



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

January 5, 2012

AGENDA ITEM: 12.3

TOPIC: APPROVE 2012-13 BUDGET ADJUSTMENT PROCESS

BACKGROUND: Over the past several years, when budget adjustments were necessary, the school district has used a participatory program budget reduction process that gathers input from stakeholders.

PROCESS: The Administrative Council, consisting of all building principals and central office administrators, will work as directed by the Superintendent to develop a potential list of 2012-2013 General Fund Budget Adjustments to be considered for approval by the School Board.

RECOMMENDATION: Request that the School Board set \$300,000 as the monetary budget adjustment target to be achieved through expenditure reductions and/or revenue enhancements for the 2012-2013 School Year.