

## MEMORANDUM

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**TO:** NWABSD Board of Education Members

**DATE:** January 22, 2025

**NUMBER:** 25-066

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Superintendent's Out-of-  
District Travel

**ABSTRACT:**

Superintendent's out-of-district travel requires Board approval.

**ISSUE:**

At issue is to approve the Superintendent's request for out-of-district travel as presented.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Request for Out-of-District Travel by the Superintendent

Upcoming Travel Dates:

- April 14/15, 2025, U.S. Dept. of Ed. Office of Indian Education Washington DC
- April 16/17, 2025, Lobbying visits to other Federal Offices in DC

**ALTERNATIVES:**

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.