2070 POLICIES, REGULATIONS, AND BY-LAWS - CONTROL

The Superintendent will appoint an administrator to establish and maintain an orderly plan for reviewing, updating, and making accessible the policies adopted by the School Board and the administrative rules and regulations needed to put them into effect. Accessibility is to extend to all employees of the School District, and to persons in the community on a need-to-know basis as determined by the Superintendent.

The Superintendent shall assign to an administrator the responsibility to keep the policies of the School Board up-to-date, and see to it that official copies of changes are sent to all personnel and organizations that have a copy of the <u>Policies</u>, <u>Regulations</u>, and <u>By-Laws</u> of the School Board. All proposed changes in policy must be submitted to the assigned administrator of the <u>Policies</u>, <u>Regulations</u>, and <u>By-Laws</u> where it will be studied and referred to the School Board for adoption or rejection. All books of adopted <u>Policies</u>, <u>Regulations</u>, and <u>By-Laws</u> must be kept up-to-date to ensure uniformity through the School District.

Adopted: 06-09-1970 ISD 709 Revised: 06-20-1995 ISD 709