



**FOREST LAKE AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, MN 55025-9796
CLASSIFIED PERSONNEL**

BOARD MEETING: February 28, 2013

Resignation:

- ◆ Blake, Timothy – School Bus Driver, effective February 8, 2013.
- ◆ Halpaus, Jennifer – Substitute School Bus Driver, effective February 7, 2013.
- Knutson, Brenda – Noon Duty Supervisor I at Scandia Elementary, effective February 28, 2013.

Recommendation of Employment:

- Warwick, Susan – Title I Paraprofessional II at Wyoming Elementary, 4.5 hours per day, 4 days per week and 35 weeks per year, effective February 4, 2013. (Open position)
- Wilson, Eric – School Age Care Site Manager at Forest View Elementary, 8 hours per day and 52 weeks per year, effective February 14, 2013. (Open position)

Authorization of Transfer:

- McCarthy, Marcella – School Age Care Program Aide at the Central Learning Center, from 4.5 hours per day to 25.5 hours per week and 40 weeks per year, effective February 19, 2013.
- Windisch, Krista – School Age Care Program Aide at the Central Learning Center, from 27 hours per week to 31.5 hours per week and 40 weeks per year, effective February 19, 2013.

Leave of Absence:

- ◆ Greene, Debra – Cook Helper/Satellite Lead at St. Peter's Elementary, leave of absence from March 11, 2013 through April 14, 2013.
- ◆ Jelinek, Patricia – School Bus Aide, leave of absence from February 5, 2013 through March 4, 2013.
- ◆ Lathrop, David – School Bus Driver, leave of absence from February 4, 2013 through March 15, 2013.
- ◆ Mead, Joan – Cook Manager at the Central Learning Center, extend leave of absence from February 17, 2013 through March 31, 2013.
- Meyer, Kelly – Special Education Paraprofessional II at Early Childhood, leave of absence from February 22, 2013 through March 18, 2013.

Leave of Absence (continued):

- Seekon, Jennifer – School Age Care Site Manager at the Central Learning Center, leave of absence from June 17, 2013 through August 16, 2013.

Additional Positions:

- C-Print Captionist II position at Southwest Jr. High, up to 6 hours per day and 37 weeks per year, effective immediately. This position to be funded in part through state special education funds.
- Communications Associate position, 8 hours per day and 52 weeks per year. This position to be paid .75 from Community Education fund and .25 from the general fund.
- Network Administrator position, 8 hours per day and 52 weeks per year.

- Recommended by Donna Friedmann



- ♦ Recommended by Lawrence Martini



D.M.F./L.A.M.
02/22/13