

**Jacksonville School District #117**

211 W State Street  
Jacksonville, Illinois 62650  
Office: (217)243-9411  
Fax: (217)243-6844



Matthew Moore, Assistant Superintendent

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September 25, 2025

Dear Ms. Reid,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On August 27, 2025, JSD 117 was in receipt of your commercial FOIA request for the “any and all purchasing records from 05/08/2025 to current.” It is also noted that the request is “limited to readily available records without physically copying, scanning or printing paper documents.”

As the FOIA Officer for Jacksonville School District 117, I am writing to inform you that your request is granted. The requested information for the dates 5/08/25 to 8/27/25 is attached to the email accompanying this letter.

You have a right to have the result of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, IL 62706  
Fax: 217-782-1396  
Email: [public.access@ilag.gov](mailto:public.access@ilag.gov).

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

Matthew Moore  
Assistant Superintendent  
Jacksonville School District 117  
(217) 243-9411  
[mmoore@jsd117.org](mailto:mmoore@jsd117.org)