-2015 Budget Development
- Accounts Receivable
- Executive Director's Report
  - CSCOPE Audit
  - Executive Director's Evaluation process.
  - Other

ADJOURNMENT

There being no further business, the meeting adjourned at 4:35 p.m.

Approved: Mr. Mike Petter

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Attested: Ms. Kay Franklin

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