



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: February 10, 2025, Personnel Report

DATE: February 10, 2025

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

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**I. FMLA**

Name	School	Position	Approximate Dates	School Year
Huffman, Carl	WES	Fifth Grade Teacher	1/6/2025 – 1/31/2025	24-25

**SUPPORT STAFF**

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**I. New Hires**

Name	School	Position	Effective Date	School Year
Martin, Vanessa	HSS	Administrative Assistant-Principal	2/18/2025	24/25

**II. Resignations**

Name	School	Position	Effective Date	School Year
Gould, Amanda	GHS	Special Education Assistant	4/18/2025	24/25

**III. Reclassification/Transfer**

Name	School	Position	Effective Date	School Year
Crossley, Nicole	GHS to GMSS	Library Assistant & Assessment Center Assistant to Library Assistant	2/3/2025	24/25

## ADMINISTRATORS

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### I. New Hires

Name	School	Position	Approximate Dates	School Year