Paragraph for Board Memo:

Dan Lichtenstein-Boris of the Service Employees International Union (SEIU) Local 73 requested the following records:

A list, in electronic spreadsheet format, convertible to Microsoft Excel, of all employees of GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304 with the following column headers,

1. A non-social security number unique identifier such as employee or payroll ID #
2. Employee last name, first name
3. Employment status (full time, part time)
4. Standard hours worked per week
5. Hourly rate
6. Annual salary (if applicable)
7. Job title
8. Job title code (if applicable)
9. Work location name (if applicable)
10. Work address (if applicable)
11. Work phone (if applicable)
12. Work email (if applicable)
13. Status of position (permanent, temporary, civil service, non-civil service, if applicable)
14. Union designation (if Non-union, please indicate, otherwise indicate which bargaining unit and labor union this position falls under)
15. Standard union dues deducted per pay period
16. Pay periods per year

This FOIA request was received November 4, 2016 and responded to on November 14, 2016. It took three District employees a total of 1 hours and 40 minutes ($43.68) to respond to this FOIA request. Total attorney time equaled 0 hours ($0).