

Minutes of Regular Board Meeting, July 21, 2021

Board Approved _____
Corbett School District

A Regular Meeting of the Board of Trustees of Corbett School District was held Wednesday, July 21, 2021, beginning at 7:00 PM in the Virtual via ZOOM. Board Members present were Bob Buttke; Board Elect David Granberg; Michelle Vo, Rebecca Bratton; Katey Kinnear; Todd Mickalson and Todd Redfern. Also present were Dan Wold, Interim Superintendent; Cindy Duley, Business Manager; Holly Elvins-Dearixon, Curriculum Coordinator/TOSA/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Student Representative, Spencer Arnold was also in attendance beginning at 7:21 p.m. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Preliminary Business

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

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Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order

Presenter: Michelle Vo-Board Chair, called the meeting to order at 7:01 p.m.

1.2. Review and Acceptance of Agenda

Presenter: Michelle Vo- Board Chair, announced the agenda OK as written.

Attachments: (1)

1.3. Board Chair Report Information/Discussion

Presenter: Michelle Vo - Board Chair – announced the following information:

Description: a. OSBA Summer Board Virtual Conference - Board Leadership and Administrative Professionals Workshop

Fri., July 23, 8 am-1 pm

Registration fee \$80, Registration closed at 5 pm on July 21

Raising the
Equity Question

Sat., July 24
8 am-4 pm

Registration fee \$160

Registration closed at 5 pm on July 22

b. Board Self-Evaluation for 2021 – Robin tasked to contact OSBA, but there is no Board policy for future reference.

Attachments: (3)

1.4. Administer Oath of Office/Seat new Board member Action Item

Presenter: Michelle Vo, Board Chair

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 7.1-21- RESOLVED that the Board swore in new Board member, David Granberg, with oath of office, so he assumed official duties of his board position. (Board Policy BBBB/ORS 332.005)

Attachments: (1)

David Granberg read aloud the oath of office and Michelle Vo welcomed him to the Board.
The vote of the Board was 7-0.

2. Elect Board Chair and Board Vice Chair Action Item

Presenter: Michelle Vo, Board Chair and/or new Board Chair

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 7.2-21 - RESOLVED that the Board Elected Michelle Vo as Board Chair.

The vote of the Board was 7-0.

Todd Redfern moved and Michelle Vo seconded **RESOLUTION NO. 7.2a-21 - RESOLVED** that the Board Elected Todd Mickalson as Board Vice Chair.

The vote of the Board was 7-0.

(Board Policies BC/BCA and BCB/ORS 332.040)

Attachments: (1)

3. Approval of Minutes Action Item

Presenter: Board Chair, Michelle Vo

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 7.3-21 - RESOLVED that the Board approved the minutes of the Public Hearing 2021-2022 Budget and Regular Board meeting of June 16, 2021.

Attachments: (4)

The vote of the Board was 5-2 with abstentions from Katey Kinnear and David Granberg.

3.1. Designate Regular Meeting Dates, Time and Place Action Item

Presenter: Board Chair, Michelle Vo

RESOLUTION NO. 7.4-21 - RESOLVED that the Board approved the Regular School Board meetings for 2021-22 as the third Wednesday of every month except for March 2022, when the meeting will be held on the second Wednesday of the month.

Attachments: (1)

Board discussion.

Follow up information for August meeting from Interim Superintendent Wold with September Board meeting in person.

The vote of the Board was 7-0.

10 public attendees and 21 participants at the meeting.

4. Introduction and Comments of Guests and Representatives

Presenter: Board Chair, Michelle Vo – reminded the audience to use the raise hand function.

There were no public comments.

Attachments: (1)

Spencer Arnold, Student Representative, commented that it has been a fun summer and that football was having summer practices. He said graduation was great. He will do a school wide email communication to find a replacement as student representative for next school year. He hopes for better student turnout in baseball next spring.

Mr. Wold noted that August 30 is the first day for school.

4.1. Principal / Director/ Supervisor Reports

Presenter: Dan Wold, Interim Superintendent, advised there were none for this meeting.

Attachments: (1)

5. FINANCIAL REPORTS / MATTERS

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager
Attachments: (4)

5.1. Report Information Item

Ms. Duley noted that she sent an email to the Board today of the preliminary report numbers. There will be more work to show after the July payroll, with the last teacher's pay to reflect then. This is a cleanup month. Auditors will come back earlier this fall and are working across both years. District office is staffed through the summer. BFB was estimated for the budget adoption with \$2.79 million GF.

Michelle Vo noted that the EFB will become the BFB.

Todd Redfern asked when it is finalized.

Ms. Duley expressed that next board meeting will have more concrete numbers with trial balance to auditors on September 9.

5.2. See 7.1

Description: <http://policy.osba.org/corbett/AB/BBA%20D1.PDF>
<http://policy.osba.org/corbett/D/DJC%20D1.PDF>
<http://policy.osba.org/corbett/D/DJC%20R%20G1.PDF>

5.3. See 7.1

Description: <http://policy.osba.org/corbett/D/DH%20D1.PDF>

5.4. See 7.1

Description: <http://policy.osba.org/corbett/D/DGA%20D1.PDF>

5.5. See 7.1

Description: <http://policy.osba.org/corbett/D/DG%20D1.PDF>

5.6. See 7.1

Description: <http://policy.osba.org/corbett/C/CB%20D1.pdf>
<http://policy.osba.org/corbett/C/CBA%20G3.pdf>

5.7. See 7.1

Description: <http://policy.osba.org/corbett/C/CCA%20D1.pdf>
<http://policy.osba.org/corbett/D/DJ%20G1.PDF>
<http://policy.osba.org/corbett/D/DK%20D1.PDF>

5.8. See 7.1

Description: <http://policy.osba.org/corbett/AB/BCG%20D1.PDF>

5.9. See 7.1

Description: <http://policy.osba.org/corbett/D/DK%20D1.PDF>
<http://policy.osba.org/corbett/D/DJ%20G1.PDF>

5.10. See 7.1

Description: <http://policy.osba.org/corbett/D/DFA%20D1.PDF>
<http://policy.osba.org/corbett/D/DFA%20R%20G1.PDF>

5.11. See 7.1

Description: <http://policy.osba.org/corbett/AB/BCG%20D1.PDF>

6. Interim Superintendent Wold's Report Information item

Presenter: Dan Wold, Interim Superintendent

- a. Summer Learning – going well with lots on campus and also off-campus field trips.
 - b. Woodard Road property project – user group meeting of teachers and staff to weigh in on design phase, 100% complete. Still hopeful for fall 2022 opening.
 - c. Fall opening plans – registration open now and closes on August 15. As of July 21 it looks like there are 1144 families, down 57. We will see when all are back at school. Final guidance for fall as directive on July 22. All students in school all day and every day. Will meet on August 2 for lunch with three principals, three directors, two board members – representatives, to discuss parameters. The three largest districts will require K-8 masking with 9-12 optional, K-5 masking with 6-12 optional and K-12 optional masking.
 - d. Goals for 2021-2022 – not covered at this meeting.
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6.1. Enrollment Update – We may want to target numbers for policies regarding lottery. Enrollment cap target was 1050 and we are currently at 1091. 1050 divided by 13 is 81 cap/grade. We are four classes over that, but should not cut kids.
Board discussion.
Action item for August.

6.2. Update on Corbett School campus upgrades and/or grants-

We have about \$88,000 more SIA grant dollars, and all was tied to community input and staffing goals in process decided previously, as well as CTE equipment and supplies.

Board discussion.

7. CONSENT AGENDA

Bob Buttke moved and Todd Mickalson seconded:

7.1. Consent agenda ****Resolution items 7.5-21** through 7.20-21** Action Items**

5.2RESOLUTION NO. 7.5-21** - RESOLVED** that the Board of Directors for Corbett School District is the governing body and Local Public Contract Review Board for the school under ORS 279A.060 as delegated. (Board Policies BBA, DJC (see 13. Policy) and DJC-AR) <https://policy.osba.org/corbett/D/DJC%20R%20G1.PDF>

5.3RESOLUTION NO. 7.6-21**- RESOLVED** that the Board bonded Dan Wold, 1.0 FTE Interim Superintendent; Robin Lindeen-Blakeley, 1.0 FTE Deputy Clerk/HR Lead; Debbie Schneider 1.0 FTE and Christie Dillard .75 FTE, Business Office Assistants, each in the amount of \$750,000 fidelity-bonds, as required under ORS 332.525. (Board Policy DH) <https://policy.osba.org/corbett/D/DH%20D1.PDF>

5.4RESOLUTION NO. 7.7-21** - RESOLVED** that the Board designated Dan Wold, Interim Superintendent and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead, as custodians of funds who will sign checks for Corbett School District No. 39, Multnomah County, and Dan Wold, Interim Superintendent; and Debbie Schneider, Business Office Assistant, as custodians for Corbett Middle/High School Student Body Account funds in compliance with ORS 328.441; and that such funds be disbursed only in the manner provided in subsection (1) of ORS 328.44 <https://policy.osba.org/corbett/D/DGA%20D1.PDF> <https://policy.osba.org/corbett/D/DH%20D1.I>

5.5RESOLUTION NO. 7.8-21** - RESOLVED** that the Board designated Oregon State Treasury Local Government Investment Pool, U.S. National Bank, the Bank of New York Mellon and Zions Bank as depositories for 2021--2022. (ORS 328.441, 294.805-294.895, 328.445 & Board Policy DG - see 13. Policy)

5.6RESOLUTION NO. 7.9-21**- RESOLVED** that the Board designated Dan Wold as Chief Administrative Officer/School District Clerk and Budget Officer who should prepare or supervise the preparation of the budget document effective July 1, 2022, in compliance with ORS 294.331 and ORS 332.515. (Board Policy CB and Board Policy CBA - see consent agenda 13.1)

5.7RESOLUTION NO. 7.10-21**- RESOLVED** that the Board designated Robin Lindeen-Blakeley, 1.00 FTE Deputy Clerk/HR Lead and Cindy Duley, 1.00 FTE Business Manager through MESD Resolution dollars. (Policy CCA - consent agenda 13.1 and DJ – see Policy 13.)

5.8RESOLUTION NO. 7.11-21**- RESOLVED** that the Board confirmed The Hungerford Law Firm as our advisor and representative for legal matters and OSBA Legal Services as assistant representatives.

5.9RESOLUTION NO. 7.12-21**- RESOLVED** that the Board authorized its superintendent or the superintendent's designee to enter into and approve payment on contracts for products, services that are within appropriations made by the district school board. (ORS 332.075(2-3) and Board Policy DJ and DJ-AR see 13. Policy)

5.10RESOLUTION NO. 7.13-21** - RESOLVED** that Board approved the financial auditors of Talbot, Korvola & Warwick, LLP (ORS 328.465,327.137,297.405)

5.11RESOLUTION NO. 7.14-21** - RESOLVED** that the Board approved The Gresham

Outlook as our designated newspaper of record for official district notices.
(Policy DJC-AR - see 13. Policy)

12.1.b.RESOLUTION NO. 7.15-21** - RESOLVED** that the Board confirmed the hire of Jefferson Bunte, 1.00 FTE 4th/5th Grade Teacher effective August 20, 2021.

12.1.c.RESOLUTION NO. 7.16-21** - RESOLVED** that the Board reconfirmed the FMLA/OFLA for Simone Bogar Soo, 1.00 FTE K-8 Music Teacher, effective through December 19, 2021.

12.1.d.RESOLUTION NO. 7.17-21** - RESOLVED** that the Board confirmed the hire of Janet Ruddell, .83 FTE K-12 SPED/ED Assistant I, effective August 20, 2021.

12.1.e.RESOLUTION NO. 7.18-21** - RESOLVED** that the Board confirmed the hire of 1.0 FTE Intervention Specialist, Summer Bell-Watkins, effective August 20, 2021.

12.1.f.RESOLUTION NO. 7.19-21** - RESOLVED** that the Board confirmed the hire of Helen Leedom, 1.0 FTE High School Counselor, effective August 20, 2021.

13.1.a.RESOLUTION NO. 7.20-21** - RESOLVED** that the Board confirmed the second reading and adopted Policies or deletions of Section C, as were first read at June 16, 2021 Board meeting.

Attachments: (3)

The vote of the Board was 7-0 in favor of ****Resolution Items 7.5-21**** through **7.20-21****.

8. CURRICULUM – New math curriculum coming in the fall. Any questions about critical race theory standards and will continue to do so.

9. STUDENTS- no information at this time in the meeting.

10. TRANSPORTATION, BUILDINGS AND MAINTENANCE

10.1. Pre-Engineered Metal Building for Woodard project Action Item

Presenter: Dan Wold, Interim Superintendent – Claudia Becker, Groundskeeper, is working

Hard to get fields ready in fall. The wait would be six months for the pre-engineered metal

with a five-month window, so we are proceeding with legal OK. Financial risk about \$21,000.

Board discussion.

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 7.21-21 - RESOLVED that the Board approved the proposal for 20%

deposit to secure Pre-Engineered Metal Building (PEMB) for Woodard Rd. G.O. Bond

project.

The vote of the Board was 7-0 for Resolution No. 7.21-21.

11. CO-CURRICULAR ACTIVITIES – Mr. Wold said sports seasons will be scheduled at regular times again this year. Students are pumping iron and Athletic Director is meeting with coaches.

Board discussion.

12. Personnel

Presenter: Dan Wold, Interim Superintendent

12.1. Sam Wallace, 1.00 FTE 4th/5th Grade Teacher, re-transferred to 8th/9th Grade Teacher for 2021-2022.

12.1.a. Vacant Positions Information Item - Read aloud by Chair Vo

We have vacant positions open for the 2021-2022 school year for:

Substitute Bus Drivers; 1.00 FTE AP US History/AP Literature Teacher temporary; 1.0

FTE 6th-12th Learning Specialist; .85 FTE Special Education Assistant 1; Temporary

Music Teacher and High School Assistant Varsity Football Coaches for fall through

Boosters.

<https://corbett.tedk12.com/hire/Index.aspx>

12.1.b. See 7.1

12.1.c. See 7.1

12.1.d. See 7.1

12.1.e. See 7.1

12.1.f. See 7.1

13. Policy

Presenter: Michelle Vo, Board Chair

13.1. Corbett Education Association Wellness Incentive Action Item

Presenter: Dan Wold, Interim Superintendent – In 2017 the District and Association an MOU was written and carried into the 2019-20 rollover. When the contract was redone In 2020 it was overlooked. This June the teachers wanted to know about it. Tough year with other negotiations. Mr. Wold presented an alternative for personal days rewording, and it was rejected by ECBC, needing more study. Working with union leadership again and hoping for a different sign off.

Board discussion.

Michelle Vo tabled to take up in August and Bob Buttke seconded:

RESOLUTION NO. 7.22-21 - RESOLVED that the Board approve tabled the Wellness Incentive MOU with Corbett Education Association as written in the attachment in the Board packet.

Attachments: (1)

13.1.a. See 7.1

Attachments: (1)

13.2. First Reading of Policy Section D Information Item

Attachments: (1)

13.3. Update Corbett SD School Calendar Action Item

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 7.23-21 - RESOLVED that the Board update the 2021-22 school calendar to include July 4, 2021 and June 19, 2022 as holidays for 12 month employees, change August 23, 2021 to teacher prep and August 25, 2021 to

in-service, and increase student contact days to 147 with Friday School on March 11, 2022.

Attachments: (1)

Board discussion.

The vote of the Board was 7-0.

14. Matters for the Good of the Order

Presenter: Board of Directors

- a. Todd Mickalson requested an email blast about football coaches needed for youth and he will follow up by reaching out to folks.

15. COMING EVENTS

Presenter: Board Chair, Michelle Vo

15.1. New hire workshop, Friday, August 20, 2021

15.2. Monday-Thursday, August 23-26, 2021 - Teacher In-service and Preparation

15.3. Wednesday, August 18, 2021 - Regular School Board Meeting, via ZOOM

(if item 3.1 is approved)

15.4. Community Open House / Conference (eve), Thursday, August 26, 2021 – 4:00 to

8:00 p.m. with food

15.5. First Day of School for all students, Monday, August 30, 2021

15.6. Monday, September 6, 2021, Labor Day Holiday - no school

15.7. Friday, September 10, 2021 - School Day

15.8. OSBA Annual Convention - November 11-13, 2021 - Salem Convention

Center/Hybrid – please let Robin know for signup.

16. ADJOURNMENT – The Board adjourned at 8:19 p.m.

Presenter: Board Chair, Michelle Vo