

AUTO SAFETY HOUSE

COST PER MILE MAINTENANCE AGREEMENT

Eloy Elementary Dist. # 88135 Mohave 2018/2019

Mohave Contract

SCOPE OF WORK
FOR SCHOOL BUSES

SERVICES

A. Overall Responsibilities:

1. Auto Safety House, the Contractor, will provide all maintenance and repairs including labor and parts which may be required to keep the bus (s) in a reliable and efficient operating condition. This agreement applies to all Thomas school buses in a School District's fleet. Air Conditioning services and service of non-Thomas manufactured school buses ARE NOT INCLUDED in the basic maintenance agreement, but may be added at additional costs per mile.
 - (a) Provide oil, lubricants, batteries and all other supplies and accessories necessary for the operation of the District School Bus Fleet.
 - (b) "Top off fluids", i. e. oil, transmission fluid, coolant and engine oil will be provided by the District when fluids are required between regular service intervals. All fluids must meet or exceed the component manufacturer's specifications.
 - (c) Maintenance agreement does not include body or paint repairs, interior Upholstery, flooring, glass, tires replacement or repair or any repairs due to accidental damage, vandalism or abuse.
2. Perform maintenance and repairs including all labor and parts which may be required to keep buses in a reliable and efficient operating condition.
 - (a) Vehicle deficiencies which do not interfere with the safe operation of the bus or those deficiencies which will not cause further damage to the vehicle, shall be corrected within Seventy Two (72) hours from the time they are reported to the Contractor, providing replacement parts are available.
 - (b) Minor repair, i.e. light bulbs, flashers, fuses and similar devices may be repaired or replaced by District personnel when authorized by the Contractor. These services will be reimbursable to the District by a method agreed upon by both parties.

- (c) Vehicle safety deficiencies which will remove a bus from service, as defined by the Department of Public Safety Inspection Procedures. Corrective action will be taken within six (6) hours during the Contractor's regular business hours, providing replacement parts are available.
 - (d) Although the safety deficiency requires the vehicle be removed from service, the corrective action may be simple; therefore, District personnel, or a suitable Subcontractor, when authorized by the Contractor, may perform these repairs. These services will be reimbursable to the District through a method agreed upon by both parties. However, the Contractor is responsible for the time limit if District personnel are unavailable.
3. Perform scheduled mechanical preventative maintenance inspections at the Contractor's facility. The School District will be responsible for transporting vehicles for maintenance and repairs to the Contractor's facility, these vehicles must be taken to contractor for repairs as scheduled, and delays in service that result in breakdown will not be covered under this contract.
 4. Provide emergency road services, including towing service to a maximum of \$250.00 per tow job, for breakdowns due to mechanical failures of systems and components covered under this agreement.
 5. Act as the warranty agent for all warranty related repairs on Thomas Built Buses only, even though the warranty may be associated with components or accessories.
 6. Comply with all Federal, State and local policies, procedures and directives in effect at time contract period.

B. Shop Tools and Equipment

The Contractor shall maintain proper tools and equipment at his facility necessary to perform ongoing vehicle inspection, adjustment and repair functions, to include, but not necessarily limited to, the following:

1. State, Federal and Local regulations, laws, rules and policies.
2. Bus chassis manufacturer's specifications and recommendations.
3. Bus body manufacturer's specifications and recommendations.

4. Wheelchair lifts manufacturer's specifications and recommendations when performed in-house.
5. Major component manufacturer's specifications and recommendations when performed in-house.
6. Accessory equipment manufacturer's specifications and recommendations when performed in-house.
7. District specifications and recommendations.

C. Records and Documents:

A records management system shall be maintained by the Contractor at the location where the vehicles are repaired. These records, such as Preventive Maintenance Inspection Forms, Repair Orders and District Repair Requests shall be as complete as possible and shall be filed in a systematic order by bus number. A means by which bus PMI and service intervals by mileage and date shall be identified and tracked.

A Repair Order or comparable system shall be used to record all repairs performed as a result of the PMI or District Repair Request and/or any scheduled or unscheduled repair. A duplicate copy of the Repair Order will be provided to the District, excluding cost of parts, material and labor upon completion of the required repairs or service. All Repair Orders must contain the odometer reading and date of repair service.

D. Maintenance Technicians Qualifications:

In light of the applied technology of bus fleets and the obligations of the District to continually provide reliable and efficient vehicles for student transportation, the Contractor will provide maintenance technicians who are factory trained on the school bus body and chassis.

E. Vehicle Parts:

The Contractor will ensure that parts for vehicle repair and PMI services are stocked at appropriate levels of sources locally in order to maximize repairs and PMI functions and minimize vehicle down time.

The actual purchase, inventory, control, warranty return and core return procedures shall be responsibility of the Contractor.

A tracking system shall be implemented to resolve repeat component failures (should they occur) before the point that multiple vehicles are placed out of service. These same tracking system results may be used when preparing vehicle specifications for future bus purchases.

F. Environmental Regulations:

The Contractor shall comply with all current Federal, State, and Local environmental rules and regulations.

At a minimum, this will include:

1. Solutions to excessive and visible exhaust smoke and fumes.
2. Disposition of all hazardous waste including batteries, solvents, waste oil, and fuel filters, antifreeze, freon , and restricted parts.
3. Maintaining necessary permits relative to the Contractor's facility operations.

G. Fuel:

All fuel will be provided by the District. The quality of fuel will be maintained within the latest standards published by the American Society for Testing and Materials (ASTM), and all diesel exhaust fluid must meet current OEM Cummins standards.

H. Vehicle Cleaning:

The District shall be responsible for the interior and exterior cleaning of all buses. Vehicle cleaning does not include pressure washing or steam cleaning of engine compartments, undercarriage and related components. Cleaning of these areas for maintenance purposes is the responsibility of the Contractor.

I. Upholstery Repair:

The District is responsible for upholstery repair that is beyond the limits of warranty, "fair wear and tear", or due to vandalism or abuse. Upholstery repair or replacement of seat covers, backs and/or cushions, may be accomplished by the District or a special work request to the Contractor.

1. Each seat back cover may not contain more than 50 square inches of patching materials on both the forward and reverse sides of the cover.
2. Each seat cushion cover may not contain more than 35 square inches of patching materials.
3. A maximum of 50% of all seat backs and cushion covers may contain patches not to exceed the sizes indicated above, to be considered "fair wear and tear".

J. Body Damage:

The District is responsible for body damage repairs due to accident, incident, or abuse. These repairs may be accomplished by submitting a special work request to the Contractor. The Contractor may complete the required repairs either in-house or through a suitable Subcontractor who specializes in that specific type of maintenance. In either case, the District will be charged for time and material only to accomplish the required repairs at the Contractor's current labor rate.

K. Communication Systems:

The District will be responsible for all 2-way communication system repairs and maintenance.

L. Compensation and Method of Payment:

1. In consideration of the performance of services described in the scope of work, The School District shall pay Auto Safety House the agreed upon amount(s), (see ACCEPTANCE OF AUTO SAFETY HOUSE COST PER MILE MAINTENANCE AGREEMENT), for each bus included in the Maintenance Agreement.
2. Auto Safety House will collect the accumulated mileage on each bus the first working day after the last day of each month. The mileage charges and any other charges for items not covered in the Maintenance Agreement will be submitted for payment within two days. Payment will be expected within ten (10) working days after receipt of invoice.
3. Any repairs not covered by the Maintenance Agreement will be charged to the District at the Contractor's current labor rate.

M. Inspection of Existing Fleets:

Prior to the start of the Maintenance Agreement, all buses in an existing fleet must be fully inspected and have all repairs performed by Auto Safety House to minimize breakdowns and ensure that all safety related items are in good working order. The district will be responsible for the cost of the inspection(s) and all necessary repairs.

N. Excluded components for existing fleets:

ENGINE

TRANSMISSION

DIFFERENTIAL

Cylinder Block	Case	Housing
Cylinder Head Assembly	Seals	Ring and Pinion
Pistons	Gears	Axle Shafts
Connecting Rods	Shafts	
Rod Bearings	Friction/Steel Clutches	
Main Bearing	Valve Body	
Push Tubes	Solenoids	
Injectors		
Camshaft and Gear	<u>EMISSIONS</u>	
Oil Cooler		
Crankshaft and Gear	Care or cleaning of emission systems/controls	
Timing Gears	such as DOC, DPF or similar emission	
Flywheel and Housing	control product	
Cylinder Liners and Seals		
Tappet Valves		

BUS

Glass
Tires

O. Term of Agreement:

The term of this agreement runs from the date it is signed through the last day of the fiscal year in which it is signed. The maximum term of the agreement is twelve (12) months. ALL agreements terminate at the end of the fiscal year in which they are executed. This agreement may be cancelled by either party, with or without cause, by submission of written notice of the intent to cancel ninety (90) days prior to cancellation date. Amendments to Section “R” (Vehicles Covered Roster) to add or remove units may only be made in writing and have to be agreed upon by both parties, in writing.

P. Optional Services (at additional cost per mile)

1. Vehicle Air Conditioning

All items in “Scope of Work” will apply to Air Conditioning Maintenance

2. Service of Non-Thomas School Buses

All items in “Scope of Work” will apply to the maintenance of non-Thomas school buses, regardless of make or model.

Q. SCHEDULE OF RATES

AUTO SAFETY HOUSE
RETAIL COST PER MILE MAINTENANCE AGREEMENT

COST PER MILE

<u>AGE OF BUS</u>	<u>TBB BASIC</u>	<u>Non-TBB BASIC</u>	<u>TBB WITH A/C</u>	<u>Non-TBB WITH A/C</u>
0 – 2 years	\$0.21	\$0.26	\$0.24	\$0.30
3 – 5 years	\$0.25	\$0.31	\$0.28	\$0.34
6 – 8 years	\$0.30	\$0.36	\$0.37	\$0.43
9 – 11 years	\$0.36	\$0.42	\$0.45	\$0.51
12 years or older	\$0.46	\$0.52	\$0.57	\$0.63

NOTE: Non-TBB RATES ARE \$0.06 PER MILE HIGHER THAN RATES FOR THOMAS BUILT BUSES.



PRICE INCREASE EFFECTIVE SEPTEMBER 25TH 2017

COST PER MILE

<u>AGE OF BUS</u>	<u>TBB BASIC</u>	<u>Non-TBB BASIC</u>	<u>TBB WITH A/C</u>	<u>Non-TBB WITH A/C</u>
0 – 2 years	\$0.25	\$0.37	\$0.33	\$0.40
3 – 5 years	\$0.30	\$0.39	\$0.38	\$0.46
6 – 8 years	\$0.39	\$0.48	\$0.47	\$0.55
9 – 11 years	\$0.49	\$0.58	\$0.57	\$0.65
12 years or older	\$0.58	\$0.67	\$0.66	\$0.74

R. School Buses Covered by Agreement

The following school buses will be covered under the Maintenance Agreement:

<u>YEAR</u>	<u>AGE</u>	<u>MAKE</u>	<u>MODEL</u>	<u>BUS #</u>	<u>RATE PER MILE</u>
1996	23	BB	AM	14	.58
2002	17	BB	AM	18	.58
2003	16	BB	AM	19	.58
2003	16	BB	AM	20	.58
2005	14	BB	AM	21	.58
2005	14	TBB	C2	57	A/C .66
2009	10	TBB	HDX	59	A/C .57
2008	11	TBB	C2	61	A/C .57
2017	2	TBB	C2	62	A/C .33
2008	11	TBB	HDX	66	A/C .57
2009	10	TBB	C2	67	A/C .57
2014	5	TBB	EFX	68	A/C .38

S.

**ACCEPTANCE OF AUTO SAFETY HOUSE
COST PER MILE MAINTENANCE AGREEMENT**

Auto Safety House will provide vehicle maintenance as described in the preceding sections of the **COST PER MILE MAINTENANCE AGREEMENT.**

Eloy Elementary Dist. # 88135 understands that the cost per mile shall be

charged per mile per bus. Mileage charges for new buses will begin on the date as shown below. The Maintenance Agreement will include all vehicle maintenance except repairs which are a result of an accident, incident, abuse, vehicle cleaning, existing fleet excluded items, or optional items such as Air Conditioning and services on Non-Thomas Built Buses, unless indicated below.

Maintenance Agreement to include (please circle Yes or No):

No Base maintenance as per schedule.

Yes Optional Air Conditioning maintenance as per schedule.

No Optional Service on non- Thomas Built Buses.

Contract Start Date: July 1 2017

Contract Termination Date: June 30, 2018

This Maintenance Agreement is accepted and authorized by:

School District: _____ Date: _____

By: _____ Title: _____

Auto Safety House: _____ Title: _____