

COMMUNITY UNIT SCHOOL DISTRICT #304

OFFICE OF FACILITY OPERATIONS

SCOTT NEY, DIRECTOR

227 N. FOURTH STREET, GENEVA, IL 60134

630-463-3020 - PHONE

630-463-3029 - FAX

TO: Donna Oberg
FROM: Scott Ney
RE: Gifts, Grants and Bequests
DATE: March 7, 2016

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500 shall be accepted by the Board of Education.

Geneva Natural Resource Committee (NRC) would like to donate to each of our seven schools that reside within the city limits, two 2" diameter Chinkapin Oak trees. Western Avenue elementary will receive an additional Red Oak tree for their work on the edible garden.

Wasco Nursery & Garden Center provided a quote to NRC listing the tree type, delivery, planting, initial fertilization, mulching and 3 year/100% guarantee. NRC has notified our office their acceptance of the quote.

I am requesting approval from the Board of Education at its regularly scheduled meeting on March 14, 2016 to accept the donations from Wasco Nursery & Garden Center for \$1,637.50 and NRC for \$7,407.51.



WASCO
NURSERY
 & GARDEN CENTER

41W781 Route 64 | 630.584.4424 | www.wasconursery.com
 St. Charles, IL 60175 | 630.584.4469 fax | Illinois Certified Nursery Professionals

Proposal

160097 MZ
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 Thursday, February 11, 2016
 Saturday, March 12, 2016

Geneva Natural Resources Committee
 c/o Jay Womack
 321 North Third Street
 Geneva IL 60134

Item#	Description	Quantity	Price	Total Amount
32552	Chinkapin Oak 2" dia.	14	603.001	8442.01
32352	Red Oak 2"	1	603.000	603.00
			Sub-Total	<u>\$9,045.01</u>
20000	Less Wasco Donation	1	-1637.500	-1637.50
			Total	<u>\$7,407.51</u>

INCLUDES DELIVERY, PLANTING, INITIAL FERTILIZATION, MULCHING AND 3-YEAR /
 100% GUARANTEE (SEE GUARANTEE PAGE FOR COMPLETE DETAILS)

signature *date*

TERMS: 1/2 Down. Balance upon completion and receipt of invoice. All invoices 30 days past due are subject to a 1-1/2% per month or 18% annual finance charge unless prior arrangements are made.

OUR GUARANTEE: All materials and workmanship are guaranteed for a period of three years from date of installation by our crews. All trees, shrubs and evergreens planted by the customer are guaranteed for one time only at 100% of the purchase price for one year from the date of purchase.