

## CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – July 27, 2021  
Special Session – August 4, 2021  
Special Session – August 18, 2021  
Special Session – August 24, 2021

- B) **Central Dispatch Policies & Procedures** – July 28, 2021

ACTION ITEM #CD-1: The Committee recommends to approve Policy #IV-17 Found or Recovered Discarded Syringes and/or Needles, as presented.

ACTION ITEM #CD-2: The Committee recommends to approve the updates to Policy #III-4 Pager Messaging, as presented.

ACTION ITEM #CD-3: The Committee recommends to approve the updates to Policy #IV-4 Dispatch of MFR Units, as presented.

ACTION ITEM #CD-4: The Committee recommends to approve the updates to Policy #III-5 Alpena Township Fire Departments Page Out Policy, as presented.

- C-1) **Administrator Adhoc Committee** – July 30, 2021

- C-2) **Administrator Adhoc Committee** – August 20, 2021

ACTION ITEM #AAC-1: The Committee recommends to approve the Administrator contract as presented with attorney review/modifications.

- D) **Medical Examiner Committee** – August 3, 2021

- E) **Building Maintenance Recreation & Insurance Committee** – August 3, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve the Alpena Recycling Board lease the county-owned lots 22, 23, and 24 in place of lots 7 through 9 for the new Alpena Resource Recovery Facility.

ACTION ITEM #BMRIC-2: The Committee recommends to approve billing the Fairboard quarterly instead of monthly through the year except for fair week.

- F) **IT Adhoc Committee** – August 4, 2021

- G-1) **Personnel Committee** – August 10, 2021

ACTION ITEM #PM1-1: The Committee recommends to approve to fill the Deputy Probate Register position.

G-2) **Personnel Committee** – August 27, 2021

ACTION ITEM #PM2-1: The Committee recommends to approve to hire the selected candidate as a part-time 911 Dispatcher, as presented.

ACTION ITEM #PM2-2: The Committee recommends to approve lateral pay for the three Sheriff's Office employees, Marciniak, Smilie and Noble, as presented.

ACTION ITEM #PM2-3: The Committee recommends to modify the structure of the Alpena County Home Improvement Program in a manner that will no longer require the employment of a full-time manager as of September 9, 2021 and authorize the Chairman to sign appropriate paperwork, as presented.

H) **Housing & Public Conservator Committee** – August 11, 2021

I) **Airport Committee** – August 12, 2021

J) **Jail Adhoc Committee** – August 17, 2021

K) **Court Committee** – August 17, 2021

ACTION ITEM #CC-1: The Committee recommends to approve to review the current 2021 Attorney Contract and to adjust for all parties involved with County Attorney review and negotiate a 2022 Attorney Contract.

ACTION ITEM #CC-2: The Committee recommends to approve the Public Defender Contract (07.01.21/09.30.22) in the amount of \$40,000 per month for each month beginning on July 1, August 1, and September 1, 2021 and then \$41,215.29 per month beginning on the 1<sup>st</sup> day of each month of October 1, 2021 through September 30, 2022 pending state approval and attorney review.

ACTION ITEM #CC-3: The Committee recommends to approve the MAC Administrator Agreement (10.01.21/09.30.22) with MAC Administrator Attorney Bill Pfeifer in the amount of \$1,000 per month with monies coming out of line item #260-282-803 each month of the first day of each month for period October 1, 2021 to September 30, 2022. This has attorney review.

L) **Finance Committee** – August 18, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the Employee Benefit Fair request from the County Clerk to close offices on October 25, 2021 from 8:00 a.m. to 9:00 a.m. so that employees may attend.

ACTION ITEM #FM-2: The Committee recommends we approve the transfer of ownership and title from Alpena County as requested from Mark Becmer, Region 7 Healthcare Coalition

Coordinator, for the ACS (alternate care site) trailer known as the ACC (Alternate Care Center) to the State of Michigan as presented.

**ACTION ITEM #FM-3:** The Committee recommends we approve the 2021/2022 Secondary Road Patrol Grant Application (10.01.21/09.30.22) for the Sheriff's Office in the amount of \$96,749.16 with an Organizational match of \$27,744.00 and a County match of \$69,005.16 and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval. The application deadline is September 1, 2021.

**ACTION ITEM #FM-4:** The Committee recommends we approve the Thunder Bay Junior High Liaison Contract (07.01.21/06.30.22) with Alpena Public Schools and Charter Township of Alpena who will each share 1/3 of the cost of this position (\$26,443.33 each annually). The County's share 1/3 of the cost of this position will be \$26,443.33 annually. The Sheriff's Office will bill on a quarterly basis. This has attorney review.

**ACTION ITEM #FM-5:** The Committee recommends we accept the uniform bids from NYE Uniform for the Sheriff's Office per union contract and budgeted for 2021.

**ACTION ITEM #FM-6:** The Committee recommends we approve the FY21/24 Operation Stonegarden Grant Application/Agreement (10.01.21/07.31.24) in the amount of \$157,089.64 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

**ACTION ITEM #FM-7:** The Committee recommends we approve the MDNR ORV Grant Application 2021/2022 (10.01.21/09.30.22) in the amount of \$11,847.50 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

**ACTION ITEM #FM-8:** The Committee recommends we approve the MDNR Snowmobile Grant Application 2021/2022 (10.01.21/04.30.22) in the amount of \$10,178.00 with an Organizational match of \$8,651.30 and a County match of \$1,526.70 and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

**ACTION ITEM #FM-9:** The Committee recommends we approve Wes Wilder receive \$41.00/day for extra duties as Fairgrounds Caretaker retroactive to June 1, 2021 until the position is filled or the issue is resolved another way.

**ACTION ITEM #FM-10:** The Committee recommends we approve the request from Tony Suszek, Chair of Youth & Recreation Committee, for an exception to policy for Tom Heise to receive Youth & Recreation Per Diem pay from January 1, 2021 to present if the required paperwork is filled out and completed in the Clerk's Office within the next 30 days.

**ACTION ITEM #FM-11:** The Committee recommends we approve the Montmorency, Oscoda, Alpena Landfill Chief Financial Officer Letter, and all pertaining documents upon attorney approval and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-12: The Committee recommends we approve the 2022 Crime Victim Rights Navigator Pilot Program Grant Application (10.01.21/09.30.22) for the Prosecutor's Office in the amount of \$60,000.00 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

ACTION ITEM #FM-13: The Committee recommends we approve the 2022 Crime Victim Rights Grant Application (10.01.21/09.30.22) for the Prosecutor's Office in the amount of \$74,386.00 with no County match and authorize the Chairman of the Board to sign all pertaining documents. This has Grant Review Committee approval.

M) **Ambulance Committee** – August 24, 2021

ACTION ITEM #AMB-1: The Committee recommends to approve scrapping the two out of service ambulances located at the city garage by towing them to the salvage facility.

ACTION ITEM #AMB-2: The Committee recommends to approve the record as follows of the County-owned Ambulances (Rescue Units).

ACTION ITEM #AMB-3: The Committee recommends to approve the budget transfer and authorize the Treasurer to move \$12,906.01 from the Ambulance Fund Balance line item #210-000-390 and put into the Central Tower Reserve E911 Fund Balance line item #210-000-382.