



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: August 27, 2018
AGENDA ITEM: Consider Approval of New Positions: Trainer and Administrative Assistant
PRESENTER: Lynn McKinney, Deputy Superintendent

ALIGNS TO BOARD GOAL(S): Human Resources: The District shall recruit, train, and retain a highly qualified staff.

Background Information:

Each year the administration presents a projection of staff needs to the Board based on the latest information from a variety of sources, such as enrollment, demographer's report, and current budget information.

Administrative Considerations:

In addition to the staff that has already been approved by the Board in March and at the August 10th meeting there are two more positions requested for your consideration:

1. Trainer for AMS – this person would be responsible for the approximately 600 athletes in grades 7 and 8. In addition, this person would help serve the high school athletes, especially in the spring.
Projected cost = \$70,000
(This position was a consideration in the early spring but was not previously brought to the board due to concerns we would have a deficit budget in 2018-2019).
2. Secretary to the Deputy Superintendent and Communications Director – this person would serve both individuals in all secretarial matters and assist with district communication tasks.
Projected cost = \$45,000

Fiscal Note:

If these two additional positions are approved, the personnel budget for 2018-2019 would increase by approximately \$115,000.

Administrative Recommendation:

Administration recommends approval of these two additional staff members as presented so that these positions may be posted and filled as soon as possible.