

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 5:30 p.m. on Monday, April 27, 2015, at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Committee Chair Stith.

Committee members present: Leslie Juby, Mike McCormick, Mary Stith.

District staff present: Amy Campbell, District Safety/Security Supervisor; Patty O'Neil, Assistant Superintendent Learning & Teaching; Craig Collins, Assistant Superintendent of Personnel; Dr. Kent Mutchler, Superintendent.

Others present: Tom Rogers

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 February 23, 2015

Motion by McCormick, second by Juby, and with unanimous consent, the minutes were approved as presented.

4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Policy 5771, Search and Seizure, **Revised**

The changes in this policy are highlighted and items stricken. This is the policy that has come forward on the recommendation of NEOLA and reviewed by our administration.

Comments, questions, concerns: I understand that there's no privacy for students on school property but wondered about search language on page 2 at the end of paragraph 1? Regarding genders, should we add to the policy "same gender"? Should we add back in "no strip searches"? (Okay on all of these.) We can only search them on school property or at a school event. Page 1, paragraph 1, also explains that the school liaison is included as a school authority. We should make this consistent later in the policy where it explains about school authorities. The liaison should be a part of this possibly. In the first paragraph, should that include "other law enforcement officials as designated" or "designees to allow others"? (Yes.)

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board.

4.2 Bylaw 0167.3, Public Participation at Board Meetings, **Revised**

The suggested change brings us in compliance with recently changed State law which eliminates the requirements for an address to be stated.

Motion by Juby, second by McCormick, and with unanimous consent, the policy was approved to move forward to the Board.

4.3 Policy 1422, Nondiscrimination and Equal Employment Opportunity, **Revised**

Craig Collins presented policies 1422, 3122, and 4122. The main changes recommended were expansion of classes protected by law, plus complaint procedures are in the policies rather than being in administrative guidelines to allow people to know what to do in these situations.

Comments, questions, concerns: What will be done with these policies to get them out to people? (They will be notified through the website and all of the means that we currently

use.) The suggested changes make these up-to-date based on recent legal cases. It was suggested on page 17 to eliminate “at his or her opportunity” and say “no later than two days”.

Motion by Juby, second by McCormick, and with unanimous consent, items 4.3, 4.8 & 4.10 were approved to move forward to the Board.

4.4 Policy 1623, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**

The main changes in policies 1623, 3123 and 4123 were adding the complaint procedure into the policy for knowledge of procedure and transparency.

Motion by Juby, second by McCormick, and with unanimous consent, items 4.4 & 4.11 were approved to move forward to the Board.

4.5 Policy 1662, Anti-Harassment, **Revised**

Policies 1662, 3362 and 4362 were revised from the last discussion of this committee with words struck. Craig recommends taking out the entire section on “boundary limitations”. It is not needed and could be confusing. He noted that we do a session on educator ethics with all staff, and by law with staff every two years. There was also conversation about where to place this policy for communication. The choices are listed on page 41 and page 46. We would list these in the areas where they are currently listed.

Comments, questions, concerns: There was a question on reporting and window of five days. (This is compliant with current policy.) There was a question about DCFS reporting to make sure that it complies with DCFS regulations and does not absolve anyone else from making a call to DCFS. Any mandatory reporters should be responsible for this.

Motion by McCormick, second by Juby, and with unanimous consent, items 4.5, 4.9 & 4.12 were approved to move forward to the Board.

4.6 Policy 2260, Nondiscrimination and Access to Equal Educational Opportunity, **Revised** (Combined with item 4.7)

4.7 Policy 2260.01, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**

In the program section of our policy manual the complaint procedures listed in the policy again was commented on that we need to be consistent in listing the Coultrap Educational Services Center in all locations where this is mentioned.

Motion by McCormick, second by Juby, and with unanimous consent, items 4.6 & 4.7 were approved to move forward to the Board.

4.8 Policy 3122, Nondiscrimination and Equal Employment Opportunity, **Revised** (Combined with Item 4.3)

4.9 Policy 3362, Employee Anti-Harassment, **Revised** (combined with Item 4.5)

4.10 Policy 4122, Nondiscrimination and Equal Employment Opportunity, **Revised** (Combined with Item 4.3)

4.11 Policy 4123, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised** (combined with 4.4)

4.12 Policy 4362, Employee Anti-Harassment, **Revised** (combined with Item 4.5)

4.13 Policy 5200, Attendance, **Revised**

Patty O’Neil explained that 5% is what needs to be changed to comply with law.

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board.

4.14 Policy 5517, Student Anti-Harassment, **Revised** (Combined with Item 4.15)

4.15 Policy 5517.01, Prevention of & Response to Bullying and Aggressive Behavior, **New**

Motion by Juby, second by McCormick, and with unanimous consent, items 4.14 & 4.15 were approved to move forward to the Board.

4.16 Policy 5600, Student Discipline, **Revised**

Recommendation was that the language needed to be removed because it became policy

5517.01.

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board.

5. OUTSTANDING POLICY CLEANUP & REVIEW

5.1 Series 2000 Programs

<http://www.neola.com/genevacusd-il/search/policies/po2000.htm>

The following policies were noted with a request that administration review these. Policy 2340, please take a look at the reasoning for excusing from a specific class. Policy 2260, need to make sure we are compliant with changes from the meeting this evening. Policy 2260.1, make sure we are consistent with dealing with the liaison officer. Policy 2431, regarding head injuries (this is coming up in future revised policies). Policy 2431.02, on goal post standards, it was asked who inspects these and how often? (The ROE.) Policy 2431, please review the driver's education policies (this is done annually). Policy 2623, student assessment, we need to add language to reference the law. Policy 2700, school report card, the policy should site what is on the State report card.

The committee will continue to review the 2000 series and bring possible issues for administration to review in discussion form at the next meeting on May 26th.

6. ADJOURNMENT

At 6:45 p.m., on a motion by Juby, a second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ CHAIRPERSON
(Mary Stith)

RECORDING
SECRETARY _____
(Dr. Kent Mutchler)