

**Regular Board Mtg**

**Superintendent's Office**

**President Foor Presiding**

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, October 17, 2016 at 6:30 p.m. in the Board Room at the Unit Office, 14 E Main St., Pana, Illinois.

**MEETING CALLED TO ORDER/ROLL CALL**

President Foor called the meeting to order at 6:30 p.m. The following board members were present: Beyers, Dorn, Foor, Kirkbride, McLeod, Schafer. Absent: Deere

ROLL CALL

**CONSENT AGENDA**

A motion was made by Beyers and seconded by Schafer to approve the consent agenda items 2, 3, and 4 with payables totaling \$351,194.00 and payroll totaling \$714,546.83 for a total of \$1,065,740.83.

Consent Agenda

ROLL CALL: Beyers, Dorn, Foor, Kirkbride, McLeod, Schafer. All aye, motion carried. Absent: Deere

ROLL CALL  
Motion Consent

**VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS**

**COMMITTEE REPORTS**

**Facilities**

Did not meet. Next meeting Wednesday, January 11, 2017 at 5:30 p.m.

**Finance**

Aaron Schafer and Dr. Lett provided a few highlights from the meeting held on Thursday, October 12, 2016. Next meeting is Thursday, January 19, 2017 at 6:30 a.m.

**Curriculum Committee**

Did not meet. Next meeting Wednesday, November 9, 2016 at 5 p.m.

**Policy Committee**

The Policy Committee recommended the following IASB Press Service Policy updates for July 2016: Virtually every policy change was considered minor or was an update to the footnotes. Policies reviewed were: 2:70, Vacancies on the School Board-Filling Vacancies; 6:100, Using Animals in the Educational Program; 6:235, Access to Electronic Networks; 7:10, Equal Educational Opportunities; 7:270, Administering Medicines to Students; 7:340, Student Records; 8:90, Parent Organizationa and Booster Clubs; 8:110, Public Suggestions and Concerns. The remaining policies that were on the five year review were unchanged.

A motion was made by Dorn and seconded by Kirkbride to approve the 2nd Reading of the Press Service policy updates as reviewed and recommended by Policy Committee

Motion to approve  
2nd Reading of  
Policies

Roll Call: Dorn, Foor, Kirkbride, McLeod, Schafer, Beyers. All Aye, motion carried. Absent: Deere

Roll Call

**Pana Educational Foundation**

Dr. Lett and Anne Dorn provided a brief overview of the Board Meeting held on Wednesday, September 21, 2016. Next meeting: Wednesday, October 19, 2016 at 7:00 a.m.

Did not meet. Next meeting: Wednesday, Oct. 26th at 4:30 p.m.

**Strategic Planning Committee**

Did not meet. Next meeting: TBD

## ADMINISTRATIVE REPORTS

### Principals -

The Principals were present to give a brief highlight of their reports. Miss McRoberts reported another successful year of "Volley for the Cure". Donations to the Pana Community Hospital 3D Mammography campaign received through the live auction and "admission" totaled \$1,350. Miss McRoberts also reported that Senator Manar will be at PHS tomorrow to take part in the "Principal for a day" initiative. Mr. Strom gave a presentation on District State assessment test scores. Mrs. Ellis reported on the success of the Student-Led Conferences and discussed the Fall Fundraiser. Ms. Zueck discussed the new after school tutoring. Mrs. Berner and Mrs. Maziarz are volunteering their time and parents are providing transportation. Mrs. Wysong reported that it's been a busy month at Washington School, she highlighted all grade levels attendance was over 94%, Parent Teacher Conference attendance was 93% and the Pana Firefighters visited Washington School. Kindergarten students were delighted to meet the fireman, hear about fire safety, receive fire truck rides and glow in the dark fireman hats.

### Building and Transportation- Mrs. Lori Ade

Lori Ade provided a brief overview of her report. She asked the board to approve the District's Transportation Safety Hazard Resolution for 2016-2017 School Year.

Transportation

A motion was made by McLeod and seconded by Dorn to approve the District's Transportation Safety Hazard Resolution for 2016-2017 School Year.

District's  
Transportation  
Safety Hazard

Roll Call: Foor, Kirkbride, McLeod, Schafer, Beyers, Dorn. All Aye, motion carried. Absent: Deere

Roll Call

## SUPERINTENDENT

### FY16 District Audit

Dr. Lett summarized the District's FY 16 Annual Financial Report. There was a brief discussion of the District's bond balances and maturity dates. The District's operating expense per pupil decreased this year. This is an indication that the District continues to reduce expenses. Dr. Lett noted that the District again received the highest financial profile designation of "Recognition" with a 3.90 out of 4.00 score.

District Audit

A motion was made by Schafer and seconded by Kirkbride to approve the FY16 District Audit/Annual Financial Report (AFR)

Roll Call: Kirkbride, McLeod, Schafer, Beyers, Dorn, Foor. All Aye, motion carried. Absent: Deere

Roll Call

### National Principals Month Resolution

A motion was made by Beyers and seconded by Dorn to approve the resolution recognizing October as "National Principals Month" for Pana CUSD # 8.

Resolution

Roll Call: McLeod, Schafer, Beyers, Dorn, Foor, Kirkbride. All Aye, motion carried. Absent: Deere

Roll Call

### Executive Session

A motion was made by McLeod and seconded by Dorn to adjourn to executive session at 7:35 pm for the purpose of Employment/Resignation/Compensation Recommendations.

Roll Call: Schafer, Beyers, Dorn, Foor, Kirkbride, McLeod. All aye, motion carried. Absent: Deere

ROLL CALL  
Executive Session

**Return to Regular Meeting**

A motion was made by Schafer and seconded by McLeod to return from Executive Session to regular meeting at 9:12 p.m.

Roll Call: Dorn, Foor, Kirkbride, McLeod, Schafer, Beyers. All aye, motion carried. Absent: Deere

Roll Call

The purpose of executive session was to discuss Employment/Compensation/Resignation Recommendations. No action was taken.

A motion was made by Beyers and seconded by Schafer to approve the minutes as read in executive session.

Roll Call: Foor, Kirkbride, McLeod, Schafer, Beyers, Dorn. All aye, motion carried. Absent: Deere

ROLL CALL  
Motion Approv Min

**Communications**

- A. SSNS
- B. Alliance Legislative Report

**Board Member Considerations**

- A. Special Board Meetings: Wednesday, October 19th & Thursday, October 20th at 5 p.m.
- B. School Board Convention-November 18th-20th Chicago, IL

**Adjournment**

A motion was made by McLeod and seconded by Schafer to adjourn the regular meeting of October 17, 2016 at 9:17 p.m. All aye, motion carried.

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Secretary

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President