

E 3100 CRAIG CITY SCHOOL DISTRICT BUDGETING TIMELINE

August

- **CCSD external audit site visit**

September

- Report Card to Public presentation at Board meeting

October

- 20-day enrollment count period: determines funding for current year
- Strategic planning committee reviews goals and objectives

November

- Board goal setting retreat
- Budget Advisory Committee established

January

- Strategic planning committee reviews goals and objectives
- Superintendent begins internal budget development for coming year
- Tenured teacher contracts for following year to Board
- Budget Advisory Committee first meeting

February

- Final figures from State on current year funding
- First revision of current year budget to Board
- Preliminary budget and assumptions for following year to Board
- Non-tenured teacher contracts for following year to Board

March

- Workshop with public on following year budget
- Workshop with City Council on following year budget
- First reading to Board of following year budget

April

- Second reading and adoption by Board of following year budget
- Following year budget sent to City for approval

May

- Strategic planning committee reviews goals and objectives**
- City action on following year budget
- Classified staff notified of status for following year

June

- Final revision of current year budget to Board
- First revision of following year budget (only if necessary)

July

- Following year budget due to State by July 15

** Every three years there will be a full Strategic Plan review and update. Next date: 2026

Reviewed 2/2021

Updated 5/2024

Craig City School District