

## MEMORANDUM OF UNDERSTANDING

### Child Assault Prevention (CAP) Project and Lyon County School District Regarding Elementary Child Self-Protection Workshops

Period of Agreement: August 1, 2025 through June 30, 2026

Parties Involved: Child Assault Prevention (CAP) Project  
Lyon County School District

Common Objective: This partnership between the Child Assault Prevention (CAP) Project and the Lyon County School District is being formed for the purpose of providing child self-protection workshops to students enrolled in first through fifth grades in the Lyon County School District. CAP will strive to accommodate the needs of each individual school.

Partnership Background: The Child Assault Prevention (CAP) Project has been providing an elementary child self-protection to the students in Washoe County since 1984 and expanded its program to include the elementary schools and students in Lyon County. This partnership was established in 2013.

#### Distribution of Functions:

Child Assault Prevention (CAP) Project: Will provide staffing, transportation, workshop materials, follow-up activities, testing and questionnaires to the elementary schools in Lyon County. CAP will schedule the one-hour workshop presentations at the grade level(s) specified by the Lyon County School District. CAP will schedule presentations with the school counselors and teachers and will provide confirmations to all parties as well as school principals. CAP will facilitate the one-hour workshop presentation in each individual classroom or provide a video presentation to the classroom via an online portal. CAP is responsible for collecting all demographics and data on each workshop presentation.

Lyon County School District: Will allow CAP the one-hour workshop presentation time in individual classrooms at the grade level(s) requested by the Lyon County School District. Lyon County School District will allow CAP to schedule the workshop presentations with the school counselors and teachers, who agree to abide by the confirmed schedule that is sent via email and via mail to counselors and principals at the schools. Arbitrary schedule changes, cancelations or consolidation of multiple classrooms into single presentations are not allowed unless previously approved by CAP. Lyon County School District will allow CAP to collect demographic information,



## CHILD ASSAULT PREVENTION PROJECT – WORKSHOP OVERVIEW

1. We talk to the students about the right to have safe places to be and safe people to be with. If ever they don't feel safe, we help them identify people they can go to for help, like mom, dad, grandparents, guardians, teachers, counselors, school nurse. We talk to the students about being strong and standing up for themselves as well as being strong enough to talk about things that are bothering them. We talk about the right of being free to make choices that affect them, like choosing good friends and making safety decisions that can keep them from harm. Our motto is "Safe, Strong and Free!"
2. We discuss bullying and how to get help if a child is being bullied. We do a lot of role-playing with the students that show what bullying looks like, how it feels and how fighting doesn't solve the problem. We discuss reporting a problem vs tattling. We discuss conflict resolution and how children can learn to get along with each other even if they aren't good friends.
3. We discuss stranger dangers and some of the tricks that a stranger might use to confuse children and lure them into a dangerous situation. We role-play safety ideas and make sure that students talk to parents and get permission before going anywhere with anyone. We discuss not going into someone's house or yard or car without their parents knowing about it first. We talk about safety on computers, phones and the internet. We want children to make sure they talk to their parents about activity on social media.
4. We discuss safe, unsafe and secret touching so children know the difference between them. We encourage children to talk with parents and/or other trusted adult helpers if they are having any issues that are making them feel uncomfortable. We want the children to know that keeping feelings and concerns a secret doesn't help solve the situation.
5. We demonstrate how a child can talk to an adult helper about their feelings. This is a role-play that we do with the school counselor, so all of the students know the school protocol for going to the counselor and can see that the counselor is a good adult helper at school.
6. We give each child a pencil that says "Safe, Strong and Free!" and we also send a newsletter home with the students for the parents to review. This way, parents know what we've talked about and how to reinforce our safety messages with their children.

That's our workshop! We are a SAFETY presentation. We don't discuss body parts or anything like that. Our mission is to help kids learn how to get help for bullying situations, how stay safe from stranger danger and how to talk with parents and adult helpers when they don't feel safe.

Confidentiality: While CAP collects a lot of data, we do not collect confidential or financial information on any of the families or students. CAP does not collect personal information on any of the students. Disclosures of abuse are handled within the guidelines and protocol of the Lyon County School District. CAP does not photograph any of the children or any of the workshops without consent of parents and the Lyon County School District. Any information on disclosures of abuse is left with the school counselors to be handled with the protocol of the Lyon County School District. Any document, file, report or questionnaire containing information that is considered confidential is kept secured in locked files in the CAP office. CAP does not share confidential information.

Disputes: Should disagreements arise between the Child Assault Prevention (CAP) Project and the Lyon County School District each party will document the concerns in writing and every step will be taken to assure a quick and satisfactory resolution for both parties.

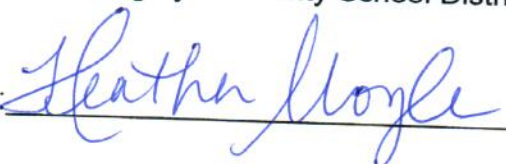
Amendment: If either party sees the need to make an amendment to this Memorandum of Understanding, it will be documented in writing citing the change to be made and the reasoning for making the change. Upon agreement of both parties to make the change, a new Memorandum of Understanding will be issued for signatures.

IN WITNESS HEREOF, the parties hereto have executed this agreement this day and year herein set forth:

Representing Child Assault Prevention (CAP) Project

By:  Date: 7/14/2025  
Rebecca LeBeau, Executive Director

Representing Lyon County School District

By:  Date: 7/14/2025