

**EXTRACT OF MINUTES  
OF MEETING OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 363  
SOUTH KOOCHICHING-RAINY RIVER, MINNESOTA**

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 363, South Koochiching-Rainy River, Minnesota, was held on the 21st day of June, 2023 at 4:00 p.m.

The following Board members were present:

and the following were absent:

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION PLACING THOMAS VANDAMME  
ON UNREQUESTED LEAVE OF ABSENCE**

WHEREAS, on May 31, 2023, the School Board of Independent School District No. 363, South Koochiching-Rainy River, Minnesota, adopted a resolution proposing placement of Thomas VanDamme on unrequested leave of absence on the grounds of discontinuance of position, lack of pupils and/or financial limitations effective the end of the 2022-23 school year on June 30, 2023; and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Thomas VanDamme personally on June 1, 2023; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that he was entitled to a hearing before the School Board provided he made a request, in writing, within fourteen (14) days of receipt of said notice for such a hearing, and that if no hearing was requested within said fourteen (14) day period, it constituted acquiescence by Thomas VanDamme to the School Board's proposed action; and

WHEREAS, no written request of any kind was received by the School Board or Superintendent of Schools from Thomas VanDamme for a hearing as of June 21, 2023; and

WHEREAS, said failure to make written request for a hearing within fourteen (14) days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Thomas VanDamme to his placement on unrequested leave.

**NOW, THEREFORE, BE IT RESOLVED,** by the School Board of Independent School District No. 363, South Koochiching-Rainy River, that Thomas VanDamme be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 363, South Koochiching-Rainy River, on the grounds of discontinuance of position, lack of pupils and/or financial limitations effective at the end of the 2022-23 school year on June 30, 2023 without pay or fringe benefits pursuant to Minnesota Statutes Section 122A.40, subdivision 10, and Article XV of the 2021-2023 Master Agreement Between Independent School District #363 and South Koochiching/Rainy River Education Association.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave of absence, together with a copy of this resolution, be forwarded to Thomas VanDamme

personally, and that an affidavit of same be placed in his file together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**CLERK’S CERTIFICATE**

STATE OF MINNESOTA            )  
  ) ss.  
COUNTY OF KOOCHICHING    )

I, the undersigned, being the fully qualified and acting Clerk of the School Board of Independent School District No. 363 (South Koochiching-Rainy River), hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a special meeting of the School Board of Independent School District No. 363 (South Koochiching-Rainy River), duly called and held on the date therein indicated, so far as such minutes relate to placing Thomas VanDamme on unrequested leave of absence, and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 21st day of June, 2023.

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Douglas Jourdan  
Clerk of the School Board  
Independent School District No. 363  
(South Koochiching-Rainy River)